

# SBHS Project Graduation Craft Show

750 Ridge Road

Monmouth Junction, NJ 08852

Dear Crafter or Vendor,

We are pleased to announce the **15<sup>th</sup> ANNUAL SBHS PROJECT GRADUATION CRAFT SHOW** will be held on November 30, 2019, 10:00 am – 4:00 pm. As always, our profits from this fundraiser benefit South Brunswick High School Project Graduation. This is one of our most successful fundraisers for this great event.

Project Graduation, which began in South Brunswick more than a decade ago, is a drug and alcohol free, all night celebration, held on the evening of graduation. Project Graduation is designed to keep our children safe on one of the most memorable evenings of their lives.

As we strive to bring a high-quality event to our community, we request that items be **handcrafted**. ***Please include a picture of your table when you return your application. All Jewelry Crafters must submit a photo of your work with your application. We do accept vendors, but not duplicate vendors.***

There are approximately 90-100 spaces available. This year we are reserving space by the size of the table. Each table is a 6' table. Therefore one space would be priced at \$50; Two spaces would be priced at \$70.00. Two chairs are included with your space. You can bring your own tables to utilize the space (i.e. make a U shaped table area), but not make your space wider than the 6' area. **Tables & Electrical service is available on a first-come first-served basis.** The SBHS Project Graduation Committee offers extensive advertising for this show to bring in the shoppers! Our event will be listed on both Eventlister.com and Craftlister.com, along with all surrounding area on-line Patch publications. Last year, we had an amazing turn out and expect attendance will increase this year. This year we are adding some entertainment to be provided by high school choir and possible other township area clubs. Stay Tuned !!

Enclosed you will find a Crafter/Vendor Application & Agreement.

Thank you again for your interest. We look forward to hearing from you soon!

Sincerely,

The Project Graduation Craft Show Committee

[sbhsprojectgraduation@gmail.com](mailto:sbhsprojectgraduation@gmail.com)

# SBHS Project Graduation Craft Show

## 2019 Crafter/Vendor Application

Your Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Brief Product Description: \_\_\_\_\_

Miscellaneous: \_\_\_\_\_

### Product Line

**PLEASE Circle All That Apply**

- |               |                     |                       |
|---------------|---------------------|-----------------------|
| Toys          | Baskets/Weaving     | Clothing              |
| Cloth Items   | Dolls/Doll Clothing | Floral                |
| Painted       | Furniture           | Jewelry – type: _____ |
| Metal/Glass   | Pottery/Ceramics    | Cards/Journals        |
| Quilted items | Wood Crafts         | Knitted/Crocheted     |
| Food          | Photography         | Home Décor            |
| Ornaments     | Candles             | Other: _____          |

Do you require an electrical outlet?     Yes     No

Number of spaces requested: _____	One 6' Space @ \$50.00	_____
_____	Two 6' Spaces @ \$70.00	_____
TOTAL AMOUNT ENCLOSED		\$ _____

**Comments/special requests:**

**REMINDER: A table is available on a first come/first served basis. If you are not in need of a table, please make a note above in Comments/special requests.**

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**For Office Use:**

Date Received \_\_\_\_\_      Check# \_\_\_\_\_      Confirmation Mailed \_\_\_\_\_  
 Table assignment \_\_\_\_\_

# SBHS Project Graduation Craft Show

## Crafter/Vendor Agreement

The undersigned does hereby make application for exhibitor space at the 15<sup>th</sup> Annual SBHS Project Graduation Craft Show for Saturday, November 30, 2019. If accepted as a participating crafter/vendor, the undersigned agrees to abide by the following conditions:

1. Payment in full is required by November 5, 2019. Any payments received after that date must be by money order. All checks returned to use by the bank for non-payment will be subject to a \$30 fee.
2. Cancellations must be made in writing no less than 30 days prior to the event for a full refund. **Cancellations received less than 30 days prior to the event will not be refunded.**
3. All registered crafters may arrive to set-up at 7:30 am, Saturday, November 30, 2019 and no later than 9:30 am. Pre-assigned space not guaranteed after check-in time, but a space will be provided. The Craft Fair will begin promptly at 10:00 am and ends at 4:00 pm. The crafter/vendor agrees to adhere to advertised show hours. **Early packing or leaving will not be allowed.** Doing so may cause confusion with the other crafters/vendors and attendees.
4. The crafter/vendor agrees to obtain all necessary permits and licenses and comply with any local ordinances (state sales tax, fire codes, etc.) before the event; to file all required tax forms; and to pay all state and local taxes from sales at the event.
5. The South Brunswick High School and the Project Graduation Committee shall not be responsible for any injury, loss, or legal action that may arise or come to the crafter/vendor or his/her goods or to the public from any cause whatsoever while craft fair premises are being occupied under this agreement. Crafters/Vendors are responsible for their own insurance coverage and waive all claims for personal injury, damages to persons or property, including but not limited to medical expenses, suits, fees, etc. howsoever incurred against the SBHS.

I have read, understand, and agree to abide by all terms and conditions of this Crafter/Vendor Agreement to be participating crafter/vendor in the SBHS Project Graduation Craft Show.

\_\_\_\_\_  
**Your Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

Mail Crafter/Vendor Application, signed Crafter/Vendor Agreement, photos (if applicable) and a check made payable to **SBHS PTO** for your booth space to: **Project Graduation Craft Show, South Brunswick High School, 750 Ridge Road, Monmouth Junction, NJ 08852.** You will receive a Confirmation and Event Contact Telephone #.

# SBHS Project Graduation Craft Show

**KEEP THIS PAGE FOR YOUR REFERENCE**

Saturday, November 30, 2019

10:00 AM – 4:00 PM

South Brunswick High School

750 Ridge Road, Monmouth Junction, NJ

**Directions: FROM TRENTON/PRINCETON AREA:** Route 1 North to Ridge Road, turn right, follow Ridge Road for approximately 2 miles. The High School is on the left.

**FROM NEW BRUNSWICK AREA:** Route 1 South to Promenade Blvd. Take first jug handle after Promenade Blvd across from Route 1 to Route 522. Take the first right onto Stouts Lane. Follow Stouts Lane to its end (Ridge Road) the High School is on your right.

**FROM NEW JERSEY TURNPIKE SOUTH:** Exit at 8A Jamesburg. Make a left at traffic light to next light. Turn right onto Rt. 32 West toward Route 130. Take Route 130 North (to the right). About 2 miles from this intersection, at the first traffic light, exit to the left onto Route 522 toward Dayton. Continue on Route 522. About 3-4 miles on the left, before you get to Route 1, you will see a sign on the left: STOUTS LANE SBHS. Make a left onto Stouts Lane. Continue down Stouts Lane, the High School is on your right at the end of the road. SBHS is located at the corner of Stouts Lane and Ridge Road.

**FROM NEW JERSEY TURNPIKE NORTH:** Exit at 8A Jamesburg and follow directions above from NJ Turnpike South.

**FROM ROUTE 287:** Exit at Easton Avenue. At 2<sup>nd</sup> light, Cedar Grove Lane (Route 619) turn right. Continue on Amwell Road traffic light. Turn left and travel to South Middlebush Road (Route 615). Turn right at this corner (Stage House Restaurant is up ahead on the left). Follow South Middlebush Road to end, which leaves you at Route 27 and Sand Hill Road. Continue straight onto Sand Hill Road to Route 1 South (McDonald's is on your right hand side). Make right onto Route 1 South. At third light (Stouts Lane). Take first jug handle after Promenade Blvd across from Route 1 to Route 522. Take the first right onto Stouts Lane. Follow Stouts Lane to its end (Ridge Road) the High School is on your right.

**Set Up:** All registered crafters/vendors may arrive to set up at 7:30 am, Saturday, November 30, 2019 and no later than 9:30 am. Electrical cords must be grounded (3-prong) and provided by the crafter/vendor.

**Food:** The Project Graduation Committee will have breakfast and luncheon items for sale at this event.

**Advertising** The Project Graduation Craft Show receives a wide variety of complimentary advertising as a non-profit group and provides paid advertising as well. Print, Internet, radio and cable TV will promote the 14<sup>th</sup> Annual SBHS Project Graduation Craft Show. A Facebook Group has been established for SBHS Project Graduation. Press releases will be submitted to "The Home New Tribune", "The Start Ledger", "The Sentinel", and "The Courier News". We are open to suggestions to any other advertising suggestion(s).

**Contact Info:** E-mail: [sbhsprojectgraduation@gmail.com](mailto:sbhsprojectgraduation@gmail.com)  
Attention: Craft show chairperson