

## Pay-to-Participate Registration on Community Pass



### **What Crossroads Middle School programs do I register for on Community Pass?**

Registration on Community Pass includes the following Crossroads MS programs: Athletics, Clubs, Various Music Programs and Choirs, Music Busing, Academic Teams and 6th Grade Science Fair.



### **How will I know when it is time to register?**

Information will be posted in the Friday Folder as the programs are made available. Some programs require tryouts or auditions in order for your child to be an eligible participant.



### **How do I complete registration and pay my fees?**

Registration and payment can be made online through Community Pass. You can access the website by logging on to <https://register.communitypass.net>. Type South Brunswick Public Schools, NJ in the "Community or Organization" field. Click "continue". Enter Username and Password and click "Log In".



### **I entered my username and password, now what do I select?**

Under "Participating Organization", select "South Brunswick School District". Then select "2018-2019" School District Programs". Review family information and click "continue". Select the group you want to register for on the left side of the page. Scroll through the programs offered and click "add to cart" for the program you are registering for. Follow the steps to complete registration.



### **What if I forgot my username and password, or have questions regarding registration?**

Please send an email to [sbxrds.ptp@sbparents.org](mailto:sbxrds.ptp@sbparents.org). Include in your email your request for log on information or any questions you have regarding the registration process, as well both parents' full names, both parents home and cell #'s, home address, your child(ren) full name and date of birth.



### **What if I have students in both SBHS and Crossroads...is there a family cap?**

There is a family cap of \$250.00 for the "2018-2019" school year. Once that cap is met, future registrations for pay to participate programs included in the family cap will not incur a fee. **Registration must still be completed online.** Note: Some programs are not included in the family cap.