

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – December 4, 2017

1 BUSINESS/BOARD

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the following business items:

1.1 Approval of Expenditures – upon the recommendation of the Superintendent of Schools that the Board of Education approve the warrant list dated December 4, 2017, as certified by the Business Administrator/Board Secretary. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2017 – 2018 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	December 4, 2017	A. \$3,531,752.52
		B. \$80.08
		C. \$199.26

Total for approved for payment \$3,532,031.86

1.2 Approve Authorization of Administration to Make Necessary Transfers – upon the recommendation of the Superintendent of Schools that the Board of Education authorizes Administration to make the necessary transfer of \$94,084.00 from account 11-000-291-270 to account 11-000-291-270-20-00-8202 in order to complete the closing of the financial records for the 2016 – 2017 school year.

1.3 Approve Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the following agency and its anticipated rate for evaluations for the 2017 – 2018 school year:

<u>Vendor</u>	<u>Service</u>	<u>Rate</u>	<u>Not to Exceed</u>
Douglas Developmental Disabilities Center	Psych. Evaluation	\$1,200/Psych	\$2,000.00
	Educ. Evaluation	\$1,000/Educ.	

1.4 Approve Out of District Students – upon recommendation of the Superintendent of Schools that the Board of Education approve the special education students whose initials appear on the attached sheet to be sent to the schools indicated for the 2017 – 2018 school year with tuition and transportation costs paid by the South Brunswick Township School District.

Approval Consent Agenda – December 4, 2017

1.5 Approve EPIC Coordinator – upon recommendation of the Superintendent that the Board of Education approve Christine Mariano as the EPIC Coordinator for the 2017 – 2018 school year not to exceed \$4,800.

1.6 Approve Superintendent’s Merit Goals – upon recommendation of the Superintendent that the Board of Education approve the Superintendent’s Merit Goals for the 2017 – 2018 school year.

1.7 Approve Proposal for Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached proposal for Laura Bishop of Communications, LLC, Cedar Brook, NJ to provide community outreach for all aspects of the District’s Energy Savings Improvement Program (ESIP) beginning January 1, 2018 through June 30, 2018 at a cost not to exceed \$7,500.

1.8 Record and Award RFP – Transportation Consultant Services – upon recommendation of the Superintendent of Schools that the following RFP – 17-02, for Transportation Consultant Services, opened on November 30, 2017 be recorded as per the following:

<u>Vendor</u>	<u>Total Price Per Hour</u>
Glenn Barry Somerville, NJ	\$80.00
Ross Haber & Associates, LLC Milltown, NJ	\$150.00

Upon recommendation of the Superintendent of Schools that the Board of Education award the following RFP – 17-02, for Transportation Consultant Services, opened on November 30, 2017:

<u>Vendor</u>	<u>Total Price Per Hour</u>
Glenn Barry Somerville, NJ	\$80.00

1.9 Approve Student Field Trip Destinations – upon the recommendation of the Superintendent of Schools that the Board of Education approve the student field trip destinations as per the attached for the 2017 – 2018 school year.

Approval Consent Agenda - December 4, 2017

1.10 Approve Resolution for Travel and Related Expense Reimbursement – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Travel and Related Expense Reimbursement for the staff listed on the attached sheet.

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

1.11 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

Approval Consent Agenda - December 4, 2017

2 PERSONNEL – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following personnel items:

2.1 Accept Resignations – upon the recommendation of the Superintendent of Schools that the Board of Education accept the following resignations:

A. Resignations

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Christina Santowasso	Teacher / Dean	SBHS	01/12/18	11/15/17

B. For the Purpose of Retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Michele Gerenza	Bus Driver	Transportation	01/31/18	11/14/17
Sharon Ottaviani	Paraprofessional	Crossroads South	02/28/18	11/20/17
Catherine Seber	Speech Language Specialist	.5 Indian Fields / .5 Dayton	04/01/18	11/26/17

2.2 Approve Leaves of Absence – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following leaves of absence:

Name	Assignment	Location	Period of Leave	Type of Leave
Christopher Belding	Custodian	SBHS	01/02/18 thru 03/23/18	Unpaid Family Leave (FMLA)
Henry Burnett	Custodian	Maintenance	11/20/17	Unpaid Intermittent FMLA
Anna Kosa	Paraprofessional	Indian Fields	11/22/17 (.5)	Unpaid Intermittent FMLA
Barbara Nogueras	Teacher	Indian Fields	12/14/2017	Unpaid Intermittent FMLA

Approval Consent Agenda - December 4, 2017

2.3 Rescind Leave of Absence – upon recommendation of the Superintendent of Schools that the Board of Education approve the rescinding of the following leave of absence:

Name	Assignment	Location	Period of Leave	Previously Approved
Anna Kosa	Paraprofessional	Indian Fields	11/21/17 (.5)	11/20/17

2.4 Approve Appointments – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Megan Case	Fifth Grade Teacher	Indian Fields	\$55,850.00 (BA, Step 2)	Vacant Budgeted Position	01/02/18
Sophia Pelechrinis	Replacement Fourth Grade Teacher	Brooks Crossing	\$62,970.00 (MA, Step 7)	Vacant Budgeted Position	11/30/17 thru 06/30/18
Samhitha Sreenivasan	Replacement Mathematics Teacher	SBHS	\$54,850.00 (BA, Step 1)	Vacant Budgeted Position	01/25/18 thru 06/30/18

B. Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Carmen Campos	Bus Driver	Transportation	\$17,856.25 (\$19.89, Step 4s)	Vacant Budgeted Position	11/21/17
Jennifer Lara	Bus Driver	Transportation	\$17,586.92 (\$19.59, Step 3s)	Vacant Budgeted Position	11/21/17

Approval Consent Agenda - December 4, 2017

2.5 Approve Adjustment in F.T.E. – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following adjustments in F.T.E.:

Name	Assignment	F.T.E. – From	F.T.E. - To	Effective Date
Kathleen Boyce	Assistant Principal	.5 Constable / .5 Monmouth Junction	.6 Constable / .4 Monmouth Junction	07/01/16

2.6 Approve Change in Salary – upon the recommendation of the Superintendent of Schools that the Board of Education change in salary:

Name	Assignment	Location	Salary – From	Salary - To	Reason for Change	Effective Date
Roseanne Berger	Para-professional	SBHS	\$27,215.00 (\$18.25/\$19.25, Step 12L/12LA)	\$27,487.01 (\$18.25/\$19.25, Step 12L/12LA)	Adjustment in Autistic Hours	11/06/17
Ann Cuntala	Para-professional	SBHS	\$25,317.56 (\$18.82/\$19.82, Step 16L/16LA)	\$26,839.81 (\$20.32/\$21.32, Step 16L/16LA)	Increase in Hours from 7 to 7.5	10/17/17
Maria Hendricks	Para-professional	SBHS	\$23,390.01 (\$18.97, Step 10iA)	\$21,790.11 (\$17.97/\$18.97, Step 10i/10iA)	Adjustment in Autistic Hours	11/06/17
Robbin Joseph	Para-professional	SBHS	\$21,680.21 (\$17.37/\$18.37, Step 9Li/9LiA)	\$22,991.83 (\$17.37/\$18.37, Step 9Li/9LiA)	Increase in Hours from 7 to 7.5	10/17/17
Susan McDermott	Para-professional	Constable	\$5,389.28 (\$19.85, Step 15L)	\$6,689.45 (\$19.85, Step 15L)	Increase in Hours from 1.5 to 2	12/04/17

2.7 Approve Change in Location - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Christina Brooks	Behavior Interventionist	Greenbrook	Crossroads South	Student Needs	10/31/17

Approval Consent Agenda - December 4, 2017

2.8 Approve Appointment of Extracurricular - SBHS - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change extracurricular appointment:

Name	Assignment	Stipend	Effective Date
Morgan Murray	Assistant Coach - Winter Track	\$5,541.00	2017-2018

2.9 Rescind Extra-Curricular - SBHS - upon recommendation of the Superintendent of Schools that the Board of Education approve the rescinding of the following extracurricular SHBS appointment:

Name	Assignment	Location	Effective Date	Previously Approved
Benito Gonzales	Assistant Coach - Baseball	SBHS	2017-2018	06/19/17

2.10 Approve Community Education Change in Location – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in location for Community Education:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Kiara Gibson	Group Leader	Constable	Greenbrook	Staffing Needs	11/20/17

2.11 Approve Community Education High School Interns Vouchered – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education vouchered staff:

Name	Assignment	Location	Rate / Step	Effective Date
Janet Sorbino	Group Leader	District	\$12.85 (Step 5)	12/05/17
Shaista Abidi	Group Leader	District	\$12.78 (Step 1i)	11/27/17

2.12 Approve Termination of Employment - Community Education - upon recommendation of the Superintendent of Schools that the Board of Education approve the termination of the Community Education employee listed on the attached sheet on the date indicated.