

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – September 21, 2015

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated September 21, 2015 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2015 – 2016 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	September 21, 2015	\$1,703,555.00
Payroll	August 15, 2015	\$1,022,286.13
	August 30, 2015	<u>\$910,767.90</u>
Total approved for payment		<u>\$3,636,609.03</u>

1.2 Approve Transfers - That the transfers of budget appropriations between expenditure codes of the 2015 – 2016 Budget, as specified on the attached sheets, be hereby authorized.

Transfers for August 2015

1.3 Approve the Report of the Board Secretary – That the attached Reports of the Board Secretary be approved: **Board Secretary's Report for July 2015**

1.4 Approve Bank Reconciliation Statement - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of August 30, 2015	\$24,070,865.87
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1.5 Approve Withdrawal from Capital Reserve – That the Board of Education approve the withdrawal from the Capital Reserve Account in the amount of \$203,084.24 pursuant to N.J.A.C. 6A:26-9.1 (e) effective September 21, 2015 and said funds are to be placed in the following account 12-000-400-931-20-49-1230. A withdrawal is required to offset the cost of the High School Tennis Courts (\$90,184), Deans Stage Renovations (23,416), and the 2nd floor Blackhorse Lane Renovations (\$89,484.24).

1.6 Approve Purchases Over the Bid Limit – That the Board of Education authorize the following purchases over the bid limit:

A. through NJ State approved Hunterdon ESC Cooperative Bid #TEC-13-08 for ePlus Technology, Inc. of Newton, PA.

Middle School Surveillance

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
2	Ocularis Enterprise Base License	\$892.00	\$1,784.00
164	Ocularis Enterprise Camera License	\$168.00	\$27,552.00
1	Ocularis SW Configuration	\$4,800.00	\$4,800.00
1	VM Server Config. & Switch Config.	\$8,000.00	\$8,000.00

B. utilizing the State Contract #81642 for Trendway of Holland, MI in c/o Palazza Interiors

Trendway State Contract #81642

Qty	Item Description	Unit Cost	Total Cost
3	RDCH42DSK.RDC Round Training Table, Café Height, w/Round Disc Base 42"	\$473.80	\$1,421.40
28	RTFLPT2460.BC.NN Rect Training Table, Casters, No. Elec, No GMT, 24Dx60 W	\$602.60	\$16,872.80
28	TTGHDWR Training Table Ganging Hardware	\$34.50	\$966.00
70	TV270 Live 2 Stack Chair w/Casters, no arms	\$342.90	\$24,003.00
12	TV480 Live Café Chair w/No Arms, 4 Leg	\$367.20	\$4,406.40
	Total		\$47,669.60

1.7 Approve Competitive Contracting Process for Professional Development Services –

That the Board of Education authorize the School Business Administrator to use competitive contracting for specialized goods or services (namely professional development services) enumerated in section 45 of P.L. 1999, c. 440 (C.18A:18A-4.1) for the 2015 – 2016 school year. The use of this competitive contracting procedure requires Board of Education approval as per 18A:18A-4.3 in the following subject areas:

- A. Increasing Student Self-Regulation
- B. Targeted training for Administration and Teachers on the James Strong Teacher Evaluation Model

1.8 Approve Increase in Not to Exceed Authorization – That the Board of Education approve an increase in the expenditure not to exceed amount for the Nu/Con Group of East Brunswick, NJ as awarded through Bid 2013-01 as renewed on June 1, 2015 for General Contractor/Masonry to \$290,000 for the 2015 – 2016 school year.**1.9 Approve Transportation Jointure** – That the Board of Education approve the following Transportation Jointure for the 2015 – 2016 school year:

Host District -	South Brunswick
Joiner District -	North Brunswick
Host District Rt. Number -	NDHS
Destination -	Notre Dame High School
Number of Host Students -	19
Number of Joiner Students -	6
Joiner Cost -	\$5,304.00

1.10 Approve Memorandum of Agreement – That the Board of Education approve the attached Memorandum of Agreement with Middlesex County College for South Brunswick High School students to have the opportunity to earn college credits while still in high school. The following courses are approved by Middlesex County College to offer during the 2015 – 2016 academic year at a cost of \$155 for one course each semester:

- ACC 101 – Financial Accounting
- ACC 102 – Managerial Accounting
- BUS 101 – Business Organization & Management
- CSC 105 – Computer Application System
- MGT 210 – Concepts of Business Management
- ENG 121 – English Composition I
- MAT 131 – Analytic – Geometry & Calculus

- SPE 121 – Fundamentals of Public Speaking
- SBM 120 – Small Business Management

1.11 Approve Contracted Services – That the Board of Education approve the following contracted services for the 2015 – 2016 school year:

- A. For Princeton Speech Language Learning Center to provide Speech Evaluation during the 2015 – 2016 school year at \$600 per evaluation not to exceed the cost of \$1,200.00. These evaluations are necessary to determine the need for related services.
- B. For Princeton Speech Language Learning Center to provide executive functioning therapy services (SF) and social skills therapy services, individual and group. These services are necessary and outlined in each student’s IEP. The cost for the all therapy sessions is \$150 per session. The cost for these therapeutic services will not exceed \$16,168.

1.12 Approve Amended Acceptance of Funds – That the Board of Education accept the New Jersey School Boards Insurance Group/ERIC North 2015 Safety Grant Program award in the amount of \$13,782. (This amount was previously approved on September 8, 2015 for \$12,079.00.) The South Brunswick Board of Education plans to use the grant funds to upgrade the security system with respect to the security of the athletic fields and grounds at South Brunswick High School.

1.13 Approve 2015 – 2016 District Dashboard Goals - That the Board of Education approve the attached 2015 – 2016 District Dashboard Goals.

1.14 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2015 – 2016 school year.

1.15 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.16 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Approve Charging of Salaries – That the Board of Education, in order to comply with auditing regulations, approve the charging of salaries (and/or portion of salary) to various budgeted codes for federal/state programs. The 2015 – 2016 salaries of the following staff should be revised and charged to the account codes and grants indicated:

No Child Left Behind & IDEA Salaries

Name	Assignment	Annual Salary	Percentage of Salary to be charged to Fund 20 account code	Fund 20 Account Code	Grant
Debra Bevan	Title I Teacher	\$ 84,650	100%	20-231-100-100-61-02-2016	No Child Left Behind Title I

Melissa Caruso	Title I Teacher	\$ 59,620	100%	20-231-100-100-61-00-2016	No Child Left Behind Title I
Jennifer Reilly	Title I Teacher	\$ 60,500	100%	20-231-100-100-61-01-2016	No Child Left Behind Title I
Jessica Heine	Title I Teacher	\$ 56,500	100%	20-231-100-100-61-03-2016	No Child Left Behind Title I
Megan Washburn	RTI Social Worker	\$58,620	100%	20-250-200-100-61-01-2016	IDEA BASIC 2015-16

2.1 Accept Resignation – That the Board of Education accept the following resignation:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Theresa Selamie	Paraprofessional	SBHS	06/30/15	08/12/15

2.2 Approve Change in Leave of Absence – That the Board of Education approve the following change in leaves of absence –

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Amanda Sheehan	Teacher	Brunswick Acres	09/01/15 thru 11/30/15	09/18/15 thru 12/11/15	Unpaid Family Leave (FMLA)	03/09/15
Amanda Sheehan	Teacher	Brunswick Acres	12/01/15 thru 06/30/16	12/14/15 thru 06/30/16	Unpaid Child-Rearing Leave	03/09/15
Danielle Sweeney	Teacher	Brunswick Acres	11/30/15 thru 06/30/16	11/20/15 thru 06/30/16	Unpaid Child-Rearing Leave	05/18/15

2.3 Approve Vouchered Per Diem Staff – That the Board of Education approve the following per diem staff member:

Name	Assignment	Location	Per Diem Rate	Effective Date
Jamie Hricay	School Athletic Trainer	Crossroads Middle School	\$150.00	09/01/15

2.4 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Jennifer Duvelsdorf	School Nurse	Crossroads South	\$65,295.00 (MA, Step 10)	Vacant Budgeted Position	09/28/15
Tatiana Medina	.67 ELL Teacher	.33 Monmouth Junction / .34 Indian Fields	\$35,845.00 (BA, Step 1)	Increased Enrollment	09/28/15

B. Non-Certificated

Name	Assignment	Location	Salary/Step	Reason for Vacancy	Effective Date
Brittany DiMonda	Paraprofessional	Transportation	\$9,331.88 (Step 3)	Vacant Budgeted Position	09/16/15

2.5 Approve Special Education Stipend - That the Board of Education approve the following Special Education stipend for the 2015 – 2016 school year -

Name	Location	Stipend	Effective Date
Robert Andreotta	Crossroads South	\$391.00	09/01/15
Peggy Sciallis	Crossroads South	\$391.00	09/01/15

2.6 Approve Psychologist Stipend – That the Board of Education approve the following Psychologist stipend for the 2015 – 2016 school year:

Name	Location	Stipend	Effective Date
Lori Sourifman	Crossroads North	\$1,566.00	09/01/15

2.7 Approve Establishment of Salaries - That the Board of Education approve the establishment of salaries for the South Brunswick School Bus Drivers' Association for the 2015 – 2016 school year as per the attached.

2.8 Approve Change in F.T.E. – That the Board of Education approve the following change in F.T.E:

Name	F.T.E./Assignment - From	F.T.E./Assignment - To	Salary - From	Salary - To	Location	Effective Date
Linda Papandrew	.85 C-Print Captionist	C-Print Captionist	\$29,907.00	\$35,119.37	SBHS	09/01/15

2.9 Approve Change in Degree Status – That the Board of Education approve the attached change in degree status for the 2015 – 2016 school year.

2.10 Approve South Brunswick Education Association Salary – That the Board of Education approve the following South Brunswick Education Association salary for the 2015 – 2016 school year:

Name	Assignment	Salary	Effective Date
Amanda Sheehan	Teacher	\$60,620.00 (MA, Step 6)	09/01/15

2.11 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment - From	Assignment - To	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Leticia Lopez	Cleaner	Custodian	SBHS	\$32,115.00 (Step 3)	\$41,139.00 (Step 1)	Advancement to Custodian	09/18/15
Andrew Reinacher	Cleaner	Custodian	Constable	\$32,155.00 (Step 3)	\$41,139.00 (Step 1)	Advancement to Custodian	09/25/15
Taylor Turner	Bus Driver	N/A	Transportation	\$23,082.93 (Step 5*3)	\$21,945.43 (Step 5s)	Change in Stipend	09/16/15

2.12 Approve District Substitute Paraprofessional – That the Board of Education approve the following District Substitute Paraprofessionals:

Name	Effective Date
Antoinette Tuttoilmondo	09/22/15

2.13 Approve Adjustment to Paraprofessional Contract - Steps and Rates – That the Board of Education approve an adjustment to the Paraprofessional contract steps and rates for the 2015 – 2016 school year as per the attached.

2.14 Approve Community Education Resignations – That the Board of Education approve the following Community Education resignations:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Bridget Troccoli	Paraprofessional - Group Leader	Before/After School Program	09/01/15	09/08/15
Nia Nanton	Paraprofessional	Before/After School Program	08/22/15	08/22/15
Pascual Rivera	Paraprofessional	Before/After School Program	08/27/15	09/02/15

Sanjivani Jaykar	Paraprofessional	Before/After School Program	09/01/15	09/05/15
Syamala Sampathkumar	Paraprofessional	Before/After School Program	08/26/15	08/26/15
Alka Shah	Paraprofessional	Before/After School Program	09/01/15	09/13/15
Dorian Shields-Alderman	Paraprofessional	Before/After School Program	08/16/15	08/16/15
Emily Witrock	Paraprofessional	Before/After School Program	08/18/15	08/18/15

2.15 Approve Community Education Vouchered Staff – That the Board of Education approve the following Community Education vouchered staff:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Cindy Beim	Before/After School Program	Cambridge and Greenbrook	\$12.45	09/16/15
Veronica Mitchell	Before/After School Program	Constable and Indian Fields	\$12.45	09/22/15
Samantha Rosenhouse	After School Program	Brooks Crossing	\$12.45	09/16/15
Brenna Williams	After School Program	Cambridge and Greenbrook	\$11.45	09/16/15
Tammy Baskin	After School Program	Brooks Crossing	\$11.99	09/08/15

2.16 Approve Community Education Substitutes – That the Board of Education approve adults and high school interns to work in the Before/After School Program as substitutes:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Betty Nagy	Paraprofessional - Before/After School Program	District	\$12.85	09/22/15
Donna Vannatta	Paraprofessional - After School Program	District	\$12.45	09/28/15
Sarah Liang	Paraprofessional - After School Program	District	\$8.38	09/22/15

2.17 Approve Community Education Intern – That the Board of Education approve the following high school intern to work in the Community Education After School Program:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Austin Calvano	Paraprofessional - After School Program	Greenbrook	\$8.38	09/21/15

2.18 Rescind Community Education Appointment – That the following Community Education appointment be rescinded:

Name	Assignment	Location - From	Effective Date
Mohammad Haider	Paraprofessional - After School Program	Brooks Crossing	09/08/15

2.19 Approve Community Education Appointments for Tennis Program – That the Board of Education approve the following adults and high school students to work and volunteer in the Tennis Program:

Name	Assignment	Location	Voucher Rate	Effective Date
Erica Brokaw	Coach	SBHS	\$27.00	09/26/15
Monica Chapman	Coach	SBHS	\$27.00	09/26/15

Tat C. Huen	Coach	SBHS	\$27.00	09/26/15
Nicki Makrelis	Coach	SBHS	\$27.00	09/26/15
MaryBeth Matuszewski	Coach	SBHS	\$27.00	09/26/15
Doreen Schultes	Coach	SBHS	\$27.00	09/26/15
Deepika Venkatesan	Coach	SBHS	\$27.00	09/26/15
Barbara Whitman	Director	SBHS	\$5,250 stipend	09/26/15
Ashwath Krishnan	HS Volunteer	SBHS	\$0.00	09/26/15
Kunal Gupta	HS Assistant Coach	SBHS	\$8.38	09/26/15