

Attached are the specifications for Bid: 2019-04 Transportation Routes Special Education (to School only) and Non-Public (To/From School). The contract for the Special Education Route portion of this bid is a (12) month contract from July 1, 2019 through June 30, 2020.

Please be reminded of the following information as you complete the bid process:

1. **Confirm receipt of the bid specifications.**
2. Supply information as requested.
3. **Submit two complete copies of your bid submission.**
4. Do not alter documents. Please be sure to submit all requested/required documentation.
5. Any questions pertaining to this bid must be done in writing to David Pawlowski either via email, [David.Pawlowski@sbschools.org](mailto:David.Pawlowski@sbschools.org), or via fax 732-422-8054. If submitting questions via fax, please call 732-297-7800 x3149 to confirm receipt.
6. All bid submissions must be done in a sealed envelope clearly labeled **“2019-04 Transportation Routes Special Education and Non Public”** and either hand delivered or sent via UPS, FedEx, etc. to South Brunswick Board of Education, Attn: David Pawlowski, 231 Blackhorse Lane, North Brunswick, NJ 08902 by 11:00 am on Tuesday, May 7, 2019. Bids **CANNOT** be submitted through the US Postal Service or through email.
7. Please be sure to complete all legally required documentation completely. If you have any questions regarding the enclosed forms, please contact the Business Office. Failure to complete these documents can result in rejection of bid.
8. It is the responsibility of the contractor to know the start/end times of school and to know the school calendar.
9. On the Special Education Bid Sheet, any bid that does not include an “aide cost” will be rejected. We will however accept the price of \$0 on the bid sheet.