

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
P. O. Box 181
Monmouth Junction, New Jersey

Minutes of the Board Meeting of December 17, 2018

The South Brunswick Township Board of Education met on Monday, December 17, 2018 in the Auditorium at Crossroads North School. The meeting was chaired by President Mr. Harry J. Delgado:

MEMBERS PRESENT: Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Patrick Del Piano (7:15 pm), Mr. Arthur Robinson & Mr. Peter St. Vincent

MEMBERS ABSENT: Mr. Deven Patel

CALLED TO ORDER AND SALUTE FLAG – Mr. Delgado called the meeting to order at 7:00 pm and asked the audience to stand for the pledge of allegiance.

STATEMENT OF ADVANCE NOTICE – Mr. Delgado read a statement in compliance with the Open Public Meetings Act.

APPROVAL OF CONSENT AGENDA – There was a motion by Dr. Parker, seconded by Mrs. Baig to approve the consent agenda of December 17, 2018.

REPORT OF THE STUDENT REPRESENTATIVE – Sahil Ganatra

Performing Arts:

- This year's winter play is Clue. Show dates are January 11, 2019, January 12, 2019 and a Sunday Matinee on January 13, 2019. Please come out to support the Performing Arts Department.

Athletics

- Ice Hockey is off to a great start to the season, with a record of 4-0 after a big win over Old Bridge last Friday night.
- Leading up to winter break, we have a number of sporting events coming up:
 - Tomorrow the girls basketball team faces off against Monroe at home at 6:00 pm.
 - On Wednesday, the wrestling team is up against Old Bridge at home at 6:00 pm and the swimming team is playing JP Stevens at Dillon Pool in Princeton at 3:30 pm.
 - Thursday, Boys Basketball plays JP Stevens at home at 6:00 pm.

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- Friday the Wrestling Team vs. South Plainfield at home at 4:00 pm

Activities

- Various clubs and class councils are hosting fundraisers and events to close out 2018:
 - The class of 2021 has been selling Candy Grams which will be delivered to students on Friday.
 - She's the First is selling candles.
 - FBLA is hosting the "Pick a Pine" fundraiser.
 - Viking Volunteers held their "Paint Night" last Friday, and over 200 students attended.
 - Student Council is finishing up the last of the doors for Deck the Halls fundraiser.
- The high school adopted 16 families through Adopt-A-Family this year.
- After break, the student council is excited about Winter Spirit Week which will include Lay Monday, Toasty Toes Tuesday, White Out Wednesday, Class Color Day, Black and Gold Friday.
- VLA will be hosting their monthly meeting at 6:00 pm on Wednesday in the Freshman Cafeteria.

Student Representative Sahil shared the following news regarding his recent accomplishment:

Some exciting news to share, he was in Hightstown High School for a New Jersey Association of Student Councils interview. The interview went extremely well, and the current Executive Board slated Sahil to run unopposed for State Board of Education Representation, which means that beginning in January, he will have the honor of representing not only South Brunswick community, but students throughout the State of New Jersey as their voice on the State Board of Education. He thanked the Board, Mr. Varela, students and staff at the high school for their support.

In closing, as always following with this year's district theme, today I'm encouraging everyone to imagine if every child found their passion and followed it.

REPORT OF THE SUPERINTENDENT – Scott Feder

Congratulations to Student Representative Sahil for the opportunity to run unopposed for State Board of Education Representation. We are very proud of you!

South Brunswick Emergency Blood Drive

The South Brunswick Public Health Club will be sponsoring an Emergency Blood Drive on Saturday, December 22nd from 9:00 am to 3:00 pm at the South Brunswick Community Center. There is a specific need for people of Indian, Pakistani and Iranian descent to donate blood for a 4 year old girl in Florida. This young girl has cancer and a rare antigen on her red blood cells. Only 4% of the population has this rare antigen that she needs.

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Social Media Challenge

We sent a message to parents to ramp up our Facebook followers. Our goal was 2,000 by winter break, and you helped us reach that goal. Help us to reach our goal of 3,000 by June 30, 2019 and 5,000 by June 30, 2020.

Social Media is a great tool to get reminders of great events and learn more about the things going on in the District.

Facebook Link <https://www.facebook.com/SBSchools>.

Twitter Link <https://twitter.com/sbsdnews>

Flagpole Update

A 25 foot flagpole will be flying by the end of the calendar year at Blackhorse Lane. Thank you to the Board of Education, David Pawlowski, Business Administrator and Todd Amiet, Director of Building and Grounds for getting this done.

Homework Free Reminder to Parents

December 21, 2018 – January 2, 2019 (Winter Break) – No assignments for long-range projects due or tests given before January 7, 2019.

Friday will be an early release day. Schools will be closed from Monday, December 24, 2018 through January 1, 2019.

Mr. Feder wished everyone a happy holiday!

Education Foundation of South Brunswick, Inc.

Mr. Marty Abschutz, President of the Education Foundation of South Brunswick, Inc. reminded the community about the "Beam of Light" program. The program is a way to honor a staff member by making a minimum \$10.00 tax-deductible donation to the foundation, in return the honoree will receive a Beam of Light Certificate with a brief personal message. Forms are available on the foundation's website at www.edfoundationsb.org.

The Foundation is also hosting a Murder Mystery Vegas Style with desert fundraiser on January 26, 2019 at Pierre's of South Brunswick, this year a silent auction has been added which includes Disney Park tickets.

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Mr. Abschutz also announced this year they received 30 applications the most ever for the 2018 – 2019 Spark of Innovation Grant. The winners will be announced at the January 14, 2019 meeting. Thanks to Mr. Timothy Sweeney for all of his help.

On Sunday, June 9, 2019 the Tour de South Brunswick/Fun Walk will be held, more information can be found on the Foundation's website.

Mr. Abschutz wished everyone a Happy Holiday and Happy New Year!

SEASON OF GIVING

Dr. Maribeth Edmunds, Director of Secondary Education, announced it was a privilege to share the initiatives taking place throughout the district.

The G.I. Go for troops fundraiser raised a total donation of \$1,255.00.

The following schools participated in food drives:

Indian Fields/Dayton – Food Drive

Brooks Crossing/Deans – Food Drive

Constable – Snowby Gift Drive

Greenbrook – Food Drive

Brunswick Acres – Food Drive & Giving Tree

Crossroads South – Food Drive & Giving Tree

Crossroads North – Food Drive & Giving Tree

Monmouth Junction – Food Drive

High School – Giving Tree, Student Council ran the Hurricane Relief food/item drive. Music Dept. collected toys for hospitals with cancer patients at their Winter Concerts

Blackhorse Lane/Central Office – Food Drive at Thanksgiving, Giving Tree and Snowmen for Snacks

Rise Against Hunger - Dr. Edmunds shared a video with over 175 students and 15 faculty came out on December 8th to the high school to pack over 40,000 meals for disadvantaged children all over the world. The Global Studies faculty teamed up with the organization Rise Against Hunger.

RECOGNITIONS:

Outgoing Board Member – Mr. Peter St. Vincent

Mr. Delgado expressed his sincere gratitude for Mr. St. Vincent's service on the board. Mr. St. Vincent serviced on the board two terms from January 2013 – December 31, 2018.

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Mr. St. Vincent announced he was honored to serve on the board. He announced he waited until his children were out of the school district before running for the board so there would be no conflicts.

SBHS Music Department Honors – Mr. Robert Sears, Supervisor of Music K-12 and Mr. Emanuel Caravano, Vice Principal at South Brunswick High School congratulated the students on their accomplishments as well as Music teachers for their outstanding leadership, Virginia Kraft, Donna Cardaneo, Casey Beggs and TJ Brungard.

Drum Majors

David Garner

Jeremy Chen

Ethan Ju

SBHS Concert Choir

Featured Performers at the NJ Music Educators Convention National Memorial Day Choral Festival, Washington, NJ

Invited for their 10th appearance at Carnegie Hall

Outstanding Achievement in Region Auditions for Region Ensembles

Mixed Choir – Bass 1

Anirudh Kumar

Orchestra

Colin Lee – Viola

Symphonic Band

Mamata Bhangale – Flute

Lakshmi Madhav – Flute

Shaurya Gunderia – Bass Clarinet

Shivang Luthra – Tenor Sax

Naresh Rao – French Horn

Kabir Zama – Tuba

Symphonic Band & Orchestra

Jeremy Chen – Violin

Wind Ensemble

Ethan Ju – Clarinet

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Wind Ensemble & Orchestra

Michael Chau – Oboe

Wind Ensemble & Percussion Ensemble

Advait Borkar – Mallets - #1 in Region

PERFORMANCE – under the direction of Mrs. Kraft, the Concert Choir performed.

Mrs. Kraft thanked the Board for their support.

PRESENTATIONS -

School Safety Data System (SSDS) Report

Mr. Feder reported on the School Safety Data System Report (formerly the Violence & Vandalism Report):

Districtwide there were 21 Violence, 3 Vandalism, 11 Substances, and 8 Weapons incidents reported for a total districtwide of 43 incidents. There were 272 other incidents that lead to removal.

Mrs. Blair Eiseman – Supervisor of Professional Development reported on the Harassment and Intimidation & Bullying incidents (HIB) report from January 2018 – June 2018.

There were 30 district wide investigations of HIB and 18 of them were confirmed. Mrs. Eiseman also discussed the protected categories and cases in South Brunswick by protected category. She also commented on the programs and trainings taking place.

HIB Information and resources can be found on the district website at www.sbschools.org.

PUBLIC COMMENTS – None

BOARD COMMITTEE REPORTS –

Mr. Nathanson commented on the Facilities Meeting held earlier in the evening. Transportation Phase II, new software to help with buses, update on ESIP Program, security and vestibules were discussed. Thank you to all who attended.

Mrs. Baig asked if there were any questions on the policies on the consent agenda for a 2nd reading and adoption. She announced the Women's Commission is currently looking into Keynote Speakers.

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APPROVE ACTION ITEMS – There was a motion by Mr. Nathanson, seconded by Mrs. Mehta to untable Items A. 2.9 & A. 2.10 from the consent agenda of December 3, 2018.

There was a motion by Mrs. Mehta, seconded by Mr. Nathanson to strike Items A. 2.9 & A. 2.10 from the consent agenda of December 3, 2018.

There was a motion by Mr. Del Piano, seconded by Dr. Parker to approve the consent agenda of December 17, 2018:

1. BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated December 17, 2018, as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2018 – 2019 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	December 17, 2018	\$7,350,835.79
Payroll	November 15, 2018	\$4,085,369.16
	November 30, 2018	\$3,925,626.57
Total for approved for payment		<u>\$15,361,831.52</u>

1.2 Approve Transfers - That the transfers of budget appropriations between expenditure codes of the 2018 – 2019 Budget, as specified on the attached sheets, be hereby authorized.

November 2018

1.3 Approve the Report of the Board Secretary – That the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for November 2018**

1.4 Approve Bank Reconciliation Statement - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of November 2018	\$36,529,371.52
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1.5 Record/Award Bids & Reject Bids -

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the recording of the bids for Spring Athletic Supplies and Clothing, Bid No. 2018 – 18, opened on November 15, 2018, as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Aluminum Athletic Equipment Co. Royersford, PA	11	\$4,711.60
BSN Sports Jenkintown, PA	66	\$28,176.09
Metuchen Center Inc. Sayreville, NJ	26	\$16,329.59
MFAC, LLC West Warwick, RI	13	\$3,144.80
Riddell/All American North Ridgeville, OH	36	\$16,902.76
S&S Worldwide Colchester, CT	12	\$3,765.18
Stan's Sport Center Hoboken, NJ	19	\$5,913.95

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the award of the bids for Spring Athletic Supplies and Clothing, Bid No. 2018 – 18, opened on November 15, 2018, as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
BSN Sports Jenkintown, PA	42	\$20,138.04
Metuchen Center Inc. Sayreville, NJ	9	\$4,920.54

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MFAC, LLC West Warwick, RI	12	\$3,017.00
S&S Worldwide Colchester, CT	4	\$175.62
Stan's Sport Center Hoboken, NJ	14	\$4,066.85

Upon the recommendation of the Superintendent of Schools that the Board of Education reject the bids for Spring Athletic Supplies and Clothing, Bid No. 2018 – 18, opened on November 15, 2018, as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Aluminum Athletic Equipment Co. Royersford, PA Failure to submit Statement of Ownership	11	\$4,711.60
Riddell/All American North Ridgeville, OH Failure to submit Statement of Ownership	36	\$16,902.76

The following vendors have items rejected for not meeting specifications:

Metuchen Center Inc. Sayreville, NJ	3	\$2,398.60
S&S Worldwide Colchester, CT	1	\$833.76

1.6 Record/Award RFP's -

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the recording of the RFP's as per the following:

- A. Board Attorney, RFP, 18-08 opened on Wednesday, November 21, 2018 be recorded as per the following:

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Vendor

Detail Attached

Adams Gutierrez & Lattiboudere, LLC
Marlton, NJ

Busch Law Group, LLC
Metuchen, NJ

Capeheart Scatchard
Mt. Laurel, NJ

Comegno Law Group, P.C.
Morrestown, NJ

Machado Law Group, LLC
Springfield, NJ

Methfessel & Werbel
Edison, NJ

Parker McCay P.A.
Mt. Laurel, NJ

Porzio, Bromberg & Newman P.C.
Morristown, NJ

Roth D'Aquanna, LLC
Springfield, NJ

Scarinci/Hollenbeck Attorneys at Law
Lyndhurst, NJ

Schenck Price Smite & King, LLP
Florham Park, NJ

Weiner Law Group LLP
Parsippany, NJ

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Board Attorney, RFP, 18-08 opened on Wednesday, November 21, 2018 be awarded as per the following:

Porzio, Bromberg & Newman P.C.
Morristown, NJ

B. Financial Management Database, RFP 18-09, opened on Wednesday, December 12, 2018 be recorded as per the following:

<u>Vendor</u>	<u>Detail Attached</u>	<u>Date</u>	<u>Total Price</u>
Systems 3000		January 2019	\$45,610.00
Eatontown, NJ		July 2019	\$95,427.00
2020		\$60,052.00	July 2021
		\$61,253.00	

Financial Management Database, RFP 18-09, opened on Wednesday, December 12, 2018 be awarded as per the following:

<u>Vendor</u>	<u>Detail Attached</u>	<u>Date</u>	<u>Total Price</u>
Systems 3000		January 2019	\$45,610.00
Eatontown, NJ		July 2019	\$95,427.00
		July 2020	\$60,052.00
		July 2021	\$61,253.00

C. 18 - 10, Professional Development Structured Instruction Team Building, opened on December 13, 2018. (There were no proposals and will be advertised a second time.)

1.7 Approve Adoption of Policies – upon recommendation of the Superintendent of Schools that the Board of Education approve the 2nd Reading and Adoption of the following policies:

- 0169.02 Board Member Use of Social Networks - (New)
- 3437 Military Leave - (Revised)
- 4437 Military Leave - (Revised)
- 5516.01 Student Tracking Devices - (New)
- 7425 Lead Testing - (New)
- 7440 School District Security - M (Revised)
- 7441 Electronic Surveillance in School Buildings and on School Grounds - M (Revised)
- 8507 Breakfast Offer Versus Serve (OVS) - M (New)
- 8630 Bus Driver - Bus Aide Responsibility - M (Revised)
- 9242 Use of Electronic Signatures - (New)
- 2431 Athletic Competition - M (Revised)

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- 2431.8 Varsity Letters for Interscholastic Extracurricular - M (Revised)
- 5350 Student Suicide Prevention - M (Revised)
- 5533 Student Smoking - M (Revised)
- 5535 Passive Breath Alcohol Sensor Device - (Revised)
- 8462 Reporting Potentially Missing or Abused Children - M (Revised)
- 0132 Executive Authority - (Revised)
- 0134 Board Self Evaluation - (Revised)
- 0141 Board Member Number and Term - (Revised)
- 0141.2 Board Member and Term - Receiving District - (Revised)
- 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics - (Revised)
- 0142.1 Nepotism - (Revised)
- 0143 Board Member Election and Appointment - (Revised)
- 0144 Board Member Orientation and Training - (Revised)
- 0146 Board Member Authority - (Revised)
- 0151 Organization Meeting - (Revised)

1.8 Approve Resolution for Withdrawal from Capital Reserve – upon recommendation of the Superintendent of Schools that the Board of Education approve a withdrawal from the Capital Reserve Account in the amount of \$175,000 pursuant to N.J.A.C. 6A:23A-14.1(h) and said funds are to be placed in the following account 30-000-400-450-01-49-1230. A withdrawal is required to complete the theatre loudspeaker and wireless microphone project at South Brunswick High School.

1.9 Approve Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the following agencies for the 2018-2019 school year, their anticipated projected rate for related services and the “do not exceed” amounts listed below. These services are necessary and required for students that are eligible for special education and related services.

VENDOR	SERVICE	“NOT TO EXCEED”
Douglas Outreach	Independent CST Evaluations	\$2,200
Princeton Speech-Language Learning Center	Independent Speech Evaluations	\$1,000

1.10 Approve Agreements and General Release – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached Agreements and General Release for two students for the 2018 – 2019 school year:

A. between South Brunswick School District and B.S. & B.S. o/b/o of H.S. for out-of-district placement.

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B. between South Brunswick School District and B.S. & B.S. o/b/o of H.S. for out-of-district placement.

1.11 Approve Harassment, Intimidation and Bullying Reports – upon recommendation of the Superintendent of Schools that the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.12 Approve Student Field Trips – upon the recommendation of the Superintendent of Schools that the Board of Education approve the student field trips and destinations as per the attached for the 2018 – 2019 school year.

1.13 Approve Resolution for Travel and Related Expense Reimbursement -

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

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2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Approve Memorandum of Agreement – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached Memorandum of Agreement between the South Brunswick Board of Education and the South Brunswick Maintenance Association for the period July 1, 2018 through June 30, 2021.

2.2 Accept Resignations – upon recommendation of the Superintendent of Schools that the Board of Education accept the following resignation on the date(s) indicated:

A. Resignations

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Tammy Baskin	Paraprofessional	Greenbrook	12/21/18	12/12/18
Sowmya Napuri	Paraprofessional	Brooks Crossing	12/31/18	12/05/18

2.3 Approve Leaves of Absence – upon recommendation of the Superintendent of Schools that the Board of Education approve the following leaves of absence:

A. Leaves of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Roberto Debari	Teacher	SBHS	12/24/18 thru 02/08/19	Unpaid Family Leave (FMLA)

B. Change in Leaves

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Nicole Hunter	Teacher	SBHS	12/17/18 thru 03/15/19	12/19/18 thru 03/15/19	Unpaid Family Leave (FMLA)	07/30/18

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2.4 Approve Appointments – upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointments:

Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Anthony Schinella	Cleaner	Crossroads North	\$32,315.00 (Step 1)	Vacant Budgeted Position	12/18/18
Saba Ubharay	Paraprofessional	Cambridge-CE	\$2,102,31 (\$11.78, Step 1i)	Vacant Budgeted Position	12/18/18

2.5 Approve Change in Effective Date – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in effective date:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Erin Zippo	Vehicle Safety Coordinator	Transportation	11/20/18	10/22/18	11/19/18

2.6 Approve Extension of Assignment – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extension of assignment:

Name	Assignment	Location	Dates - Change From	Date - Change To	Previously Approved
Martin Barbour	.5 Science / .33 Replacement K-12 Educational Technology Coach	SBHS	11/27/18 thru 12/21/18	11/27/18 thru 02/01/19	12/03/18

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2.7 Approve Change in Assignment and Salary – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in assignment and salary:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Salary - From	Salary - To	Effective Date
Sharon Hyde	Paraprofessional	Behavior Technician	Dayton	Dayton	\$24,071.33 (\$20.85, Step 15LA)	\$35,000.00	12/04/18
Stephen Kozlik	Cleaner	Custodian	Brooks Crossing	Brooks Crossing	\$32,315.00 (Step 1)	\$42,644.00 (Step 1)	11/19/18
Elizabeth C. Williams	School Secretary II, Level II, 12-month	Administrative Secretary II, Level IV, 12-month	SBHS	Board Office	\$44,296.56 (Step C)	\$47,869.03 (Step C)	02/01/18

2.8 Approve Change in Salary – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Carmen Campos	Bus Driver	Transportation	\$21,498.71 (\$19.20, Step 4*)	\$23,994.62 (\$20.29, Step 4*s)	Increase in hours from 6.50 to 6.75; Change in Step.	12/03/18

2.9 Approve Change in Shift – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in shift:

Name	Assignment	Location	Shift - From	Shift - To	Reason for Change	Effective Date
Victor Shin	Cleaner	SBHS	Night Shift	Split Shift	Vacant Budgeted Position	12/18/18

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2.10 Approve Appointment of Extracurricular – SBHS – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extracurricular for SBHS:

Name	Assignment	Vouchered Stipend	Effective Date
Jeffrey Rumen	Site Manager for After School / Evening Activities - Spring	\$6,000.00	2018-2019

2.11 Approve Appointment of Extracurricular – Grant-Funded Position – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extracurricular grant-funded position:

Name	Assignment	Payment	Effective Date
John Kline	Coach - Unified Spring Track	\$1,000.00 (Unified Sports Grant)	2018-2019

2.12 Approve Appointment of Extracurricular – Crossroads – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extracurricular for Crossroads:

Name	Assignment	Stipend	Vouchered Stipend	Effective Date
Jason Bloom	.16 Advisor - Innovation Club	Crossroads	\$226.66	2018-2019
Tina Ezzo	.16 Advisor - Innovation Club	Crossroads	\$226.67	2018-2019
Adam Farhi	.16 Advisor - Innovation Club	Crossroads	\$226.66	2018-2019
Brett Gray	.25 Advisor - Instrumental Music	Crossroads	\$624.00	2018-2019
Brett Gray	Advisor - Musical	Crossroads	\$1,360.00	2018-2019
Brett Gray	Advisor - Vocal/Sound	Crossroads	\$1,360.00	2018-2019
Rita Nannini	.16 Advisor - Innovation Club	Crossroads	\$226.67	2018-2019
Christopher Novak	.16 Advisor - Innovation Club	Crossroads	\$226.66	2018-2019
Teresa Rousseau	.16 Advisor - Innovation Club	Crossroads	\$226.66	2018-2019

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Liane Stone-Ingalls	Advisor - Chess Club	Crossroads	\$1,360.00	2018-2019
Fancois Suhr	Advisor - Musical	Crossroads North	\$1,360.00	2018-2019

2.13 Rescind Extracurricular – Crossroads – upon recommendation of the Superintendent of Schools that the following extracurricular appointment be rescinded:

Name	Assignment	Location	Effective Date	Previously Approved
Lisa Lepore	.25 Advisor - Instrumental Music	Crossroads North	2018-2019	09/04/18
Lisa Lepore	Assistant Director - Play	Crossroads South	2018-2019	09/04/18
Kimberly Vibronek	Coach - Girls' Softball	Crossroads	2018-2019	07/30/18

2.14 Approve Change in Salaries - South Brunswick Administrators' Association - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary for the South Brunswick Administrators' for the 2018 – 2019 school year:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date	Previously Approved
Jaymee Boehmer	Assistant Principal	S.B.H.S	\$118,982.00	\$124,513.50	2018-2021 Negotiated Contract	07/01/18	06/04/18
Kathleen Boyce	Assistant Principal	.6 Constable / .4 Monmouth Junction	\$94,576.00	\$97,224.13	2018-2021 Negotiated Contract	07/01/18	06/04/18
Sandra Burghgraf-Fehte	Assistant Principal	.6 Greenbrook / .4 Cambridge	\$103,828.00	\$107,648.18	2018-2021 Negotiated Contract	07/01/18	06/04/18
Kimberly Bynoe	Principal	Crossroads North	\$134,000.00	\$138,852.00	2018-2021 Negotiated Contract	07/01/18	06/18/18
Bonnie Capes	Principal	Crossroads South	\$134,212.00	\$139,069.94	2018-2021 Negotiated Contract	07/01/18	06/04/18
Emanuel Caravano	Assistant Principal	S.B.H.S.	\$104,342.00	\$107,263.58	2018-2021 Negotiated Contract	07/01/18	06/04/18

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Laura Cervino	Assistant Principal	.6 Brunswick Acres / .4 Administration	\$88,894.24	\$91,383.28	2018-2021 Negotiated Contract	07/01/18	06/04/18
Yoshi Donato	Assistant Principal	S.B.H.S.	\$103,828.00	\$106,735.18	2018-2021 Negotiated Contract	07/01/18	06/04/18
Allison Dubois	Assistant Principal	Crossroads North	\$123,360.00	\$126,814.08	2018-2021 Negotiated Contract	07/01/18	06/04/18
Glenn Famous	Principal	Brooks Crossing	\$166,700.00	\$171,269.60	2018-2021 Negotiated Contract	07/01/18	09/17/18
April Gonzalez	Principal	Indian Fields	\$134,154.00	\$140,110.31	2018-2021 Negotiated Contract	07/01/18	06/04/18
Sondra Hinson	Assistant Principal	Crossroads South	\$132,600.00	\$138,512.80	2018-2021 Negotiated Contract	07/01/18	09/17/18
Mark Kmieciak	Assistant Principal	Crossroads South	\$123,699.00	\$129,362.57	2018-2021 Negotiated Contract	07/01/18	06/04/18
Jodi Mahoney	Principal	Greenbrook	\$138,455.00	\$143,431.74	2018-2021 Negotiated Contract	07/01/18	06/04/18
Susana Nikitczuk	Assistant Principal	S.B.H.S.	\$132,600.00	\$137,412.80	2018-2021 Negotiated Contract	07/01/18	09/17/18
Christi Pemberton	Principal	Cambridge	\$120,360.00	\$123,730.08	2018-2021 Negotiated Contract	07/01/18	06/04/18
Carol Piza	Assistant Principal	.5 Indian Fields / .5 Dayton	\$130,000.00	\$136,240.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Peter Rattien	Principal	Constable	\$112,849.00	\$116,371.77	2018-2021 Negotiated Contract	07/01/18	06/04/18
Shaun Ruymen	Assistant Principal	Crossroads North	\$93,000.00	\$95,604.00	2018-2021 Negotiated Contract	07/01/18	06/04/18

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Lisa Rogol	Assistant Principal	Brooks Crossing	\$98,532.00	\$101,290.90	2018-2021 Negotiated Contract	07/01/18	06/04/18
Michael Scheese	Assistant Principal	S.B.H.S.	\$107,940.00	\$111,325.32	2018-2021 Negotiated Contract	07/01/18	06/04/18
Stacey Ta	Principal	Brunswick Acres	\$110,342.00	\$114,531.58	2018-2021 Negotiated Contract	07/01/18	06/04/18
Peter Varela	Principal	S.B.H.S.	\$163,200.00	\$169,969.60	2018-2021 Negotiated Contract	07/01/18	09/17/18
Cristina Vildostegui-Cerra	Principal	Monmouth Junction	\$110,856.00	\$113,959.97	2018-2021 Negotiated Contract	07/01/18	06/04/18

2.15 Approve Change in Salary - South Brunswick Supervisors' Association - upon recommendation of the Superintendent of Schools that the following South Brunswick change in salary for the Supervisors' Association for the 2018 - 2019 School Year be approved:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date	Previously Approved
Anna Alfieri	Supervisor - Mathematics / Science	S.B.H.S.	\$122,854.00	\$127,681.97	2018-2021 Negotiated Contract	07/01/18	06/04/18
Thomas Decker	Supervisor World Language K-12	District Wide	\$114,820.00	\$119,400.48	2018-2021 Negotiated Contract	07/01/18	06/04/18

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Kathleen Derillo	Supervisor - Special Education 9-12	S.B.H.S.	\$96,777.00	\$99,848.73	2018-2021 Negotiated Contract	07/01/18	06/04/18
Blair Eiseman	Supervisor of Professional Development	District Wide	\$94,000.00	\$96,726.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Laurie Faigin	Supervisor of Special Education - Elementary	Administrative Offices	\$109,049.00	\$113,476.62	2018-2021 Negotiated Contract	07/01/18	06/04/18
Amy Finkelstein	Supervisor of Student Assistance and Wellness	District Wide	\$102,412.00	\$105,632.65	2018-2021 Negotiated Contract	07/01/18	06/04/18
John Harding	Supervisor of Health and Physical Education (K-12)	District Wide	\$108,753.00	\$113,157.54	2018-2021 Negotiated Contract	07/01/18	06/04/18
Jennifer Horne	Supervisor of Special Education - Middle	Crossroads South/North	\$104,554.00	\$107,851.27	2018-2021 Negotiated Contract	07/01/18	06/04/18
Theresa Jennings	Supervisor - English / Social Studies	S.B.H.S.	\$106,780.00	\$110,141.82	2018-2021 Negotiated Contract	07/01/18	06/04/18
Kristin Laskin	Supervisor of Business, Family and Consumer Science	S.B.H.S.	\$114,148.00	\$118,723.49	2018-2021 Negotiated Contract	07/01/18	06/04/18
Jessica Nastasi	Supervisor - Elementary Math/Science	District Wide	\$93,720.00	\$96,703.08	2018-2021 Negotiated Contract	07/01/18	06/04/18
Megan Plummer	Supervisor of Special Education	Administrative Offices	\$103,328.00	\$107,575.21	2018-2021 Negotiated Contract	07/01/18	06/04/18

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Aparna Rajagopal	STEM Supervisor 6-12	Crossroads South/North	\$105,668.00	\$109,997.57	2018-2021 Negotiated Contract	07/01/18	06/04/18
Mark Riccardi	Supervisor- Language Arts & Soc. Studies	Crossroads South/North	\$92,700.00	\$96,503.50	2018-2021 Negotiated Contract	07/01/18	06/04/18
Sherry Sassine	Supervisor of Language Arts and Social Studies (K-5)	District Wide	\$100,000.00	\$103,165.20	2018-2021 Negotiated Contract	07/01/18	06/04/18
Robert Sears, Jr.	Supervisor of K-12 Music	District Wide	\$110,229.00	\$113,676.34	2018-2021 Negotiated Contract	07/01/18	06/04/18

2.16 Approve Change in Salary - South Brunswick Head Custodian and Custodial Foreman

Association - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary for the South Brunswick Head Custodian and Custodial Foreman Association for the 2018 – 2019 school year:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date	Previously Approved
Susan Allen	Custodial Foreman - Night	Crossroads South	\$59,261.00	\$61,542.00	2018-2021 Negotiated Contract	10/23/18	10/22/18
Helen Beecher	Head Custodian	Brooks Crossing	\$70,735.00	\$73,316.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
John Beecher	Head Custodian	Indian Fields	\$62,918.00	\$65,499.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Huber Capcha	Head Custodian	Greenbrook	\$60,714.00	\$63,295.00	2018-2021 Negotiated Contract	09/01/18	09/17/18
Pamela DiCicco	Head Custodian	Crossroads North	\$70,975.00	\$73,656.00	2018-2021 Negotiated Contract	07/01/18	06/04/18

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Perry Donato	Head Custodian	Constable	\$61,759.00	\$64,340.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Thomas Kelly	Head Custodian	Monmouth Junction	\$67,975.00	\$70,656.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Michael Misyak	Custodial Foreman - Night	Crossroads North	\$52,244.00	\$54,325.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Michael Murphy	Head Custodian	S.B.H.S.	\$74,165.00	\$76,746.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Michael Powers	Custodial Foreman	S.B.H.S.	\$50,904.00	\$52,985.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Kathryn Rock	Custodial Foreman - Night	S.B.H.S.	\$61,080.00	\$63,361.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Gabriel Teixeira	Head Custodian	Cambridge	\$67,975.00	\$70,656.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Daniel Zippo	Head Custodian	Crossroads South	\$55,197.00	\$57,578.00	2018-2021 Negotiated Contract	07/01/18	06/04/18
Sherry Zippo	Head Custodian	Brunswick Acres	\$52,137.00	\$54,518.00	2018-2021 Negotiated Contract	07/01/18	06/04/18

2.17 Approve Change in Salary – Non-Unit Employees - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary for Non-Unit Employees for the 2018 – 2019 school year:

Name	Assignment	Location	Salary - From	Salary - To	Effective Date	Previously Approved
Mary Abode	Job Coach	S.B.H.S.	\$30,661.62	\$31,734.78	09/01/18	06/04/18
Kimberly Ann Ahern	Comptroller	Administrative Offices	\$103,001.00	\$106,606.04	07/01/18	06/04/18

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Todd Amiet	Director of Buildings and Grounds	Maintenance	\$128,335.00	\$132,313.39	07/01/18	06/04/18
Sheila Barry	School Age Care Manager	Community Education	\$88,930.09	\$92,042.64	07/01/18	06/04/18
Diane Bollaci	Technology Coordinator	S.B.H.S.	\$72,806.75	\$75,354.99	07/01/18	06/04/18
Anita Burke	Occupational Therapy Assistant	Brunswick Acres/Greenbrook	\$61,943.32	\$64,111.34	09/01/18	06/04/18
Reginald Carlson	Senior System Support/Technology Coordinator	Administrative Offices	\$92,610.00	\$95,851.35	07/01/18	06/04/18
Maria Chavkin	Office Manager - Fiscal Operations & Public Relations	Community Education	\$75,408.21	\$78,047.50	07/01/18	06/04/18
Kristopher Corso	Network Manager	Administrative Offices	\$82,320.00	\$85,201.20	07/01/18	06/04/18
Adam Davis	Technology Support Services Coordinator	District Wide	\$64,281.29	\$66,531.14	07/01/18	06/04/18
Neel Desai	Director of Community Education	Community Education	\$118,475.00	\$122,147.73	07/01/18	06/04/18
Maribeth Edmunds	Director of Secondary Education	S.B.H.S.	\$160,524.00	\$165,500.24	07/01/18	06/04/18
Judith Foley	Assistant to the Director of Human Resources	Administrative Offices	\$69,644.50	\$72,082.06	07/01/18	06/04/18

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Patricia Gable	Assistant to the Director of Assessment and Instructional Support	Administrative Offices	\$73,159.08	\$75,719.65	07/01/18	06/04/18
Marcia Garitano	Administrative Secretary to the Business Administrator	Administrative Offices	\$75,253.47	\$77,887.34	07/01/18	06/04/18
Kristen Grandal	RTI Behaviorist	Brunswick Acres	\$59,470.00	\$61,551.45	09/01/18	06/04/18
Thomas Grier	Behavior Technician	Crossroads South	\$30,000.00	\$30,900.00	09/01/18	06/04/18
Patricia Griffin	Senior System Support/ Technology Coordinator	District Wide	\$63,000.00	\$65,205.00	07/01/18	06/04/18
Susan Jelin	Community Education RN	Indian Fields	\$35,932.00	\$37,189.62	09/01/18	06/04/18
Kelly LaRocca	School Accountant	Administrative Offices	\$69,000.00	\$71,415.00	07/01/18	06/04/18
Alexander Lasko	Technology Support Services Coordinator	District Wide	\$52,000.00	\$53,820.00	07/01/18	06/04/18
Larisa Luca	Technology Support Services Coordinator	District Wide	\$54,732.56	\$56,648.20	07/01/18	06/04/18
Suzanne Luck-Born	Director of Assessment and Instructional Support	Administrative Offices	\$139,547.00	\$143,872.96	07/01/18	06/04/18

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Susan Marantz	Occupational Therapy Assistant	Brunswick Acres/ Greenbrook	\$56,948.74	\$58,941.95	09/01/18	06/04/18
Elaine McGrath	Director of Athletics	S.B.H.S.	\$159,773.00	\$164,725.96	07/01/18	06/04/18
Courtney Miller	Behavior Technician	Indian Fields	\$35,000.00	\$36,050.00	09/01/18	06/04/18
Michael Moore	Student Information System Administrator	Administrative Offices	\$75,241.51	\$77,874.96	07/01/18	06/04/18
Raphael Morales	Director of Student Services	Student Services	\$134,408.00	\$138,574.65	07/01/18	06/04/18
Patrick Murray	Lead Mechanic	Transportation	\$62,714.31	\$64,909.31	07/01/18	06/04/18
Sharon Nagy Johnson	Director of Technology	Administrative Offices	\$135,000.00	\$139,185.00	07/01/18	06/04/18
Rubina Nashine	Programmer	Administrative Offices	\$75,646.03	\$78,293.64	07/01/18	06/04/18
Lynn Ostroff	Permanent Substitute Nurse	District Wide	\$32,928.00	\$34,080.48	09/01/18	06/04/18
Victoria Piscitelli	Behavior Technician	Constable	\$30,000.00	\$30,900.00	09/01/18	06/04/18
John Piznar	Manager of Informational Systems and Services	Administrative Offices	\$100,847.00	\$104,376.65	07/01/18	06/04/18
Brienna Rollocks	Behavior Technician	Brunswick Acres	\$30,000.00	\$30,900.00	09/01/18	06/04/18

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Elaine Runyon	Community Education RN	Community Education	\$15,768.00	\$16,319.88	09/01/18	06/04/18
Ivelisse Soma	Dispatcher	Transportation	\$37,500.00	\$38,812.50	11/20/18	11/19/18
Norma Jean Tolle	Occupational Therapy Assistant	Constable	\$61,380.02	\$63,528.32	09/01/18	06/04/18
James Zinsmeister	Permanent Substitute Teacher	S.B.H.S.	\$30,448.06	\$31,513.74	09/01/18	06/04/18
Kelli Williams-Stackhouse	Assistant Manager for Children's Programs - 12 Month	Community Education	\$68,625.51	\$71,027.40	09/01/18	09/01/18

2.18 Approve Job Description – upon recommendation of the Superintendent of Schools that the Board of Education approve the following job description:

Job Description

Technology Coordinator and Support Person

Effective Date

December 18, 2018

2.19 Approve Community Education Before and After School Substitute List - Voucher – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education Before and After School Substitute List – Voucher for the 2018 – 2019 school year:

First Name	Assignment	Program	Location	Voucher Rate	Effective Date
Meghan Bell	Group Leader	After School	District	\$11.78/hour	12/18/18

2.20 Approve Community Education Before and After School Contracted – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education Before and After School contracted for the 2018 – 2019 school year:

First Name	Assignment	Program	Location	Voucher Rate	Effective Date
Saba Ubharay	Paraprofessional	Before School	Cambridge	\$11.78/hour	12/18/18

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Yes: Dr. Stephen Parker, Mrs. Azra Baig, Mr. Patrick Del Piano,
Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel, Mr. Arthur Robinson
and Mr. Peter St. Vincent

No: None

Abstentions: None

PUBLIC COMMENTS – None

BOARD COMMENTS/COMMUNICATIONS –

MOTION TO ADJOURN -

There was a motion by _____, seconded by _____ to table item A. 2.9 and 2.10 listed on the consent agenda.

There was a motion by _____, seconded _____ to approve the consent agenda of December 17, 2018:

Yes: Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig,
Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Patrick Del Piano,
Mr. Arthur Robinson & Mr. Peter St. Vincent

No: None

Abstentions: None

PUBLIC COMMENTS – None

BOARD COMMENTS/COMMUNICATIONS –

Mr. Nathanson wished everyone a Happy Holiday and Happy New Year!

Mrs. Mehta wished everyone a Merry Christmas, she praised the staff for their work.

Dr. Parker thanked Mr. St. Vincent for his service to the board and wished him well.

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Mrs. Baig also thanked Mr. St. Vincent for his service.

Mr. St. Vincent commented that it was a pleasure serving on the board and thanked the community for entrusting him with this position. He wished everyone a Merry Christmas.

Mr. Feder also thanked Mr. St. Vincent for his service.

Mr. Delgado thanked the students, faculty and South Brunswick School District Community for all they do. He wished everyone Happy Holidays and Happy New Year!


EXECUTIVE SESSION - there was a motion by Mr. St. Vincent, seconded by Mr. Robinson to move into executive session at 8:30 pm:

BE IT RESOLVED, That the Board of Education of the Township of South Brunswick hereby moves to go into Executive Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A.) 10:4-6 through 10:4-21), to discuss the following:

 X Student Matters

BE IT FURTHER RESOLVED, that the discussion conducted in Executive Session can be disclosed to the public at such time as the matters have been resolved. Formal action may be taken at any meeting.

Respectfully submitted,



David Pawlowski
Business Administrator/Board Secretary