

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS

Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – December 3, 2018

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated December 3, 2018, as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2018 – 2019 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	December 3, 2018	A. \$1,597,035.30
		B. <u>\$113.11</u>

Total for approved for payment	\$1,597,148.41
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1.2 Approve an Increase in the Not to Exceed Authorization – upon recommendation of the Superintendent of Schools that the Board of Education approve an increase in the expenditure not to exceed amount for Robert Griggs Plumbing & Heating, Hillsborough, NJ as awarded through Bid 2016 – 07 Time and Materials – Various Trades and renewed on May 21, 2018 for Plumbing to \$90,000 for the 2018 – 2019 school year.

1.3 Record and Award and Reject RFP – upon recommendation of the Superintendent of Schools that RFP 18-07 Enrichment Programs – Community Education, opened on November 14, 2018 be recorded as per the following:

<u>Vendor</u>	<u>Category</u>	<u>Total Price Per Session</u>
AlphaBEST Education Inc. Lewisville, NC	Summer Stem	\$290.00
Black Rocket Productions Freehold, NJ	Summer Stem	\$275.00
Fun2Learn Academy, Inc., dba Engineering for Kids Monmouth Junction, NJ	Summer Stem	\$275.00
IncrediFlix Orange, CA	Summer Non-Stem	\$315.00
Jr. Chef USA Robbinsville, NJ	Summer Non-Stem	\$210.00

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Kidzart Atlantic Highlands, NJ	Summer Non-Stem	\$310.00
Mad Science of WNJ Pennington, NJ	Summer Stem	\$285.00
Robokidz Inc. Robbinsville, NJ	Summer Stem	\$240.00
The Scholar Tree Princeton, NJ	Summer Stem	\$139/\$159
Young Rembrandts Ewing, NJ	Stem/Non-Stem	\$134.00

Upon recommendation of the Superintendent of Schools that RFP 18-07 Enrichment Programs – Community Education, opened on November 14, 2018 be awarded as per the following:

<u>Vendor</u>	<u>Category</u>	<u>Total Price Per Session</u>
AlphaBEST Education Inc. Lewisville, NC	Summer Stem	\$290.00
IncrediFlix Orange, CA	Summer Non-Stem	\$315.00
Jr. Chef USA Robbinsville, NJ	Summer Non-Stem	\$210.00
Kidzart Atlantic Highlands, NJ	Summer Non-Stem	\$310.00
Mad Science of WNJ Pennington, NJ	Summer Stem	\$285.00
Robokidz Inc. Robbinsville, NJ	Summer Stem	\$240.00

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Upon recommendation of the Superintendent of Schools that RFP 18-07 Enrichment Programs – Community Education, opened on November 14, 2018 be rejected as per the following:

<u>Vendor</u>	<u>Category</u>	<u>Total Price Per Session</u>
Black Rocket Productions Freehold, NJ Failure to submit complete statement of ownership.	Summer Stem	\$275.00
Fun2Learn Academy, Inc., dba Engineering for Kids Monmouth Junction, NJ Failure to submit disclosure of investments in Iran Form.	Summer Stem	\$275.00
The Scholar Tree Princeton, NJ 18A:18A-2.y – Non-Responsive to Specifications.	Summer Stem	\$139/\$159
Young Rembrandts Ewing, NJ Failure to submit disclosure of investments in Iran Form.	Stem/Non-Stem	\$134.00

1.4 Approve Settlement Agreement and General Release – upon recommendation from the Superintendent of Schools that the Board of Education approve the attached Settlement Agreement and General Release between H.H. and M.H. o/b/o L.H. and the South Brunswick Board of Education.

1.5 Approve Contract and Funding for Non-Public School – School Resource Officer – upon recommendation of the Superintendent of Schools that the Board of Education approve the contract with the Township of South Brunswick for funding of a School Resource Officer (SRO) with Noor-Ul-Iman School from December 3, 2019 to June 30, 2019. Non-public security money will be used to cover a portion of the cost of the SRO. The remaining balance will be the responsibility of Noor-Ul-Iman School:

SRO Total Cost	\$39,984.00
Noor-Ul-Iman NP Security Allotment	\$37,650.00
NP Security Money spent as of 11/29/18	<u>\$3,616.25</u>
Balance of NP Security money as of 11/29/18	\$34,033.75

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1.6 Adopt Stronge Evaluation Model – upon recommendation of the Superintendent of Schools that the Board of Education approve the adoption of the Stronge Evaluation Model rubrics for teachers and applicable administrators for the use in the 2018 – 2019 school year.

1.7 Approve Resolution to Submit New Jersey Quality Single Accountability Continuum (NJ QSAC), District Performance Review (DPR) and Statement of Assurances (SOA) -

WHEREAS, the South Brunswick Board of Education in the County of Middlesex is undergoing evaluation under NJ QSAC for the 2018 - 2019 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the District’s Statement of Assurances and responses to the District Performance Review (DPR) and Declaration Page with respect to this process, and

WHEREAS, the South Brunswick Board of Education in the County of Middlesex has reviewed the District’s Statement of Assurances, District Performance Review and Declaration Page and hereby approves these documents.

NOW THEREFORE, BE IT RESOLVED that the South Brunswick Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances, District Performance Review and Declaration Page to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

1.8 Accept Donations – upon recommendation of the Superintendent of Schools that the Board of Education accept the following donations for the South Brunswick School District Music Department:

Instrument: Trumpet
Brand: Yamaha
Model: TYR2320
Serial#: 264941A
Assessed Replacement value: \$1,337.00

Instrument: Trumpet
Brand: King
Model: 600
Serial#: S675589
Assessed Replacement value: \$1,274.00

Instrument: Trombone
Brand: King
Model: 606

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Serial#: 38252939
Assessed Replacement value: \$1,307.00

1.9 Approve Harassment, Intimidation and Bullying Reports – upon recommendation of the Superintendent of Schools that the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.10 Approve Student Field Trips – That the Board of Education approve the student field trip fields as per the attached for the 2018 – 2019 school year.

1.11 Approve Resolution for Travel and Related Expense Reimbursement -

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

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2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignations – upon recommendation of the Superintendent of Schools that the Board of Education accept the following resignations:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Brandi Nosovsky	Teacher	Brunswick Acres	01/18/19	11/19/18

2.2 Approve Change in Hire Date – upon recommendation of the Superintendent of Schools that the Board of Education approve change in hire date:

Name	Assignment	Location	Change Hire Date - From	Change Hire Date - To	Previously Approved
Sonali Wadhwa	Occupational Therapist	District	12/17/18	11/30/18	11/19/18

2.3 Approve Extension of Contract – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extension of contract:

Name	Assignment	Location	Effective Date
Kristin Messina	Replacement Third Grade Teacher	Brooks Crossing	11/26/18 thru 12/21/18

2.4 Approve Appointments – upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Joshua Fausti	Replacement Business Teacher	SBHS	\$55,860.00 (BA, Step 1)	Vacant Budgeted Position	12/03/18 thru 06/30/19

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B. Non-Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
LaQuinn Clark	Bus Driver	Transportation	\$14,943.80 (\$18.01, Step 1)	Vacant Budgeted Position	12/03/18
Sonya Frasier	Paraprofessional	Cambridge	\$3,680.64 (\$12.78, Step 1i)	Vacant Budgeted Position	12/04/18
Ranjana Gupta	Paraprofessional	Brooks Crossing-CE / Deans	\$6,455.44 (\$11.78, Step 1)	Vacant Budgeted Position	12/04/18
Angel Hollaway	Administrative Itinerant Secretary, 12-month, Level III	District	\$46,552.75 (Step D)	Vacant Budgeted Position	12/13/18
Rachel Kolibas	Administrative Secretary II, Level IV, 12-month	Board Office	\$48,097.54 (Step D)	Vacant Budgeted Position	11/27/18
Quratulayen Khurram	Paraprofessional	Brooks Crossing	\$3,271.68 (\$12.78, Step 1i)	Vacant Budgeted Position	12/04/18
Madhuri Myadam	Paraprofessional	Dayton	\$10,565.72 (\$12.98, Step 2A)	Vacant Budgeted Position	12/04/18
Nirja Singh	Paraprofessional	Indian Fields-CE	\$5,203.80 (\$12.39, Step 4)	Vacant Budgeted Position	12/04/18
Brenda Sperling	Paraprofessional	Cambridge-CE	\$4,889.25 (\$13.85, Step 5i)	Vacant Budgeted Position	12/04/18
Richa Verma	Paraprofessional	Indian Fields-CE	\$4,947.60 (\$11.78, Step 1)	Vacant Budgeted Position	12/04/18

2.5 Approve Voluntary Change in Assignment and Salary – upon recommendation of the Superintendent of School approve the following voluntary change in assignment and salary:

Name	Assignment – From	Assignment - To	Location - From	Salary - From	Salary - To	Reason for Change	Effective Date
Regina Poworoznek	School Secretary II, 10-month, Level II	School Secretary III (Finance), 10-month, Level III	Crossroads South	\$42,884.59 (Step J (L))	\$44,574.14 (Step J (L))	Voluntary	12/04/18

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2.6 Approve Change in Salary – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Shaista Abidi	Paraprofessional	Greenbrook / Greenbrook-CE	\$8,083.35 (\$12.78 Step 1i)	\$9,498.74 (\$12.78, Step 1i)	Increase in hours from 5.00 to 5.25	10/25/18
Maria Bertotty	Bus Driver	Transportation	\$21,250.25 (\$19.59, Step 5*)	\$21,833.06 (\$19.59, Step 5*)	Increase in hours from 5.50/6.25 to 5.50/6.50	10/19/18
Carmen Campos	Bus Driver	Transportation	\$20,924.83 (\$19.29, Step 4*)	\$21,498.71 (\$19.29, Step 4*)	Increase in hours from 5.50/6.25 to 5.50/6.50	10/19/18
Jeanette Garcia	Paraprofessional	Cambridge-CE / Cambridge	\$15,445.22 (\$17.97, Step 10Li)	\$14,079.50 (\$17.97, Step 10Li)	Decrease in hours from 4.50 to 4.00	10/22/18
Zamen Haider	Paraprofessional	Indian Fields-CE	\$7,047.24 (\$11.98, Step 2)	\$7,939.75 (\$11.98, Step 2)	Increase in hours from 3.25 to 3.75	10/25/18
Parvinder Kaur	Paraprofessional	Greenbrook-CE / Monmouth Junction	\$4,476.20 (\$12.78, Step 1i)	\$6,853.28 (\$12.78, Step 1i)	Increase in hours from 1.75 to 3.25	11/19/18
Margaret Kozlik	Paraprofessional	Dayton / Transportation	\$28,744.01 (\$23.19, Step 18LLA)	\$25,474.22 (\$23.19, Step 18LLA)	Decrease in hours from 7.00 to 6.00	10/30/18
Theresa Loehr	Paraprofessional	Transportation	\$28,740.60 (\$22.81, Step 19LL)	\$30,725.07 (\$22.81, Step 19LL)	Increase in hours from 7.00 to 7.50	09/20/18
Susan McDermott	Paraprofessional	Dayton	\$5,389.28 (\$19.85, Step 15L)	\$17,914.63 (\$19.85, Step 15L)	Increase in hours from 1.50 to 6.50	12/04/18
Maria Mecca	Paraprofessional	Crossroads North	\$20,330.75 (\$17.61, Step 11L)	\$21,079.17 (\$17.61, Step 11L)	Increase in hours from 6.50 to 6.75	09/01/18
Maritza Reyes	Bus Driver	Transportation	\$26,559.94 (\$20.24, Step 4*)	\$28,098.18 (\$20.24, Step 4*)	Increase in hours from 6.50 to 7.00	10/22/18

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			7*)	7*)	7.25 to 7.75	
Charles Riccio	Bus Driver	Transportation	\$23,543.45 (\$19.29, Step 4*)	\$24,117.32 (\$19.29, Step 4*)	Increase in hours from 6.25/7.00 to 6.25/7.25	10/19/18
Janet Sorbino	Paraprofessional	Indian Fields-CE	\$3,202.86 (\$12.85, Step 5)	\$3,915.36 (\$12.85, Step 5)	Addition of Program Leader Stipend	11/16/18
Ramanee Weerasekara	Paraprofessional	Greenbrook / Indian Fields-CE	\$4,394.70 (\$12.85, Step 5)	\$8,831.16 (\$12.85, Step 5)	Increase in hours from 2.00 to 4.75	12/04/18

2.7 Approve Change in Location – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Parvinder Kaur	Paraprofessional	Greenbrook-CE	Greenbrook-CE / Monmouth Junction	Vacant Budgeted Position	11/19/18
Margaret Kozlik	Paraprofessional	Crossroads South	Dayton / Transportation	Vacant Budgeted Position	10/30/18
Susan McDermott	Paraprofessional	Constable	Dayton	Vacant Budgeted Position	12/04/18

2.8 Approve Change in FTE and Salary – upon recommendation of the Superintendent of Schools that the Board of Education approve the change in FTE and Salary:

Name	Assignment - From	Assignment - To	Location	Salary - From	Salary - To	Effective Date
Martin Barbour	.5 Science Teacher	.5 Science / .33 Replacement K-12 Educational Technology Coach	SBHS	\$38,385.00 (MA+15, Step 12)	\$63,719.10 (MA+15, Step 12)	11/27/18 thru 12/21/18

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2.9 Approve Job Description – upon recommendation of the Superintendent of Schools that the Board of Education approve the following job description:

<u>Title</u>	<u>Effective Date</u>
Technology Coordinator and Support Specialist	12/4/18

2.10 Approve Change in Title of Job Description – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in title and job description:

Title - From	Title - To	Effective Date
Technology Support Services Coordinator	Technology Coordinator & Support Specialist	12/04/18
Senior System Support/Technology Coordinator	Technology Coordinator and Support Specialist	12/04/18
Web Developer/Programmer	District Webmaster/Programmer	12/04/18

2.11 Approve Appointment of Extracurricular – SBHS – upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointment of extracurricular:

Name	Assignment	Stipend	Effective Date
Jeffrey Goldhagen	Volunteer Athletic Aide - Wrestling	\$0.00	2018-2019
Caitlyn Ignall	Volunteer Athletic Aide - Dance	\$0.00	12/04/18
Shawn Renales	Site Co-Manager for After School and Evening Activities - Winter	\$4,500.00	11/01/18 thru 03/31/19
Jaclyn Trippe	Site Co-Manager for After School and Evening Activities - Winter	\$4,500.00	11/01/18 thru 03/31/19
Matthew Wolf	Volunteer Athletic Aide - Play Production	\$0.00	12/04/18
Matthew Wolf	Volunteer Athletic Aide - Spring Band	\$0.00	12/04/18

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2.12 Approve Appointment of Extracurricular – Crossroads – upon recommendation of the Superintendent of Schools that the Board of Education approve the following appointment of extracurricular:

Name	Assignment	Stipend	Effective Date
Anna Liptak	Club Advisor - Mentor/Homework Club	\$1,360.00	2018-2019

2.13 Rescind Extracurricular – Crossroads – upon recommendation of the Superintendent of Schools that the following appointment of extracurricular be rescinded:

Name	Assignment	Location	Effective Date	Previously Approved
Jeffrey Goldhagen	Assisting Coach - Wrestling	SBHS	2018-2019	07/30/18
Patricia Metzger	Club Advisor - Mentor/Homework Club	\$1,360.00	2018-2019	10/22/18

2.14 Approve Community Education – Before and After School Substitute Staff – Voucher – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education – Before and After School Substitute Staff – Voucher:

Name	Assignment	Program	Location	Voucher Hourly	Effective Date
Rachel Watman	Substitute Paraprofessional	After School	District	\$11.78/hour	12/03/18

2.15 Approve Community Education – Before and After School Contracted Staff – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education – Before and After School Contracted Staff:

Name	Assignment	Program	Location	Rate	Effective Date
Brenda Sperling	Program Leader	Before School	Cambridge	\$12.85/hour	12/03/18

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2.16 Approve Community Education – Change in Location – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education change in location:

Name	Assignment	Program	Location - From	Location - To	Effective Date
Hemlata Shah	Paraprofessional	Before School	Cambridge	Indian Fields	11/16/18

2.17 Approve Community Education Before School Contracted Staff – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education Before School Contracted Staff:

Name	Assignment	Program	Location	Stipend	Effective Date
Janet Sorbino	Program Leader	Before School	Indian Fields	\$712.50 Stipend	11/16/18
Brenda Sperling	Program Leader	Before School	Cambridge	\$665.00 Stipend	12/03/18

2.18 Approve Memorandum of Agreements – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Memorandum of Agreements with the South Brunswick Board of Education for the period July 1, 2018 through June 30, 2021:

- A. South Brunswick Association of Paraprofessionals
- B. South Brunswick School Bus Drivers Association