South Brunswick High School Online Course Registration 2017-2018

for Students Currently in Grades 9-11

South Brunswick High School parents and students will register for courses online, making it more efficient and ecologically friendly. These instructions will guide you through the process. High School course registration for 2017-2018 for students currently in Grades 9-11 will be done online through Power School at Family Connect using the Parent Access Portal.

Note: Course registration is only through the Parent Access Portal. The Student Access portal does not have registration capability. If you have misplaced or forgotten your Parent Access User Name and Password please contact your counselor or call the helpline 732-798-2460 for assistance.

**Friday Feb.10**

Registration begins at 3:00 pm

**Friday Feb.24**

Registration closes at 3:00pm

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**Step 1 – Review Online Course Book 2017-2018**

Carefully review the course descriptions in the Course Book online.

http://www.sbschools.org/schools/sbhs/school_information/course_registration.php

To assist you in selecting courses, teacher recommendations for academic courses will be listed on the student registration page. Unless you meet ALL requirements, you will not be able to register for a course.

Be sure to list at least two alternate selections for elective courses. For any ½ year semester course you must select two. For AP classes please make sure you complete the application form found in the Guidance Department or at the high school website and return it to your counselor by Feb. 24th to be enrolled in the course. Remember to choose alternate courses carefully to avoid disappointment when schedule is received. The system will select the alternate choice that works best with the student’s schedule.

### Course Selections

<table>
<thead>
<tr>
<th>Grade 10</th>
<th>Grade 11</th>
<th>Grade 12</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. English - <strong>REQUIRED</strong></td>
<td>1. English - <strong>REQUIRED</strong></td>
<td>1. English - <strong>REQUIRED</strong></td>
</tr>
<tr>
<td>2. Social Studies</td>
<td>2. Social Studies</td>
<td>2. Social Studies</td>
</tr>
<tr>
<td>5. World Language - must complete 10 credits to graduate</td>
<td>5. World Language - must complete 10 credits to graduate</td>
<td>5. World Language - must complete 10 credits to graduate</td>
</tr>
<tr>
<td>7. Elective or HAP</td>
<td>7. Elective or HAP</td>
<td>7. Elective or HAP</td>
</tr>
<tr>
<td>9. 21st Century Skills Course must be completed if not taken in Grade 9</td>
<td>**Personal Financial Management ** <strong>REQUIRED</strong></td>
<td>9. Alternate</td>
</tr>
<tr>
<td>10. Alternate</td>
<td>10. Alternate</td>
<td>10. Alternate</td>
</tr>
</tbody>
</table>

**Seniors must take at least 20 credits.** If all academic requirements have been met seniors may register for electives, Senior Privilege AM or Senior Privilege PM

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**Step II – Note course selections**

Use the 2017-2018 Course Selection Worksheet provided by your counselor to list your course selections. This will be helpful because you need the course title and number to register online.

Revised 12/12/16
Step III – Register online using Power School at Family Connect Parent Access

Go to Power School at Family Connect – ps.sbschools.org/public

Use your Parent Access User Name and Password. If your parent/guardian does not have a Parent Access User Name and Password – please contact your counselor or call the helpline 732-798-2460 for assistance.

1. Click on the Class Registration icon.

2. Click on the pencil icon to reveal the course selection list. For academic courses, the teacher recommended course will appear at the top of the list, highlighted in blue. This is the course you should choose.

3. In selecting elective choices or additional courses you should scroll down the page to view all the choices. Note: there are several pages of courses to choose from. Be sure to click on the number tab at the bottom to move through the pages. Some courses have prerequisite notes. This will identify the grade level for the course and any additional requirements. You will not be able to register for a course if the prerequisites have not been met. This is listed in the Alerts.

4. Click on the box in front of the course to select it.

5. Scroll to the bottom of the page. Click on okay.

6. Follow the same procedure for other courses. Be sure to click okay.

7. Repeat procedure until you have selected courses for eight blocks.

The courses you have selected will each be displayed in a box on the registration page:

8. Once you have selected all your courses go to the bottom of the page and click Submit.

Courses will not register if you do not click on Submit.

9. Once selections are submitted the Course Selection View Request page will be displayed.

Note: The alternate choices are listed in A-Z order, not in Alternate 1, Alternate 2 order.

Remember to choose alternate courses carefully to avoid disappointment when schedule is received.

The system will select the alternate choice that works best with the student’s schedule.

IMPORTANT: If you are selecting more then 2 AP Courses, the AP Request Form and the Additional AP Waiver Form linked in this document must be completed and returned to SPS by February 24th.

To print the page for your records click the Print Page icon located at the top of the page next to View Requests 2017-2018.