## **INTERIM PROGRESS DATA**

Attention: Parents/Guardians of High School Students

Progress reports are no longer mailed home.

Parents are encouraged to check their student's grades and attendance on Family Connect regularly. A message is sent to parents who have registered for email notification to remind them to

check student progress at the mid-point of each marking period.

High School Course Registration for students currently in Grades 8-11 is done online through PowerSchool at Family Connect using the Parent Access Portal. Note: The Student Access portal does not have registration capability

To view your child's current progress, please log onto <a href="http://ps.sbschools.org/public">http://ps.sbschools.org/public</a> and choose Parent Access. If this is your first time to access you will need to create an account using your 11-digit Access ID and Access Password.

To create an account, please follow the steps below:

- 1 Open your Web browser to your school's Family Connect URL at http://ps.sbschools.org/public
- 2. The Log In page appears.
- 3. Click on Parent Access
- 4. Click on Create Account and enter the information listed below

Name - Your first and last name

E-mail

Desired Access I.D.

Your Access I.D. is your new and self-chosen PowerSchool identity. It cannot contain the @ sign or spaces. You cannot use your e-mail address as your Password.

## Password

Your newly created, self-chosen Password must be at least 6 characters long and is case sensitive. It cannot contain the@ sign or spaces. You cannot use your e-mail address as your Password.

## **Student Access Information**

Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to that student.

This information must be taken from the letter addressed "To the Parent Guardian of" the student you are listing in order to successfully create the account.

Once all information is entered for one student, enter any additional students before clicking Enter

After you have entered all students and created your account, you will be taken back to the previous screen where you will see a "Congratulations" statement. You will need to log in. Enter your new User Name and Password that you have just created and click Sign In. This will take you to the Grades and Attendance page.

**The Navigation Menu** located on the left side will provide links to many features in Family Connect.

Please take note of the Account Preferences icon on left hand side of the screen. You will use this in the future to change your password, add additional students or users.