

Bring Your Own Device (B.Y.O.D.) Responsible Use Guidelines

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Purpose

The South Brunswick School District uses Instructional Technology as one way of enhancing the mission to teach the skills, knowledge, and behaviors that students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day.

In an effort to leverage student-owned technology for educational purposes, School Brunswick School District will allow personal devices on our network and school grounds for students who follow the responsibilities stated in the Acceptable Use Policy and these guidelines regarding Bring Your Own Device (B.Y.O.D.).

School Brunswick School District provides technology that is appropriate and relevant to support instructional purposes. The use of personal devices by students is optional; students who do not participate in B.Y.O.D. will not be penalized, and alternative modes of participation will be available.

An important component of B.Y.O.D. will be education about appropriate online behaviors. The Acceptable Use Policy is an annual agreement, which governs how technology may be used while on school property, using district-owned devices and privately owned devices, which are brought to school. Teacher/support staff members will routinely review cyber-safety rules with students over the course of the school year and will issue reminders and reinforcements about safe online behaviors. In addition to the rules outlined in these guidelines, students will be expected to comply with all teachers/support staff members' class and school rules while using personal devices.

Device Types

For the purpose of this program, the word "devices" will include but not be limited to: any type of computer device such as laptop, iPad, tablet; mobile telephone such as cell phone or smart phone; electronic reader; personal digital assistant (PDAs); electronic device that plays music, video broadcasting and/or recording device; or camera.

Instructional Environment

For the purpose of this program, once a student enters a school or is on school property including school buses, he/she is considered to be in an instructional environment. The guidelines apply to use of devices in any part of the environment.

Guidelines



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1. Students participating in B.Y.O.D. must adhere to the Student Code of Conduct, the Acceptable Use Policy (A.U.P.), and all applicable Board policies regarding appropriate technology use.
2. Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and the use during a specific project, lesson or class.
3. Students' devices must be put into silent mode (without a vibrate signal).
4. Headphones may be used in an instructional space with staff permission.
5. As per the District Integrity Policy, devices may not be used to copy, cheat, plagiarize, fabricate, steal, misrepresent, buy, sell, or distribute information.
6. The posting, transmitting, taking or sharing of pictures and/or recording audio/video during school hours is prohibited unless required for an academic task and under the direction of a staff member.
7. Gaming devices/applications are permitted for instructional purposes. The Entertainment Software Rating Board (ESRB) ratings apply to game content.

Acknowledgements

Students and parents/guardians acknowledge that:

1. Students who B.Y.O.D. will have access to the District Network while in school. A "splash" or "welcome" screen will direct students as they are entering the network. Entry onto the network serves as the student's "electronic signature" and agreement with acceptable use policies.
2. The school's network filters will be applied to a device's connection to the Internet and any attempt to bypass the network filters is prohibited.
3. Students are prohibited from:
 - a. Bringing a device on premises that infects the network with a Virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information.
 - b. Processing or accessing information on school property related to "hacking," altering, or bypassing network security policies.
4. The South Brunswick School District is authorized to collect and examine any device if the device is suspected of a violation of the student code of



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conduct. If the device is locked or password protected, the student will be required to unlock the device at the request of a school administrator.

5. Printing from personal laptops or devices will not be possible at school.
6. Personal devices should be charged prior to school and run on battery power while at school.
7. Students participating in B.Y.O.D. may share their devices with other students but cannot be required to do so.

Lost, Stolen, or Damaged Devices

Each student is responsible for discussing B.Y.O.D. with his/her parents or guardians prior to bringing a device to school. Each student is responsible for his/her own digital property and should treat it and use it responsibly and appropriately. The South Brunswick School District takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices. Please check with your home owner's policy regarding coverage of personal electronic devices, as many insurance policies can cover loss or damage.

Usage Charges

Because the South Brunswick School District is providing WiFi network access for the students, the district cannot be held responsible for any possible device charges to a parent's account that might be incurred during school hours.

Network Considerations

The South Brunswick School District does not guarantee connectivity or quality of connection with personal devices.

Adopted: 8 September 2015

