

STUDENT TRANSPORTATION

The following information is furnished by the South Brunswick Board of Education Transportation Department in order to further the understanding of the role the driver, parent, student has in providing safe, timely, and efficient transportation to and from school for students.

The South Brunswick Board of Education shall provide for the transportation of children in the district to and from school, including those attending a school other than a public school, except schools operated for profit.

Transportation shall be provided and supervised under the rules and regulations set forth by the Bureau of Pupil Transportation and the rules and regulations of the South Brunswick Township Board of Education.

MILEAGE LIMITS

As per N.J.S.A 18A.-39-1 Transportation will be provided for all elementary school students, (grades K-8), who reside two or more miles from school, and secondary school students, (grades 9-12), who reside more than 2 1/2 miles from school, except for classified students as designated by an IEP.

As per N.J.A.C-6:21-1.3b Measurement of distance shall be made by the shortest route, along public road ways or walkways, from the entrance of the pupil's residence nearest a public roadway or walkway, to the nearest public entrance of the assigned school.

ROUTES AND STOPS

1. Routes shall be arranged so that vehicles will traverse the highways which will serve the greatest numbers of students safely within a reasonable time limit and at a minimum cost.

2. Vehicles will not be required to leave the main route to pick up students.

3. Vehicles shall at no time be required to traverse unpaved roads and cul-de-sacs.

4. Routes and stops may be changed at any time to more efficiently serve conditions that may prevail at the time: however, parents will be informed in writing or telephone call before any change is made.

5. Unacceptable hazardous routes and stops will be determined and designated by the Board of Education and the Transportation Department. Routes and stops will be reviewed annually to determine the safest, most efficient, and timely route for students.

6. Stops will be established in order to pick up and drop off the greatest number of students.

7. All questions regarding stops and routes should be addressed to the Supervisor of Transportation not to the driver.

8. The Board of Education is not responsible for student behavior at bus stops, or for property damage at bus stops.

ASSIGNMENT OF STUDENTS

1. Prior to the opening of school in September, students will be assigned to a specific vehicle, and a specific bus stop. Bus passes will be mailed to students indicating route, stop, and time assignment. Student bus and stop assignment is the same for pick up and drop off.

2. Students who request to ride a bus other than the one to which they are assigned, may do so only for family emergencies. Requests should be made to both the Building Principal and the District Supervisor of Transportation.

If space is available, a temporary pass will be issued by the Principal or designee on a daily basis.

STUDENT RESPONSIBILITY

1. Prior to loading the bus:

- Be at your bus stop at least ten minutes before bus arrival time. The bus cannot wait for students, students should be waiting for the bus.
- Remain on the curb at least three (3) feet back; NEVER stand in or move into the road as the bus approaches. Never crowd or push as the bus approaches.
- Wait until bus comes to a complete stop before moving toward the door.
- Form an orderly line for boarding the bus. Don't push or shove. The bus will wait until all students are boarded and sitting before moving.
- Wait for flashing red lights, traffic to stop and driver okay before crossing the street or road to board the bus.
- Wait for bus on sidewalks not on lawns or driveways. Do not destroy or damage property at a bus stop. Students are responsible for any damage caused to property while at a bus stop.

2. While riding the bus:

- Move quickly to your assigned seat. Do not stand or move from your seat while bus is in motion.
- Driver or school administrator will assign seats. Sit in your assigned seat to and from school.
- Use seat belts at all times.
- Do not open or close windows without driver's permission and then only from the top.
- Never throw anything out of the bus window.
- Keep hands, arms and other parts of the body inside the bus at all times.
- Keep feet, legs and other objects out of the

aisles.

- Do not eat, drink or smoke on the bus. Help keep the bus clean. Throw refuse in garbage can, not on the floor.
 - Be courteous, talk softly and watch your language. Respect the driver and the other riders.
 - Do not deface the bus or bus seats in any way. All students are responsible for any damage they cause to the bus. Report any damage to the bus to the driver.
 - Get in the habit of obeying the driver promptly. In the case of emergency, remain in your seat until instructions are given by the driver. Learn how to evacuate your bus quickly
3. After leaving the bus:
- Move quickly away from the side of the bus, up on the curb and off the roadway.
 - When necessary to cross the street or road, move 10 feet in front of the bus, wait for the driver's signal to cross— move rapidly to the other side. NEVER GO TO THE REAR OF THE BUS AND CROSS THE STREET OR ROAD.
 - Do not stop to pick up papers or books that drop by wheels of bus or in roadway while crossing in front of the bus or cars.
 - Go quickly to the other side of the street and wait for a parent or driver to signal that it is okay to pick up dropped items.



PARENT RESPONSIBILITIES

The transportation regulations and responsibilities should be stressed to the student, not only for his or her safety, but to protect the lives of all students riding the school bus.

1. Help your student(s) to be on time at the bus stop.
2. Do not ask the driver to stop at places other than the designated stop. Drivers do not have the authority to change routes, stops or times.
3. Assume responsibility in teaching your child to cooperate with the driver.
4. Insist on correct behavior in waiting for and riding the school bus.
5. Accompany very young students to the bus stop each morning and meet the bus in the afternoon.
6. Cooperate with school officials in discharging discipline requirements in support of the safe riding behavior. Parental attitude in this matter is extremely important.
7. If you need to talk to driver about student or routes, call the Transportation Department and speak with the Supervisor of Transportation. Do not hold up a bus while students are boarding or disembarking.
8. Be aware that parents are responsible for their student(s) damage to property at a bus stop and for damage to a school vehicle.

STUDENT DISCIPLINE

N.J. Statues 18A:25-2 provides that the driver shall be in full charge of the school bus at all times and shall be responsible for order. The driver shall never exclude a student from the bus, but if unable to manage any student, shall report the matter to the principal of the school the unmanageable student attends.

A student may be excluded from the bus for disciplinary reasons by the principal, and the student's parents shall provide transportation to and from school during the period of such exclusion.

Parents shall be deemed liable for any willful and/or

malicious damage to school buses. Parents will also be responsible for future deportment of an offending student upon notification of misconduct by the principal's office.

SCHOOL BUS REGULATIONS

To provide for the upmost safety of the student, it is best that students are picked up and dropped off at their assigned bus stop. Students are not allowed to ride on buses other than their own assigned bus unless there is a documented family emergency that would put a student in danger.

Students are not allowed to switch buses to visit friends, go to meetings, after school classes or work. A student riding on a bus without authorization opens up the potential for several issues. The most frightening is that we may be unable to locate the student and the parent may not know where their child is. Additionally, many buses are filled to capacity which does not allow room for additional students. Should a family emergency exist, the parents or guardians must notify school administration, and instructions will be given to the bus driver for an alternate pick up or drop off location. Students will not be allowed to get off the bus at alternate locations without a note signed by a school administrator.

Drivers are not allowed to make changes to students' bus stops. Please do not ask a driver to do so. Parents are encouraged to call the Transportation Office should they need to make alternate arrangements for pick up and drop off locations other than the assigned bus stop. Plans may be made for relatives or neighbors to meet the bus when parents or guardians are unable to do so. Emergency contact information should be submitted to the school annually or updated as often as needed throughout the school year.

DISTRICT SCHOOLS

BROOKS CROSSING ELEMENTARY SCHOOL 50 Deans Rhode Hall Road, Monmouth Junction, NJ 08852 (732-821-7478)

BRUNSWICK ACRES SCHOOL
41 Kory Drive, Kendall Park, NJ 08824 (732-297-6621)

CAMBRIDGE SCHOOL
35 Cambridge Road, Kendall Park, NJ 08824 (732-297-2941)

CONSTABLE SCHOOL
29 Constable Road, Kendall Park, NJ 08824 (732-297-2488)

CROSSROADS NORTH SCHOOL
635 Georges Road, Monmouth Junction, NJ 08852 (732-329-4191)

CROSSROADS SOUTH SCHOOL
195 Major Road, Monmouth Junction, NJ 08852 (732-329-4633)

DAYTON SCHOOL
310 Georges Road, Dayton, NJ 08810 (732-329-1043)

DEANS SCHOOL
848 Georges Road, Monmouth Junction, NJ 08852 (732-821-7478)

GREENBROOK SCHOOL
23 Roberts Street, Kendall Park, NJ 08824 (732-297-2480)

INDIAN FIELDS SCHOOL
359 Ridge Road, Dayton, NJ 08810 (732-329-1043)

MONMOUTH JUNCTION SCHOOL
630 Ridge Road, Monmouth Junction, NJ 08852 (732-329-6981)

SOUTH BRUNSWICK HIGH SCHOOL
750 Ridge Road, Monmouth Junction, NJ 08852 (732-329-4044)

South Brunswick School District STUDENT TRANSPORTATION



- Responsibilities
- Rules
- Regulations