

Attached are the bid specifications for 2018-08 Custodial Supplies. Please be reminded of the following information as you complete the bid process:

1. **Confirm receipt of the bid specifications.**
2. Supply information as requested.
3. **Submit two complete copies of your bid submission.**
4. Do not alter documents.
5. Any questions pertaining to this bid must be done in writing to David Pawlowski either via email, David.Pawlowski@sbschools.org or via fax 732-422-8054. If submitting questions via fax, please call 732-297-7800 x3149 to confirm receipt.
6. All bid submissions must be done in a sealed envelope clearly labeled "2018-08 Custodial Supplies" and either hand delivered or sent via UPS, FedEx, etc. to South Brunswick Board of Education, Attn: David Pawlowski, 231 Blackhorse Lane, North Brunswick, NJ 08902 by 11:00 am on Tuesday, June 12, 2018. Bids **CANNOT** be submitted through the US Postal Service or through email.

Special Notation:

No bidder will be allowed to offer more than one price on each item even though he may feel that he has two (2) or more types/products that will meet the specifications. Bidders must determine for themselves which type/product to offer. If said bidder should submit more than one price on any item, all prices for the item shall be rejected.

Samples **MUST** be submitted as indicated and samples **MUST** be the **EXACT** complete sample that you will supply the District with should your company be awarded the item. Samples of plastic bags **MUST** be submitted with your bid even if you were awarded the item last year **NO EXCEPTIONS**.

Thank you.

Sincerely,