

Attached are the specifications for Bid: 2017-15 Spring Athletic and School Related Trips Transportation. You may bid either 54 Passenger School Buses or Coach Buses. Please fill out the appropriate section on the Bid Form.

Please be reminded of the following information as you complete the bid process:

1. **Confirm receipt of the bid specifications.**
2. Supply information as requested.
3. **Submit two complete copies of your bid submission.**
4. Do not alter documents. Please be sure to submit all requested/required documentation.
5. Any questions pertaining to this bid must be done in writing to David Pawlowski either via email, David.Pawlowski@sbschools.org, or via fax 732-422-8054. If submitting questions via fax, please call 732-297-7800 x3149 to confirm receipt.
6. All bid submissions must be done in a sealed envelope clearly labeled "2017-15 Spring Athletic and School Related Trips Transportation" and either hand delivered or sent via UPS, FedEx, etc. to South Brunswick Board of Education, Attn: David Pawlowski, 231 Blackhorse Lane, North Brunswick, NJ 08902 by 11:00 am on Wednesday, February 14, 2018. Bids **CANNOT** be submitted through the US Postal Service or through email.
7. Please be sure to complete all legally required documentation completely. If you have any questions regarding the enclosed forms, please contact me. Failure to complete these documents can result in rejection of bid.

Thank you.

Sincerely,