

**SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS**  
**P. O. Box 181**  
**Monmouth Junction, New Jersey**

**Minutes of the Board Meeting of October 10, 2016**

The South Brunswick Township Board of Education met on Monday, October 10, 2016 in the Auditorium at Crossroads North School. The meeting was chaired by President Dr. Stephen F. Parker.

**MEMBERS PRESENT:** Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Deven M. Patel, Mr. Patrick Del Piano (7:15 pm), Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

**MEMBERS ABSENT:** None

**CALLED TO ORDER AND SALUTE FLAG** - Dr. Parker called the meeting to order at 7:00 pm and asked the audience to stand for the pledge of allegiance.

**STATEMENT OF ADVANCE NOTICE** - Dr. Parker read a statement in compliance with the Open Public Meetings Act.

**APPROVAL OF AGENDA** - There was a motion by Mr. Delgado, seconded by Mr. Boyle to approve the agenda for October 10, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Deven M. Patel, Mr. Barry Nathanson, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

**REPORT OF THE STUDENT REPRESENTATIVE** - Sara Rubiano

**Performing Arts**

- The March Band performed at the Think Pink football game on Friday October 7th. The 8th graders part of the middle school band were invited to stay for dinner and were even invited to perform with the marching band.
- The marching band competed against Hopewell Valley this past Saturday where they received 1st place for best music, color guard, visual, percussion and overall effect.

## Minutes of the Board Meeting of October 10, 2016

- If that weren't enough they competed against Hillsborough that same day, coming in 1st place for best music, color guard, visual, and overall effect.
- On November 13th, the Army Field Band will be hosting a concert at 2 P.M.

### Athletics

- GMC Seating Meetings are underway
  - Seating meetings for boys and girls soccer will take place this Friday
  - As well as seating meetings for the field hockey team
- Cross Country GMC's will take place this Saturday at Thompson Park
- The first Swim Meeting will take place tomorrow in the Red Cafeteria.
- The Girl's Gymnastic team will have GMC's on October 22nd at home.
- The GMC's for the girls cheerleading team will take place October 23rd at Woodbridge High school.
- The football team will be playing against East Brunswick this Friday and they hope to carry on with their success. Last Friday, they defeated Edison in a game of 42-7.
- The first bowling meeting will take place tomorrow in room 306 at the high school.
- The first winter track meeting will take place on the 13<sup>th</sup>.
- And all physicals are due on the 21st of October.

### Activities

- Think Pink took place last Friday. With the help of the class councils and student council, approximately \$600 was raised and will be donated to the Day by Day Hope Foundation.
- Homecoming will take place on October 21st and that evening the Student Council will be hosting a Homecoming Rally instead of a bonfire. The rally of course is something new this year as all the fall sports teams will be recognized as well as the seniors, homecoming royalty, and the winner of the spirit cup.
- And because homecoming is that week, the days leading up to it will be SPIRIT WEEK.
- FBLA will be attending their annual conference at Pines Manor. We wish them the best of luck.
- The student council will be heading up to the College of New Jersey for the New Jersey Association of Student Council Fall Conference tomorrow.

## Minutes of the Board Meeting of October 10, 2016

### Guidance

- College Night for juniors will take place on October 26th. Panels from six different schools will be in attendance. School administrators and counselors will be available to answer any questions.
- College Testing Night will take place on November 2nd and detailed information regarding the SAT and ACT will be given to parents. All are welcome.

### REPORT OF THE INTERIM SUPERINTENDENT - Dr. Gary McCartney

- The first part of the Parent Academy "Race to Nowhere" was held on Thursday, October 6<sup>th</sup>, over 100 people attended. The second part will take place on Thursday, October 27<sup>th</sup> from 7:00 pm to 8:30 pm at South Brunswick High School. Childcare will be provided for children over 3 years old.
- Wednesday, October 12<sup>th</sup> schools will be closed for Yom Kippur.
- Wednesday, October 19<sup>th</sup> schools will be closed for students, a Professional Development Day for staff only.
- School Violence Awareness Week, is a yearly statutory requirement beginning with the third Monday in October (October 17 - 21, 2016). During this week activities will address preventing school violence, including age-appropriate opportunities for student discussion about conflict resolution, issues of student diversity, and tolerance.
- October is also Dyslexia Awareness Month. October 15<sup>th</sup> is designated as Dyslexia Day. SBSB will honor Dyslexia day on October 14<sup>th</sup> by wearing red.

The superintendent search is underway, the position has been advertised and the district has received double digit responses. Dr. McCartney announced emails were also sent to colleagues around the State for recommendations of candidates possessing the School Leadership skills as described in the advertisement. The application period will be open until November 4<sup>th</sup>.

Joanne Kerekes, Assistant Superintendent, announced The Rutgers University Library Bus Tour is coming to SBSB. Last spring the district held their first Library Lit Camp at Crossroads North on May 7, 2016. Joyce Valenza, Professor of Library and Information Sciences at Rutgers University, impressed with the librarians suggested the district work with Rutgers University to organize a tour for library students and recent graduates. The tour will take place on Tuesday, October 25<sup>th</sup>, Wednesday, October 26<sup>th</sup> and Thursday, October 27<sup>th</sup>. Rutgers students will visit Cambridge, Constable, Indian Fields, Crossroads North, and/or the South Brunswick High School libraries. Congratulations to the school librarians for the honor of serving as a model site.

**Minutes of the Board Meeting of October 10, 2016**

**PRESENTATION** – South Brunswick Education Foundation 2015 – 2016 Grant Award Winners

Mrs. Bobbi Binder, Vice-President of the Education Foundation, introduced Mrs. Patty Lagarenne who oversees the grant process. Mrs. Lagarenne explained the grant process and announced since 2011 over \$54,000 has been awarded to the South Brunswick School District in grants along with \$42,000 awarded to the VTN program. Mrs. Lagrenne commented on the dedication of the staff and presented a video of the staff members discussing and thanking the Education Foundation for the grants they were awarded.

Mrs. Lagarenne also announced the 2016 – 2017 Grant Application process is now open and available until October 28, 2016. The grant recipients will be notified in December.

Dr. Parker thanked the Education Foundation for all they for the District.

**PUBLIC COMMENTS** - None

**BOARD COMMITTEE REPORTS** –

Mr. Nathanson encouraged the community to attend the South Brunswick Education Foundation’s *Taste for Education* event at Pierre’s on October 17<sup>th</sup>. The ticket prices have been reduced this year to \$35.00.

Mrs. Baig announced Joanne Kerekes will be honored at the event another reason to attend. The Walk for Violence sponsored by the South Brunswick Township Commission on Women will take place on Saturday, October 22, 2016 at 7:00 pm.

**APPROVE ACTION ITEMS** – There was a motion by Mr. Boyle, seconded by Mr. Delgado to approve the action items of October 10, 2016:

**1 BUSINESS/BOARD**

Administration recommends that the following items be approved:

**1.1 Approval of Expenditures** - That the warrant list dated October 10, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

<b>Warrants dated:</b>	<b>October 10, 2016</b>	<b>\$1,557,534.04</b>
	<b>Total approved for payment</b>	<b><u>\$1,557,534.04</u></b>

## Minutes of the Board Meeting of October 10, 2016

### 1.2 Approve Resolution – Community Education Keeping the Lights On After School: A Proclamation -

WHEREAS, **the South Brunswick Community Education Program** stands firmly committed to quality afterschool programs and opportunities because they:

- Provide safe, challenging, and engaging learning experiences that help children develop social, emotional, physical and academic skills.
- Support working families by ensuring their children are safe and productive after the regular school day ends.
- Build stronger communities by involving students, parents, business leaders and adult volunteers in the lives of young people, thereby promoting positive relationships among youth, families and adults.
- Engage families, schools and community partners in advancing the welfare of our children.

WHEREAS, **the South Brunswick Community Education Program** has provided significant leadership in the area of community involvement in the education and well-being of our youth, grounded in the principle that quality afterschool programs are key to helping our children become successful adults.

WHEREAS, *Lights On Afterschool*, the national celebration of afterschool programs held this year on **October 20, 2016** promotes the importance of quality afterschool programs in the lives of children, families and communities.

WHEREAS, more than 28 million children in the U.S. have parents who work outside the home, and 15.1 million children have no place to go after school.

WHEREAS, many afterschool programs across the country are facing funding shortfalls so severe that they are being forced to close their doors and turn off their lights.

THEREFORE BE IT RESOLVED that **South Brunswick Board of Education** urges the citizens of **South Brunswick** to ensure that every child has access to a safe, engaging place where the lights are on after school; AND BE IT FURTHER RESOLVED that this **Board** enthusiastically endorses *Lights On Afterschool* and is committed to innovative afterschool programs and activities that ensure that the lights stay on and the doors stay open for all children after school.

## Minutes of the Board Meeting of October 10, 2016

**1.3 Approve Student Field Trip Destinations** – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

**1.4 Approve Harassment, Intimidation and Bullying Report** – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

**1.5 Approve Resolution for Travel and Related Expense Reimbursement** –

**WHEREAS**, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

**Minutes of the Board Meeting of October 10, 2016**

**1.6 Approve Professional Services Contract** – That the Board of Education approve the attached contract from Hybrid Learning Group to provide special education services by a certified special education teacher at Crossroads South’s Life Skills class. These services are temporarily until the end of November 2016. It is projected these services would not exceed the cost of \$16,000.

**1.7 Approve Acceptance of Funds** – That the Board of Education approve the acceptance of the following funds from the New Jersey Department of Education for the 2016 – 2017 School Year:

A. Non-Public Technology Initiative Aid

- Noor-UI-Iman \$12,506.00
- St. Augustine \$11,102.00

B. Non-Public Nursing Aid

- Noor-UI-Iman \$46,980.00
- St. Augustine \$38,430.00

**2 PERSONNEL** - Administration recommends that the following personnel items be approved:

**2.1 Accept Resignation** – That the Board of Education accept the following resignation on the dates indicated:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Deborah Pernal	Paraprofessional	Indian Fields	10/07/16	09/26/16

**2.2 Approve Change in Resignation Date** – That the Board of Education approve the following change in resignation date:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Tina Neely	Teacher	Crossroads South	09/12/16	07/20/16	07/18/16

**Minutes of the Board Meeting of October 10, 2016**

**2.3 Approve Appointments** – That the Board of Education approve the following appointments:

A. Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Kim Agosta	Paraprofessional	Transportation	\$8,959.85 (\$12.70, Step 2i)	Vacant Budgeted Position	09/26/16
Jo-Ann Fiorino	Paraprofessional	Brunswick Acres	\$3,337.88 (\$11.50, Step 1)	Vacant Budgeted Position	10/05/16
Marquay Mayo	Paraprofessional	SBHS	\$14,618.74 (\$12.50, Step 1i)	Vacant Budgeted Position	09/26/16

B. Extra-Curricular – SBHS 2016 – 2017 School Year

Name	Assignment	Stipend
Katelyn Wagner	.33 School Store Manager	\$694.33 (Shared Stipend)

**2.4 Approve Replacement to Tenure Track Position** – That the Board of Education approve the following replacement positions to Tenure Track Positions:

Name	Assignment	Location	Effective Date
Kimberly Bostory	Fifth Grade Teacher	Brunswick Acres	09/01/16
Courtney Franzysheh	Fourth Grade Teacher	Brooks Crossing	09/01/16

**2.5 Approve Change in F.T.E.** – That the Board of Education approve the following change in F.T.E.:

Name	Assignment - From	Assignment - To	F.T.E. - From	F.T.E. - To	Effective Date
Tatiana Medina-Concepcion	.67 ELL Teacher	ELL Teacher	.33 Monmouth Junction / .34 Indian Fields	.5 Indian Fields / .25 Dayton / .25 Monmouth Junction	09/01/16



## Minutes of the Board Meeting of October 10, 2016

**2.6 Approve Change in Degree Status** – That the Board of Education approve the attached list of changes in Degree Status:

**2.7 Approve Change in Salary** – That the Board of Education approve the following change in salaries:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Renee Austin	Bus Driver	Transportation	\$29,624.27 (\$25.18, Step 12L*)	\$30,624.27 (\$25.18, Step 12LL*)	Addition of Stipend	09/01/16
Mona Bell-Levy	Paraprofessional	Brunswick Acres	\$16,109.25 (\$14.10, Step 4iA)	\$16,349.18 (\$14.31, Step 5iA)	Change in Step and Rate	09/01/16
Carmel Birch	Bus Driver	Transportation	\$30,624.27 (\$25.18, Step 12LL*)	\$28,345.48 (\$25.18, Step 12LL*)	Correction in Salary	09/01/16
Yvette Bullock	Paraprofessional	SBHS / Indian Fields	\$34,250.81 (\$21.75, Step 18Li)	\$33,652.69 (\$21.75, Step 18Li)	Decrease in Hours	09/06/16
Marietta DeSouza	Paraprofessional	Brunswick Acres	\$26,974.43 (\$23.61, Step 20LLi)	\$27,155.43 (\$23.61/\$24.61, 20LLi/20LLiA)	Increase in Step and Rate	09/01/16
Jerod Ebrams	Paraprofessional	Constable / Greenbrook	\$8,636.43 (\$11.90, Step 3)	\$9,713.38 (\$11.90, Step 3)	Increase in Hours	09/06/16
Linda Hansen	Bus Driver	Transportation	\$35,321.25 (\$25.18, Step 12L*)	\$36,321.25 (\$25.18, Step 12LL*)	Addition of Stipend	09/01/16
Deepa Hathiramani	Paraprofessional	Monmouth Junction / Constable	\$5,405.58 (\$11.90, Step 3)	\$7,464.28 (\$11.90, Step 3)	Increase in Hours	09/19/16
Amisha Johnson	Paraprofessional	Indian Fields	\$2,167.20 (\$12.90, Step 3i)	\$1,806.00 (\$12.90, Step 3i)	Decrease in Hours	09/26/16
Patricia Kish	Bus Driver	Transportation	\$34,540.67 (\$25.18, Step 12L*)	\$35,321.25 (\$25.18, Step 12L*)	Decrease in Hours	09/01/16
Deborah Lazare	Paraprofessional	Greenbrook	\$4,610.10 (\$12.10, Step 4)	\$3,303.30 (\$12.10, Step 4)	Decrease in Hours	09/23/16
Susan McDermott	Paraprofessional	Constable	\$12,264.56 (\$19.36, Step 15L)	\$10,589.92 (\$19.36, Step 15L)	Decrease in Hours	09/19/16

**Minutes of the Board Meeting of October 10, 2016**

Donna McLean	Paraprofessional	Dayton	\$15,468.56 (\$13.78, Step 8L)	\$16,798.90 (\$13.78, Step 8L)	Increase in Hours	09/01/16
Linda Murphy	Paraprofessional	Crossroads South	\$25,190.41 (\$20.36, Step 15LA)	\$22,118.80 (\$19.36, Step 15L)	Change in Step / Decrease in Hours	09/01/16
Charles Riccio	Bus Driver	Transportation	\$21,306.42 (\$18.11, Step 3)	\$22,898.92 (\$19.51, Step 3*s)	Change in Step and Rate	09/27/16
Anne Scoff	Paraprofessional	Dayton	\$21,479.00 (\$18.80, Step 14L)	\$22,621.50 (\$19.80, Step 14LA)	Increase in Hours / Change in Step	09/01/16
Srividhya Sundaram	Paraprofessional	Constable	\$3,448.05 (\$12.70, Step 2i)	\$4,546.60 (\$12.70, Step 2i)	Increase in Hours	09/19/16
Jodi Tarvin	Bus Driver	Transportation	\$31,763.67 (\$25.18, Step 12LL*)	\$35,181.85 (\$25.18, Step 12LL*)	Increase in Hours	09/01/16

**2.8 Approve Adjustment in Stipends** – That the Board of Education approve the following adjustment in Stipends for the 2016 – 2017 school year:

A. SBHS HiTops Coordinator Stipend

Name	Stipend - From	Stipend - To	Previously Approved
Peter Honig	\$2,283.00	\$4,566.00	08/29/16

B. SBHS PEER Coordinator Stipend

Name	Stipend - From	Stipend - To	Previously Approved
Shauna Beardslee	\$2,283.00	\$4,566.00	08/29/16

**2.9 Approve Staff Developer for District Technology** – That the Board of Education approve the following Staff Developer for District Technology for the 2016 – 2017 school year:

Name	Stipend	Effective Date
Tracey Ricco	\$4,566.00	2016-2017

**Minutes of the Board Meeting of October 10, 2016**

**2.10 Accept Resignation for Extra-Curricular** – That the Board of Education accept the following resignation for Extra-Curricular at Crossroads:

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>
Aida Gibbard	Student Activities Treasurer	09/22/16

**2.11 Rescind Extracurricular** - That the following Extracurricular appointment be rescinded:

<b>Name</b>	<b>Assignment</b>	<b>Effective Date</b>	<b>Previously Approved</b>
Devyn Klich	.33 School Store Manager	07/15/16	05/23/16

**2.12 Approve Community Education Vouchered Staff** – That the Board of Education approve the following Community Education vouchered staff:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Voucher Hourly Rate</b>	<b>Effective Date</b>
Manoranja Das	Tennis Instructor	SBHS / Crossroads South	\$27.00	10/11/16

**2.13 Approve Community Education Vouchered Stipend Staff** – That the Board of Education approve the following Community Education vouchered stipend staff:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Stipend</b>	<b>Effective Date</b>
Sarah Shadell	District Coordinator Odyssey of the Mind	District	\$1,250.00	09/01/16
Brandi Whitaker	Building Coordinator Odyssey of the Mind	Brunswick Acres / Brooks Crossing	\$450.00- \$800.00	09/01/16
Christina O'Brien	Building Coordinator Odyssey of the Mind	Cambridge / Indian Fields	\$450.00- \$800.00	09/01/16

**Minutes of the Board Meeting of October 10, 2016**

Krista Ruane	Building Coordinator Odyssey of the Mind	Constable / Greenbrook	\$450.00- \$800.00	09/01/16
Patricia Schuhl	Building Coordinator Odyssey of the Mind	Monmouth Junction / Others	\$450.00- \$800.00	09/01/16

**PUBLIC COMMENTS** - None

**BOARD COMMENTS/COMMUNICATIONS** -

Mr. Nathanson commented on a recent South Brunswick Township planning meeting in regards to construction of housing for low-income residents.

Mrs. Baig announced the South Brunswick High School PTO is hosting a Food Truck Fest Event on October 23, 2016 at Woodlot Park from 12:00 pm to 5:00 pm.

Mr. St. Vincent announced voters don't need to vote for three board members. They can vote for up to three candidates. Referencing the wording on the printed ballot.

Mr. Robinson commented on the c-span coverage of the opening of the African American Washington, DC Smithsonian Museum.

**MOTION TO ADJOURN** - There was a motion by Mrs. Baig, seconded by Mr. Boyle to adjourn the meeting to Executive Session at 7:50 pm:

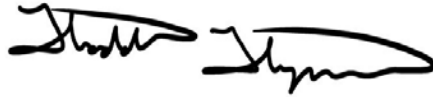
BE IT RESOLVED, That the Board of Education of the Township of South Brunswick hereby moves to go into Executive Session, in accordance with Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A.) 10:4-6 through 10:4-21), to discuss the following:

- Personnel**
- Terms and conditions of employment
- Real estate negotiations
- Pending or anticipated litigation
- Confidential pupil matters

**Minutes of the Board Meeting of October 10, 2016**

BE IT FURTHER RESOLVED, that the discussion conducted in Executive Session can be disclosed to the public at such time as the matters have been resolved. Formal action may be taken at any meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thaddeus Thompson', written in a cursive style.

Thaddeus Thompson  
Business Administrator/Board Secretary