

**SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS**  
**P. O. Box 181**  
**Monmouth Junction, New Jersey**

**Minutes of the Board Meeting of January 8, 2018**

The South Brunswick Township Board of Education met on Monday, January 8, 2018, in the Auditorium at Crossroads North School. The meeting was chaired by Business Administrator David Pawlowski:

**MEMBERS PRESENT:** Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig, Mr. Patrick Del Piano, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

**MEMBERS ABSENT:** None

**CALLED TO ORDER AND SALUTE FLAG** – Mr. Pawlowski called the meeting to order at 7:00 pm and asked the audience to stand for the pledge of allegiance.

**STATEMENT OF ADVANCE NOTICE** – Mr. Pawlowski read a statement in compliance with the Open Public Meetings Act.

**ANNOUNCE BOARD OF EDUCATION ELECTION RESULTS** – Mr. Pawlowski announced the following November 7, 2017 Board of Education election results:

**3yr. Term**

Arthur Robinson	4,882/26.83%
Deven Patel	4,167/22.90%
Patrick Del Piano	4,151/22.81%
Deep Shulka	2,929/16.10%
Mahendra Patel	2,002/11.00%
Write-in	65/0.36%

**2yr. Term**

Joyce Mehta	4,423/66.11%
Anilkumar Patel	2,241/33.50%
Write-in	26/0.39%

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**ADMINISTRATOR OATH OF OFFICE** – Mr. Pawlowski administered the Oath of Office for the elected Board Members:

Mr. Arthur Robinson  
Mr. Deven Patel  
Mr. Patrick Del Piano  
Mrs. Joyce Mehta

**NOMINATION OF PRESIDENT** – Mrs. Baig announced she was honored and privileged to nominate Mr. Harry Delgado as President. Mr. Delgado has over 30 years of dedicated service to the district, serving as a board member for over two decades as Past President and Vice-President. Mr. Delgado has exceptional leadership qualities and led the board on a search and selection of a new superintendent. Mr. Robinson seconded the motion.

There were no other nominations. There was a roll call vote to nominate Mr. Delgado as President:

Yes: Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig, Mr. Patrick Del Piano, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

Mr. Delgado accepted the nomination as President and presided over the rest of the meeting. He said he was humbled by Mrs. Baig's words and won't let her down. He thanked Mr. Robinson and all those who voted in this year's school board election. Mr. Delgado also thanked his family for their patience and support.

**NOMINATION OF VICE-PRESIDENT** – Mr. Peter St. Vincent nominated Dr. Stephen Parker as Vice-President. Dr. Parker has the experience and leadership skills to serve as Vice-President. He has served on the board over nine years, six of them serving as either President or Vice-President. Mr. Del Piano seconded the motion.

There were no other nominations. There was a roll call vote to nominate Dr. Parker as Vice-President.

Yes: Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig, Mr. Patrick Del Piano, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

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No: None

Abstentions: None

Dr. Parker accepted the nomination and thanked Mr. St. Vincent for his kind words and confidence. He is looking forward to working together as a Board. Thank you for this opportunity.

**MOTION TO CLOSE THE REORGANIZATION MEETING** – There was a motion by Mrs. Baig, seconded by Mr. Nathanson to close the reorganization meeting.

### **Regular Meeting of January 8, 2018**

**APPROVAL OF AGENDA** – There was a motion by Dr. Parker, seconded by Mr. Patel to approve the agenda of January 8, 2018:

Yes: Mr. Harry J. Delgado, Dr. Stephen Parker, Mrs. Azra Baig, Mr. Patrick Del Piano, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

### **SUPERINTENDENT'S REPORT** – Mr. Scott Feder

Mr. Feder called upon Mr. Martin Abschutz, President and Mrs. Bobbi Binder, Vice-President of the Education Foundation of South Brunswick.

Mr. Abschutz congratulated the re-elected Board Members, Mr. Patel, Mr. Del Piano & Mr. Robinson and welcomed Mrs. Mehta to the board. He introduced Mrs. Binder.

Mrs. Binder invited the community to attend the 3<sup>rd</sup> Annual Murder Mystery and Desert Show at Pierre's in South Brunswick on Saturday, January 27, 2018 from 7 pm – 11 pm. Tickets are \$35.00 which includes delicious deserts and fantastic entertainment. No guests under 21 are allowed. Flyers are located outside the auditorium or you can visit the Education Foundation's website [www.edfoundationsb.org](http://www.edfoundationsb.org) for further information.

Mr. Abschutz announced at the January 22 board meeting, he will be presenting a "spectacular" video featuring the 2016 – 2017 grant winners. Mr. Abschutz also announced - *Save the Date* - June 10, 2018 for the 9<sup>th</sup> annual Tour de South Brunswick.

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Mr. Feder continued his report by congratulating the incumbents, Mr. Del Piano, Mr. Patel and Mr. Robinson and welcomed new board member Mrs. Mehta.

He announced due to the recent snow days and closing of schools, schools will now be open on Friday, May 25 and Tuesday, May 29, the makeup days included in the calendar. If there is another snow day, schools will be closed on Monday, April 2 after spring break. Updated calendar information will be posted on the district website.

January 15 schools will be closed in honor of Martin Luther King, Jr. day.

The next Parent Academy's upcoming workshop entitled, *Dyslexia: What It Means and How You Can Help Your Child to Succeed*, is scheduled for Tuesday, January 23, 2018 at Crossroads North Middle School from 7:00 pm to 8:30 pm.

Mr. Feder called upon Assistant Superintendent Jennifer Diszler to speak about this year's South Brunswick Reads.

Ms. Diszler announced for the past seven years the librarians have invited members of the community to engage in a common reading experience. For the 8<sup>th</sup> year, we will be Reading Without Walls. A way to challenge yourself by reading a book about a character different than yourself and a topic you don't know much about.

**PUBLIC COMMENTS** – None

**BOARD COMMITTEE REPORTS** –

Dr. Parker announced it is a negotiation year, a meet and greet meeting will be held with the committee on January 17 to get the process started. The committee does not take action without the full board.

Mr. Patel reported on the Curriculum Committee meeting held earlier in the evening.

Mr. Delgado will send information to Administration for Board Committees, he hopes to have them approved at the next meeting.

**APPROVE ACTION ITEMS** – There was a motion by Dr. Parker, seconded by Mr. Patel to approve the Board Minutes for January 8, 2018:

## Minutes of the Board Meeting of January 8, 2018

### 1 BUSINESS/BOARD

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the following business items:

#### 1.1 Approve Re-Appointments – That the Board of Education approve the following South Brunswick Township appointments:

- A. Re-appoint Board Member Patrick Del Piano to serve on the South Brunswick Township Parks and Recreation Advisory Board for the period January 1, 2018 through December 31, 2018.
- B. Re-appoint South Brunswick High School faculty member Laurie Budhu to serve on the South Brunswick Township Commission on the Arts for the period January 1, 2018 through December 31, 2018.
- C. Re-appoint Crossroads North Middle School Media Specialist Kim Zito to serve as the Superintendent's alternate on the South Brunswick Township Library Board of Trustees effective January 1, 2018 through December 31, 2021.

#### 1.2 Approve Proposed New Courses and Revisions – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached list of proposed new courses and revisions for the 2018 – 2019 school year at South Brunswick High School.

#### 1.3 Approve Resolution for Participation in Future Ready Schools NJ – upon recommendation of the Superintendent of Schools that the Board of Education approve the following resolution:

WHEREAS, The South Brunswick Board of Education first seeks to support the identification of Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

WHEREAS, The South Brunswick Board of Education will support and promote the development of individual school Future Ready teams and infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

THEREFORE, it is resolved that the South Brunswick Board of Education agrees to participate in the Future Ready Schools – New Jersey.

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We hereby appoint Assistant Superintendent Jennifer K. Diszler to be the district's liaison to the Future Ready Schools – New Jersey.

We do hereby recognize that Jennifer K. Diszler will be the responsible agent at the district level to carry out the district's commitment for its schools to participate in Future Ready Schools – NJ.

We agree to follow through with the district's commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

### **1.4 Approve Resolution in Support of Restoration of the Federal Deferred Action for Childhood Arrivals (DACA) Program** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following resolution:

WHEREAS, The South Brunswick Board of Education is committed to educating all school-age children who live in our community; and

WHEREAS, the public schools of New Jersey are obligated under state law and regulation and federal court decisions to educate all children residing within their boundaries, regardless of immigration status; and

WHEREAS, the federal Deferred Action for Childhood Arrivals (DACA) program has enabled individuals brought to the United States as children to fully and confidently pursue an education at the elementary, secondary and post-secondary levels and to begin a pathway toward becoming contributing members of our society; and

WHEREAS, the DACA program has also provided these students with stability and protection; and

WHEREAS, the federal administration discontinued the DACA program in September 2017 leaving it up to Congress to determine whether the program would be restored through legislation. Now, therefore, be it

RESOLVED, that the South Brunswick Board of Education urges Congress to take immediate action to restore the protections and educational opportunities provided to children under the Deferred Action for Childhood program, and be it further

RESOLVED, that this resolution be sent to U.S. Senators Robert Menendez and Cory Booker and U.S. Representative Bonnie Watson Coleman, and be it further

RESOLVED, that a copy of this resolution be forwarded to the New Jersey School Boards Association and the Middlesex County School Boards Association.

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**1.5 Approve Disposal of Property** – Upon recommendation of the Superintendent of Schools that the Board of Education approve the following property for disposal:

Be it resolved that the Board of Education has identified (32) copiers and (5) risographs as no longer usable and directs that disposal of copiers be through TGI Office Automation and the risographs through either public sale or the use of district staff. The equipment is non-working, in complete disrepair and has no monetary value.

**Risographs**

<b>Model</b>	<b>Serial No.</b>
R1610	81110097
RZ220	82548865
RZ220	82548409
RZ220	82548411
RZ220	82547950

**Konica Copiers**

<b>Model</b>	<b>ID No.</b>	<b>Serial No.</b>	<b>Model</b>	<b>ID No.</b>	<b>Serial No.</b>
Bizhub 552	93355133	A2WV011005017	Bizhub 751	93237314	A0PN011007426
Bizhub 552	93355220	A2WV011004993	Bizhub 751	93237384	A0PN011007481
Bizhub 552	93355162	A2WV011005023	Bizhub 751	93237336	A0PN011007463
Bizhub 552	93355219	A2WV011004986	Bizhub 751	93237374	A0PN011007403
Bizhub 652	93248258	A2WU011001004	Bizhub 950	93227343	A0Y5011003818
Bizhub 652	93248267	A2WU011000385	Bizhub 950	93227342	A0Y5011003675
Bizhub 652	93248323	A2WU011000442	Bizhub 950	93227347	A0Y5011003627
Bizhub 652	93248294	A2WU011000437	Bizhub 950	93227350	A0Y5011003911
Bizhub 652	93248325	A2WU011000403	Bizhub 950	93227353	A0Y5011003917
Bizhub 751	93420797	A0PN011002386	Bizhub 950	93237380	A0Y5011003876
Bizhub 751	93237318	A0PN011007421	Bizhub 950	93227357	A0Y5011003918

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			Bizhub			
Bizhub 751	93237344	A0PN011007433	950	93237304	A0Y5011003875	
			Bizhub			
Bizhub 751	93227358	A0PN011007467	950	88018718	A0Y5011003874	
			Bizhub			
Bizhub 751	93227362	A0PN011007445	950	93227361	A0Y5011003604	
			Bizhub			
Bizhub 751	93237388	A0PN011007388	950	93237305	A0Y5011003878	
			Bizhub			
Bizhub 751	93237375	A0PN011007407	950	93237379	A0Y5011003635	

**1.6 Approve Student Field Trip Destinations** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the student field trip destinations as per the attached for the 2017 – 2018 school year.

**1.7 Approve Resolution for Travel and Related Expense Reimbursement** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Travel and Related Expense Reimbursement for the staff listed on the attached sheet.

**WHEREAS**, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and



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**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

**1.8 Approve Harassment, Intimidation and Bullying Report** – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

**2 PERSONNEL** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following personnel items:

**2.1 Accept Resignations** – upon the recommendation of the Superintendent of Schools that the Board of Education accept the following resignations:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Jane McGarry	School Social Worker	SBHS	02/16/18	12/20/17
Nicole Royer	Paraprofessional	Constable / North	01/05/18	12/21/17
Sandryn Taylor-Wysiekierski	School Nurse	Greenbrook	01/15/18	01/02/18

**2.2 Approve Change Resignation Date** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following change in resignation date:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Christina Santowasso	Teacher / Dean	SBHS	01/12/18	12/22/17	12/04/17

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**2.3 Approve Correction in Resignation for the Purpose of Retirement** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the correction in resignation for purpose of retirement:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Faith Miller	Paraprofessional	Indian Fields	01/08/18	01/01/18	10/09/17

**2.4 Approve Administrative Leave of Absence** – upon recommendation of the Superintendent of Schools that the Board of Education approve the administrative leave for the individual listed on the attached sheet.

**2.5 Approve Leaves of Absence** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following leaves of absence:

**A. Leaves of Absence**

Name	Assignment	Location	Period of Leave	Type of Leave
Henry Burnett	Custodian	Maintenance	12/14/17 thru 12/15/17	Unpaid Intermittent FMLA
Patricia Sutton	Paraprofessional	SBHS	01/03/18, 01/11/18 (.5)	Unpaid Intermittent FMLA

**B. Change in Leaves**

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Danielle Matlack	Teacher	SBHS	11/27/17 thru 12/22/17	11/27/17 thru 12/15/17	Unpaid FMLA	11/20/17
Keisha Spencer	Teacher	SBHS	01/17/18 thru 04/13/18	01/09/18 thru 04/06/18	Unpaid Family Leave (FMLA)	10/09/17
Keisha Spencer	Teacher	SBHS	04/16/18 thru 06/30/18	04/09/18 thru 06/30/18	Unpaid Child-Rearing Leave	10/09/17

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**2.6 Approve Appointments** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following appointments:

A - Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Anna Buddin	Replacement Fourth Grade Teacher	Indian Fields	\$54,850.00 (BA, Step 1)	Vacant Budgeted Position	01/02/18 thru 06/30/18
Amy Kinzel	Replacement ELL Teacher	.75 Indian Fields / .25 Dayton	\$54,850.00 (BA, Step 1)	Vacant Budgeted Position	12/21/17 thru 03/19/18

B – Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Patricia Griffin	Senior Systems Support/Technology Coordinator	District	\$63,000.00	Vacant Budgeted Position	01/08/18
Mayra Papias-Patron	Bus Driver	Transportation	\$13,864.69 (\$19.29, Step 4*)	Vacant Budgeted Position	12/19/17

**2.7 Approve Change in Salary** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salaries:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Mary Nortasano	Bus Driver	Transportation	\$30,852.89 (\$25.62, Step 12L*)	\$31,615.08 (\$25.62, Step 12L*)	Increase in Hours from 6.75 to 7	12/10/17
Pilar Orozco	Bus Driver	Transportation	\$21,137.61 (\$19.59, Step 3s)	\$21,542.89 (\$18.59, Step 3)	Increase in Hours from 6.5 to 7 and Change in Step	11/01/17

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**2.8 Approve Change in Salary and Location** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in salary and location:

Name	Assignment	Location - From	Location - To	Salary - From	Salary - To	Reason	Effective Date
Jessica Boettcher	Para-professional	Monmouth Junction	Crossroads South	\$3,858.02 (\$12.18, Step 3)	\$10,142.90 (\$12.18, Step 3)	Increase in Hours from 1.75 to 6.5	01/02/18

**2.9 Approve Appointment for Extracurricular – SBHS** – upon the recommendation of the Superintendent of Schools that the Board of Education approve the following extracurricular appointments for Extracurricular for SBHS:

Name	Assignment	Stipend	Effective Date
LaMonte Forthun	Volunteer Athletic Aide - Bowling	\$0.00	2017-2018
Daniel Gorzynski	Volunteer Athletic Aide - Ice Hockey	\$0.00	2017-2018

**2.10 Approve Community Education Before/After School Substitute Staff-Voucher** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education before/after school substitute staff-voucher:

Name	Assignment	Location	Rate / Step	Effective Date
Samantha Bartels	Group Leader Sub	District	\$11.78 (Step 1)	01/09/18

**2.11 Accept Community Education Resignation** – upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation of the following Community Education staff member:

Name	Assignment	Location	Rate / Step	Date of Letter	Effective Date
Nicole Royer	Group Leader	Crossroads North	\$13.18 (Step 3i)	12/21/17	01/05/18

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**2.12 Approve Community Education Change in Assignment** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education change in assignment:

Name	Assignment	Location - From	Location - To	Rate / Step	Reason for Change	Effective Date
Janet Sorbino	Group Leader - Before School Program	Sub List	Indian Fields	\$22.19 (Step 18LL)	Staffing Changes	01/02/18
Alexandre Brengel	High School Intern	Brunswick Acres	Brooks Crossing	\$8.44	Staffing Changes	01/03/18

**2.13 Approve Community Education Before/After School Staff-Voucher** – upon recommendation of the Superintendent of Schools that the Board of Education approve the following Community Education before/after school staff-voucher:

Name	Assignment	Location	Rate / Step	Effective Date
Jennie Provenzano	Group Leader	Indian Fields	\$11.78 (Step 1)	01/09/18

Yes: Mr. Harry Delgado, Dr. Stephen Parker, Mrs. Azra Baig,  
Mr. Patrick Del Piano, Mrs. Joyce Mehta, Mr. Barry Nathanson, Mr. Deven Patel,  
Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

**PUBLIC COMMENTS** – None

**BOARD COMMENTS /COMMUNICATIONS** –

Mr. Nathanson congratulated the indoor track team for competing in the GMC's. The girls won, the boys finished second. Mr. Nathanson asked Mr. Feder if the updated calendar regarding the snow days will be made available.

Dr. Parker welcomed Mrs. Mehta to the board.

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Mr. Robinson congratulated Mr. Delgado and Dr. Parker on their nominations as president and vice-president and his colleagues, Mr. Patel & Mr. Del Piano on their re-election. He also congratulated and welcomed Mrs. Mehta to the board.

Mr. Robinson thanked the community for their support and announced it is an honor and privilege to serve the community, announcing it is his 4<sup>th</sup> term. He also thanked his mom for her support starting back when he first became a board member in 2008.

Mrs. Mehta thanked all those in attendance. She congratulated the board members and thanked Mr. Feder and the staff for all of their help. Mrs. Mehta also thanked her husband and two daughters for their support. She announced she promises to work hard and will not let those who supported her down.

Mr. St. Vincent congratulated and welcomed Mrs. Mehta. He congratulated incumbents, Mr. Patel, Mr. Del Piano and Mr. Robinson on their re-election. Commenting it is a challenge to be re-elected with names spread across the ballot. It is a testament to the board.

Mr. Patel also welcomed Mrs. Mehta and announced he is here to help in any way. He also thanked the community for their support.

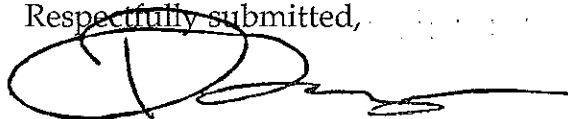
Mrs. Baig also congratulated Mr. Delgado and Dr. Parker and incumbents, Mr. Patel, Mr. Del Piano and Mr. Robinson and welcomed Mrs. Mehta to the board and announced she is looking forward to working with her.

Mr. Del Piano thanked all the residents for re-electing him to his 3<sup>rd</sup> term. He also congratulated Mr. Delgado and Dr. Parker and incumbents, Mr. Patel, Mr. Del Piano and Mr. Robinson and welcomed Mrs. Mehta to the board.

Mr. Delgado commented to Mrs. Mehta to let him know if there is anything he can do to help. He also thanked the board for their kind words.

MOTION TO ADJOURN - There was a motion by Mr. St. Vincent, seconded by Mr. Del Piano to adjourn the meeting at 7:40 pm.

Respectfully submitted,



David Pawlowski

Business Administrator/Board Secretary