

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS

Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – May 21, 2018

1 BUSINESS/BOARD

Upon the recommendation of the Superintendent of Schools that the Board of Education approve the following business items:

1.1 Approval of Expenditures – upon the recommendation of the Superintendent of Schools that the Board of Education approve the warrant list dated May 21, 2018, as certified by the Business Administrator/Board Secretary. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2017 – 2018 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	May 21, 2018	\$4342,056.76
Payroll	April 13, 2018	\$3,982,235.33
	April 30, 2018	<u>\$3,839,021.78</u>
Total for approved for payment		<u>\$12,163,313.87</u>

1.2 Approve Transfers – upon the recommendation of the Superintendent of Schools that the Board of Education approve the transfers of budget appropriations between expenditure codes of the 2017 – 2018 Budget, as specified on the attached sheets, be hereby authorized.

April 2018

1.3 Approve the Report of the Board Secretary – upon the recommendation of the Superintendent of Schools that the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for April 2018.**

1.4 Approve Bank Reconciliation Statement – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of April 30, 2018	\$48,343,082.78
---------------------------------------	------------------------

Approval Consent Agenda – May 21, 2018

1.5 Approve Increase in Not-to-Exceed Authorization – upon recommendation of the Superintendent of Schools that the Board of Education approve an increase in the not-to-exceed amount for the following

- A. Glenn Barry of Somerville, NJ as awarded through RFP 17-02 on December 4, 2017 for Transportation Consultant Services to \$19,440 for the 2017 – 2018 school year.
- B. Halecon Inc. of Bridgewater, NJ as awarded through Bid 2017 – 07 on August 28, 2017 for Paving Work Using Asphalt to \$125,000 for the 2017 – 2018 school year.
- C. Allied Fire & Safety of Neptune, NJ as awarded through Bid 2016-04 as renewed on June 19, 2017 for Fire Alarm Systems – Inspections, Service, and Monitoring to \$90,000 for the 2017 – 2018 school year.
- D. Cifelli & Son General Construction Inc., Nutley utilizing NJ State approved Co-op Educational Data Services, Inc., Bid #8550 for removal and repair of concrete sidewalks throughout the district schools as per the attached:

Total Project Cost for All Locations \$178,156.00

1.6 Approve Renewal of Trash, Single Stream Recycling – upon the recommendation of the Superintendent of Schools that the Board of Education per the provisions of 18A:18A-42 renew the contract as originally awarded through bid 2016-05 with a 2% increase in rates from the 2017 – 2018 school year. Contract period is July 1, 2018 through June 30, 2019.

Waste Management of NJ, Inc., Ewing, NJ Annual Service: \$77,807.12

Vendor	Waste Management of NJ, Inc., Ewing, NJ	2% Increase	2018-2019 Renewal Rate
Trash			
8yd.	\$23.68	\$0.47	\$24.15
Alt. 6yd	\$17.77	\$0.36	\$18.13
Alt. 4yd	\$11.84	\$0.24	\$12.08
Single Stream			
8yd.	\$6.34	\$0.13	\$6.47
Alt. 6yd	\$4.76	\$0.10	\$4.86
Alt. 4yd	\$3.17	\$0.06	\$3.23

Approval Consent Agenda - May 21, 2018

Annualized Total	\$76,281.49	\$1,525.63	\$77,807.12
Solid Waste			
8 yd. pickup	\$23.68	\$0.47	\$24.15

Construction Cont.			
20 yd.	\$218.48	\$4.37	\$222.85
30 yd.	\$218.48	\$4.37	\$222.85
Cost Per Ton			
Building Materials	\$81.60	\$1.63	\$83.23
Concrete	\$0.00	\$0.00	\$0.00

1.7 Record Award & Reject Bids –

A. Upon recommendation of the Superintendent of Schools that the Board of Education record Bid No. 2017-19, Asbestos Abatement, opened on May 9, 2018:

<u>Vendor</u>	<u>Total Price</u>
Apex Development Inc. Newark, NJ	\$144,110.00
Greenwood Abatement Consultants Butler, NJ	\$222,580.00
Lilich Corporation Woodland Park, NJ	\$173,400.00
MTM Metro Corp. Paterson, NJ	\$180,500.00
Nari Construction, LLC Lincoln Park, NJ	\$294,000.00
Neuber Environmental Services Phoenixville, PA	\$176,000.00
Savic Construction Corp. Totowa, NJ	\$169,300.00

Approval Consent Agenda - May 21, 2018

Two Brothers Contracting, Inc. \$415,400.00
Totowa, NJ

Upon recommendation of the Superintendent of Schools that the Board of Education award Bid No. 2017-19, Asbestos Abatement, opened on May 9, 2018:

<u>Vendor</u>	<u>School</u>	<u>Unit Price</u>	<u>Total Price</u>
Lilich Corporation	Dayton	\$58,500.00	
Woodland Park, NJ	Deans	\$61,100.00	
	Constable	\$52,000.00	
	Crossroads South	\$1,800.00	
	Total Bid		\$173,400.00

Upon recommendation of the Superintendent of Schools that the Board of Education reject Bid No. 2017-19, Asbestos Abatement, opened on May 9, 2018:

<u>Vendor</u>	<u>Total Price</u>
Apex Development Inc. Newark, NJ	\$144,110.00

Reject: Vendor withdrew bid submitted for Constable School. It has been determined to be in the best interest of the District to award a single vendor.

Nari Construction, LLC \$294,000.00
Lincoln Park, NJ

Reject: Failure to submit DPMC Notice of Classification

Neuber Environmental Services \$176,000.00
Phoenixville, PA

Reject: Non-responsive to bid specifications

Savic Construction Corp. \$169,300.00
Totowa, NJ

Reject: Failure to submit a complete DPMC Notice of Uncompleted Contracts

Approval Consent Agenda – May 21, 2018

B. Upon recommendation of the Superintendent of Schools that the Board of Education record Bid No. 2018-06 for Transportation – In-District Regular Education Routes opened on May 16, 2018:

<u>Vendor</u>	<u>No. of Routes</u>	<u>Total Price</u>
Durham School Services Freehold, NJ	48	\$20,349.90
First Student Monmouth Junction, NJ	48	\$2,669,490.00
Irvin Raphael Inc. East Brunswick, NJ	8	\$640,000.00
May Transportation Dayton, NJ	2	\$112,680.00
Mercy Transportation Monmouth Junction, NJ	20	\$1,256,600.00

Upon recommendation of the Superintendent of Schools that the Board of Education award Bid No. 2018-06 for Transportation – In-District Regular Education Routes opened on May 16, 2018:

<u>Vendor</u>	<u>No. of Routes</u>	<u>Total Price</u>
First Student Monmouth Junction, NJ	48	\$2,669,490.00

Upon recommendation of the Superintendent of Schools that the Board of Education reject Bid No. 2018-06 for Transportation – In-District Regular Education Routes opened on May 16, 2018:

<u>Vendor</u>	<u>No. of Routes</u>	<u>Total Price</u>
Durham School Services Freehold, NJ	48	\$20,349.90

Reject: Non-Responsive to Bid Specifications

Approval Consent Agenda – May 21, 2018

C. Upon recommendation of the Superintendent of Schools that the Board of Education record Bid No. 2018-04 for Kitchen Upgrades at Crossroads North opened on May 17, 2018:

<u>Vendor</u>	<u>Total Price</u>
Altec Building Systems Point Pleasant, NJ	\$601,336.00

Upon recommendation of the Superintendent of Schools that the Board of Education reject Bid No. 2018-04 for Kitchen Upgrades at Crossroads North opened on May 17, 2018:

<u>Vendor</u>	<u>Total Price</u>
Altec Building Systems Point Pleasant, NJ	\$601,336.00

The lowest bid substantially exceeds the cost estimates for the goods or services.

1.8 Approve Renewal of Time & Material Contracts – upon recommendation of the Superintendent of Schools that the Board of Education per the provisions of 18A:18A-42 renew the following Time and Material contracts for the 2018 – 2019 school year:

Hardwood Floor Finishing

Primary Award		<u>Rates</u>	<u>Increase</u>
Jack Devine Gym Floors Voorhees, NJ	Yearly Refinishing, per sq. ft.	\$0.34	0%
	Sanding, Repainting, per sq. ft.	\$1.84	0%
	Repair Rate, Straight Time \$/hr	\$70.00	0%
	Repair Rate, Overtime \$/hr	\$105.00	0%
	Material Markup	10%	0%

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2016-07 with no increase in rates from the 2017-2018 school year.

Asbestos Abatement

Primary Award		<u>Rates</u>	<u>Increase</u>
Apex Development Newark, NJ	Foreman, Hourly	\$97.00	0%
	Journeyman	\$94.00	0%
	Material Markup	10%	0%
Not to Exceed \$150,000	Disposal Transportation	\$20.00	0%
	Cost Per Ton	\$100.00	0%

Approval Consent Agenda - May 21, 2018

Energy Management Systems

Primary Award

		<u>Rates</u>	<u>Increase</u>
A.M.E., Inc.			
Fairfield, NJ	BMS Electrician	\$91.00	0%
	BMS Programmer	\$98.00	0%
Not to Exceed \$100,000	BMS Installer	\$98.00	0%
	BMS Technician	\$130.00	0%
	Material Markup	10%	0%

Grease Traps/Sewer Pumping Stations

Primary Award

		<u>Rates</u>	<u>Increase</u>
John Holm & Son			
Monroe Township, NJ	Part A. Grease Traps, Nov, Feb, May	\$6,600.00	0%
	Part B. Sewer Injection Stations, Aug, Feb.	\$1,450.00	0%
Not to Exceed \$36,000	Sewer Station	\$241.00	0%
	Grease Trap	\$220.00	0%
	Add'l Services, Regular \$/hr	\$150.00	0%
	Add'l Services, Premium \$/hr	\$250.00	0%
	Video Inspection 2hr Minimum, \$/hr	n/a	n/a

Integrated Pest Management

Primary Award

		<u>Rates</u>	<u>Increase</u>
Stank Environmental			
Matawan, NJ	Annual, Billed Quarterly	\$10,740.00	0%
	Hourly	\$30.00	0%
Not to Exceed \$40,000	Markup	0%	0%

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2016-07 with an increase in rates from the 2017-2018 school year as listed below:

Approval Consent Agenda - May 21, 2018

Fire Safety - Sprinkler Systems

Primary Award		<u>Rates</u>	<u>Increase</u>
Guarini Fire Protection Jersey City, NJ	Quarterly Inspections, A.1, A.2, A.3	\$2,805.00	2%
	Quarterly x 3 quarters	\$8,415.00	2%
	Annual Testing and Inspection	\$5,140.80	2%
	Fire Hose Hydro Testing	\$127.50	2%
	Fire Hose Unit Cost	\$280.50	2%
	Hourly Rate	\$96.90	2%
	Premium Rate	\$193.80	2%
	Markup on List Price	10.20%	2%

Plumbing

Primary Award		<u>Rates</u>	<u>Increase</u>	
Robert Griggs Plumbing & Heating Hillsborough, NJ	Plumber Hourly Rate	\$89.69	1.5%	
	Foreman Hourly Rate	\$22.72	1.5%	
	Material Markup	10.10%	1.5%	
	Not to Exceed \$50,000	Plumber Premium Rates OT x 1.5	\$134.54	1.5%
	Plumber Premium Rates OT x 2	\$179.38	1.5%	
	Foreman Premium Rates OT x 1.5	\$134.55	1.5%	
	Foreman Premium Rates OT x 2	\$179.40	1.5%	
	Disposal of Soil	\$133.27	1.5%	
	Disposal of Concrete	\$153.77	1.5%	
	\$/Day Equipment Rates			
	Excavator/Loader	\$1,009.77	1.5%	
	Tow Behind Air Compressor	\$358.80	1.5%	
	Dump Truck	\$794.49	1.5%	
Tow Behind Drain Jetter	\$1,230.18	1.5%		
Gas Demo Saw	\$169.15	1.5%		
Light Tower	\$281.92	1.5%		
Tamper	\$220.41	1.5%		
Jack Hammer	\$189.65	1.5%		
Pipe Locator	\$189.65	1.5%		
Pumps	\$199.90	1.5%		

Approval Consent Agenda - May 21, 2018

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2017-07 with no increase in rates from the 2017-2018 school year.

Electrician

Primary Award		<u>Rates</u>	<u>Increase</u>
Sal Electric Co., Inc.	Foreman	\$97.34	0%
Jersey City, NJ	Journeyman	\$84.65	0%
	Mark Up on Material	0%	0%
T&M Not to Exceed			
\$100,000	Bucket Truck Hourly Rate	\$50.00	0%
	Infared or Thermographic Inspection	\$150.00	0%
	Premium Labor Rates (Overtime)	1.5 x Hrly Rate	
	Foreman	\$187.50	0%
	Journeyman	\$172.50	0%
	Premium Labor Rates (Overtime)	2 x Hrly Rate	
	Foreman	\$250.00	0%
	Journeyman	\$230.00	0%

Masonry

Primary Award		<u>Rate</u>	<u>Increase</u>
The Nu/Con Group Inc.	Journeyman	\$110.00	0%
East Brunswick, NJ	Foreman	\$115.00	0%
	Apprentice	\$75.00	0%
T&M Not to Exceed			
\$100,000	Laborer	\$90.00	0%
	Operator	\$110.00	0%
		5%	
	Material Markup		0%
	Equipment Markup	5%	0%

Paving

Primary Award		<u>Rates</u>	<u>Increase</u>
Halecon, Inc.	Foreman	\$90.00	0%
Bridgewater, NJ	Raker Screenman	\$90.00	0%
	Laborer	\$90.00	0%

Approval Consent Agenda - May 21, 2018

T&M Not to Exceed

\$50,000	Roller Operator	\$100.00	0%
	Spreader Operator	\$100.00	0%
	Mark-up	15%	0%
	Overhead	15%	0%
	Equipment Use	\$80.00	0%

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2017-09 with no increase in rates from the 2017-2018 school year.

General Contractor

Primary Award

		<u>Rates</u>	<u>Increase</u>
A&J Construction Co.	Journeyman	\$139.00	0%
Farmingdale, NJ	Foreman	\$139.00	0%
	Apprentice	\$42.00	0%

T&M Not to Exceed

\$100,000	Laborer	\$139.00	0%
	Operator	\$128.00	0%
	Material Mark-up	12%	0%
	Equipment Rental Mark-up	12%	0%

Per the provisions of 18A: 18A-42 renew the contract as originally awarded through bid 2017-09 with an increase in rates from the 2017-2018 school year as listed below:

HVAC

Primary Award

			<u>Rate</u>	<u>Increase</u>
Unitemp, Inc.	Journeyman	Pipe Fitter	\$104.05	2.01%
Somerset, NJ	Foreman	Pipe Fitter	\$112.21	2.01%
	Apprentice	Pipe Fitter	\$83.65	2.01%

T&M Not to Exceed

\$50,000	Laborer	Laborer	\$83.65	2.01%
		HVAC		
	Technician	Mechanic	\$107.11	2.01%
	Helper	HVAC Helper	\$83.65	2.01%
	Other	Truck Driver	\$35.70	2.01%
	Markup		15.3015%	2.01%

Approval Consent Agenda - May 21, 2018

1.9 Approve Proposed Change Order - upon recommendation of the Superintendent of Schools that the Board of Education approve the following proposed change order 2 from Weatherproofing Technologies, Inc. for the roof coating project at South Brunswick High School:

PCO – 2 Repairs made to EDPM roof for mechanical contractor.

The original contract sum	\$2,365,098.48
The net change by previously authorized change orders	\$36,473.65
The contract sum will be increased by PCO -2	<u>\$4,000.00</u>
The new contract sum including the PCO	\$2,405,572.13

1.10 Approve Withdrawal from Capital Reserve – upon recommendation of the Superintendent of Schools that the Board of Education approve a withdrawal from the Capital Reserve Account in the amount of \$40,473.65 pursuant to N.J.A.C. 6A:23A-14.1(h) and said funds are to be placed in the following account 30-000-400-450-01-49-1233. A withdrawal is required to complete an otherwise eligible roofing project at South Brunswick High School.

1.11 Approve Memorandum of Understanding – upon recommendation of the Superintendent of Schools that the Board of Education (hereinafter BOE) approve the Memorandum of Understanding between the South Brunswick Township Board of Education and the Township of South Brunswick Police Department (hereinafter SBTPD) for the purpose of setting forth and describing the procedures and policies that will permit SBTPD to employ and use video surveillance equipment to monitor and view live streaming video of various locations within schools located in the Township of South Brunswick, in accordance with the provisions of N.J.S.A. 18A:41-9.

1.12 Approve Re-appointment – upon recommendation of the Superintendent of Schools that the Board of Education approve the re-appointment of Board Member Azra Baig to serve on the South Brunswick Commission on Women from June 1, 2018 through May 31, 2019.

1.13 Approve the Curriculum Review Protocol and Process – upon recommendation of the Superintendent of Schools that the Board of Education approve the attached process for all district curriculum writers to follow regarding writing and revising all district curriculum.

1.14 Accept Internal Revenue Service (IRS) Report for the 457 (b) and the 403 (b) Audit – upon recommendation of the Superintendent of Schools that the Board of Education accept the Audit Report of the IRS for the South Brunswick Board of Education 457(b) Deferred Compensation Plan for the period ended December 31, 2014 and the 403(b) Deferred Compensation Plan for the period ended December 31, 2014.

Approval Consent Agenda – May 21, 2018

1.15 Approve Acceptance of Funds – upon the recommendation of the Superintendent of Schools that the Board of Education hereby accepts the following grant from the New Jersey Schools Insurance Group’s ERIC North Sub fund for the 2018 Safety Grant Program in the amount of \$49,229.51 for the period July 1, 2018 through June 30, 2019. As part of the Camera Project that will provide State of the Art surveillance throughout the district, the Safety Grant Program will be utilized to provide camera coverage in Crossroads Middle Schools, the remaining schools will be funded through South Brunswick’s general fund.

1.16 Approve Award of Food Service Contract – upon recommendation of the Superintendent of Schools that the Board of Education per the provisions of 18A:18A-42, approve the renewal of the contract as food service management company for the South Brunswick Board of Education to Compass Group USA, Inc. by and through its Chartwells Division, Charlotte, North Carolina for the period July 1, 2018 through June 30, 2019 with the following provisions reflecting an \$0.0011 increase in costs:

THIS FOOD SERVICE ADDENDUM ("Contract") made as of this 1st day of July 2018, by and between COMPASS GROUP USA, INC., by and through its CHARTWELLS Division ("Chartwells" or (FSMC"), and South Brunswick Township Public Schools (the "School Food Authority" or "SFA").

A. MANAGEMENT FEE(S) / GUARANTEES

FEES

Management Fee. Chartwells shall charge the School Food Authority a Management Fee of seventeen and eighty-six hundredths cents (\$.1786) per meal served and meal equivalents.

“Meals” shall be determined by actual count and are calculated by adding the number of National School Lunch Program meals and if applicable, School Breakfast Program meals, After School Snack Program meals and At-Risk after School meals (Dinner) served to children. Cash receipts, other than from sales of National School Lunch Program meals, School Breakfast Program meals, After School Snack Program meals and At-Risk After School meals (Dinner)(if applicable) served to children, shall be divided by \$1.50 to arrive at an equivalent meal count.

2) GUARANTEE

Conditional Guaranteed Return. Chartwells guarantees that the return to the SFA from the Food Service Program for the school year will be \$200,000. If the annual operating statement shows a return less than \$200,000, Chartwells will reduce its management fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells’ management fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

Approval Consent Agenda – May 21, 2018

1.17 Approve Lunch/Breakfast Prices for the 2018 – 2019 School Year – upon recommendation of the Superintendent of Schools that the Board of Education approve the lunch/breakfast prices for the 2018 – 2019 school year:

		<u>Current Year</u>	<u>Proposed</u>
▪ High School	lunch	\$2.75	\$2.80
▪ High School Adult	lunch	\$4.45	\$4.75
▪ High School Premium	lunch	\$3.00 - \$3.95	\$4.25 Max (Schedule A)
▪ Middle School	lunch	\$2.60	\$2.65
▪ Middle school Premium	lunch	\$3.00 - \$3.95	\$4.25 Max (Schedule A)
▪ Middle School Adult	lunch	\$4.45	\$4.75
▪ Elementary	lunch	\$2.40	\$2.45
▪ Elementary Adult	lunch	\$2.90	\$2.95
▪ Breakfast Middle/Elem	break	\$2.15	\$2.15
▪ High School	break	\$2.25	\$2.25

1.18 Approve Establishment of Bank Account – upon recommendation of the Superintendent of Schools that the Board of Education approve the establishment of a bank account for the South Brunswick Board of Education Construction at NJ/ARM.

1.19 Approve Extension in Professional Services - upon recommendation of the Superintendent of Schools that the Board of Education approve an extension of the following professional services and the not-to-exceed amounts for the 2017 – 2018 school year:

<u>Vendor</u>	<u>Service</u>	<u>Previous</u>	<u>Increase</u>	<u>New</u>
Maxim Healthcare Services	Nursing	\$12,000	\$8,000	\$20,000
Supreme Road Consultants	Learning, Psych Social & Speech	\$3,600	\$8,000	\$11,600
Alexander Road Associates	Psychiatric Evaluations	\$5,950	\$2,975	\$8,925
Brett DiNovi & Associates L.L.C.	Behavioral Therapy BCBA Consult RBT Services	\$200,000	\$40,000	\$240,000
Educational Services Commission of NJ	Evaluations	\$16,000	\$8,000	\$24,000

Approval Consent Agenda – May 21, 2018

Neuroscience Associates Dr. Sinha	Neurological	\$1,400	\$1,400	\$2,800
New Hope Foundation	Home Instruction	\$6,600	\$6,600	\$2,800
NJ Coalition on Inclusive Education	Inclusive Consultants	\$2,500	\$2,900	\$3,400

These services are necessary for students that are eligible for special education and related services.

1.20 Approve Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the following professional services and the not-to-exceed amounts for the 2017 – 2018 school year:

<u>Vendor</u>	<u>Service</u>	<u>“Not to Exceed”</u>
Rutgers – Douglas Developmental Disability Center	Learning Psych & Evaluations Home Instruction	\$2,200 \$6,650

These services are necessary for students that are eligible for special education and related services.

1.21 Approve Professional Services – upon recommendation of the Superintendent of Schools that the Board of Education approve the following professional services and the not-to-exceed amounts for the 2018 – 2019 school year:

<u>Vendor</u>	<u>Service</u>	<u>“Not to Exceed”</u>
Institute for Multi-Sensory Education	Teacher Training	\$27,040

These services are necessary for students that are eligible for special education and related services.

1.22 Approve Out of District Students – upon recommendation of the Superintendent of Schools that the Board of Education approve the special education students whose initials appear on the attached sheet to be sent to the schools indicated for the 2017 – 2018 school year with tuition and transportation costs paid by the South Brunswick Township School District.

Approval Consent Agenda – May 21, 2018

1.23 Approve Student Field Trip Destinations – upon the recommendation of the Superintendent of Schools that the Board of Education approve the student field trip destinations as per the attached for the 2017 – 2018 and 2018 – 2019 school year.

1.24 Approve Resolution for Travel and Related Expense Reimbursement – upon the recommendation of the Superintendent of Schools that the Board of Education approve the Travel and Related Expense Reimbursement for the staff listed on the attached sheet.

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

1.25 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

Approval Consent Agenda – May 21, 2018

2 PERSONNEL – upon recommendation of the Superintendent of Schools that the Board of Education approve the following personnel items:

2.1 Accept Resignation – upon recommendation of the Superintendent of Schools that the Board of Education accept the following resignation:

A. Resignation

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Thomas Coates	Teacher	Brooks Crossing	06/30/18	05/02/18
Nicole Fielder	Teacher	Constable	06/30/18	05/16/18
Nikki Friedman	Teacher	Brunswick Acres	06/30/18	05/14/18
Raisa Ivanyutenko	Paraprofessional	Constable	06/30/18	05/07/18
Rodolfo Viquez	Teacher	SBHS	06/30/18	05/07/18

B. For the Purpose of Retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Henry Dudek	Bus Driver	Transportation	07/01/18	05/16/18

2.2 Approve Administrative Leaves of Absence – upon recommendation of the Superintendent of Schools that the Board of Education approve the administrative leaves of absence for the individuals listed on the attached sheets.

2.3 Approve Termination of Employment - upon recommendation of the Superintendent of Schools that the Board of Education approve the termination of employment for the individual listed on the attached sheet.

2.4 Rescind Termination of Employment - upon recommendation of the Superintendent of Schools that the Board of Education rescind the termination of employment for the individual listed on the attached sheet.

Approval Consent Agenda - May 21, 2018

2.5 Approve Leaves of Absence – upon recommendation of the Superintendent of Schools that the Board of Education approve the following leaves of absence:

A. Leave of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Karen Gordon	School Nurse	SBHS	05/14/18	Unpaid Intermittent FMLA
Maureen Hartman	Teacher	Crossroads North	05/16/18 thru 06/30/18	Unpaid Family Leave (FMLA)
Anna Kosa	Paraprofessional	Indian Fields	05/11/18 (.5)	Unpaid Intermittent FMLA
Frieda Rappeport	Paraprofessional	Cambridge	05/18/18	Unpaid Intermittent FMLA

B. Change in Leave of Absence

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Anna Kosa	Paraprofessional	Indian Fields	04/30/18	04/30/18 (.5)	Unpaid Intermittent FMLA	05/07/18
Vanessa Mendoker	Learning Disabilities Teacher Consultant	Greenbrook	06/19/18 thru 10/31/18	06/25/18 thru 11/16/18	Unpaid Family Leave (FMLA)	01/22/18
Andrea Miles	Teacher	Crossroads South	05/10/18 thru 10/05/18	05/16/18 thru 10/05/18	Unpaid Family Leave (FMLA)	10/18/17
Andrea Miles	Teacher	Crossroads South	10/06/18 thru 06/30/19	10/08/18 thru 06/30/19	Unpaid Child-Rearing Leave	10/18/17

Approval Consent Agenda - May 21, 2018

2.6 Approve Extension of Replacement Assignment – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extension of assignment:

Name	Assignment	Location	Dates - Change From	Date - Change To	Previously Approved
Sophia Pelechrinis	Replacement Third Grade	Brooks Crossing	11/30/17 thru 04/16/18	11/30/17 thru 06/30/18	12/18/17

2.7 Approve Change in Assignment – upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Reason for Change	Effective Date
Karen Slater	Kindergarten Teacher	ELL Teacher	Greenbrook	.4 SBHS / .4 Monmouth Junction	Vacant Budgeted Position	05/14/18

2.8 Approve Change in Location - upon recommendation of the Superintendent of Schools that the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Katherine Moore	Teacher	.5 Constable / .3 Monmouth Junction / .2 SBHS	.8 Constable / .2 SBHS	Realignment	04/30/18

Approval Consent Agenda – May 21, 2018

2.9 Approve Re-Appointment of Non-Tenured Professional Personnel for the 2018 – 2019 School

Year – upon recommendation of the Superintendent of Schools that the Board of Education approve the following re-appointment of Non-Tenured Professional Personnel for the 2018 – 2019 school year:

Name	Nature of Action	Position	Location	2017-2018 Tenure Status	2018-2019 Status	Discussion
Carrie Beaupierre	Reappoint	Fifth Grade	Greenbrook	Year 2	Year 3	Reappoint for 2018-19 school year. Tenure date 11/8/2020.
Jillian Niebling	Reappoint	Special Education - Autistic	Brunswick Acres	Year 4	Year 5	Reappoint for 2018-19 school year. Tenure date 9/02/2018.

2.10 Approve Re-Appointment of Non-Tenured Administrator Contract for the 2018 – 2019

School Year – upon recommendation of the Superintendent of Schools that the Board of Education approve the following re-appointment of Non-Tenured Administrator Contract for the 2018 – 2019 school year:

Name	Nature of Action	Position	Location	Status	Discussion
Kathleen Boyce	Reappoint	Assistant Principal	Constable / Monmouth Junction	Non-Tenured	Reappoint for the 2018-19 school year. Tenure date 07/02/2018.

Approval Consent Agenda – May 21, 2018

2.11 Approve Job Description – upon recommendation of the Superintendent of Schools that the Board of Education approve the following job description:

Title	Effective Date
K-12 Educational Technology Coach	05/22/18

2.12 Approve Revised Job Descriptions – upon recommendation of the Superintendent of Schools that the Board of Education approve the following revised job descriptions:

Title	Effective Date
Administrative Assistant to the Superintendent	05/22/18
School Web-Social Media Master	05/22/18

2.13 Approve Appointment of Extracurricular – SBHS – upon recommendation of the Superintendent of Schools that the Board of Education approve the following extracurricular at SBHS:

Name	Assignment	Stipend	Effective Date
Kevin Drakes	Assistant Coach - Spring Track	\$5,541.00	2017-2018
Joseph Goerge	Weight Room Supervisor - Spring	\$1,846.00	2017-2018

2.14 Rescind Extracurricular Appointment – upon recommendation of the Superintendent of Schools that the Board of Education rescind the following extracurricular:

Name	Assignment	Location	Effective Date
Kevin Drakes	Weight Room Supervisor - Spring	SBHS	2017-2018
Douglas Hunt	Weight Room Supervisor - Spring	SBHS	2017-2018