

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – January 23, 2017

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated January 23, 2017 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	January 23, 2017	A. \$3,212,999.54
Payroll	December 15, 2016	\$3,802,384.54
	December 30, 2016	<u>\$3,790,218.63</u>
Total for approved for payment		<u>\$10,805,602.71</u>

1.2 Approve Transfers - That the transfers of budget appropriations between expenditure codes of the 2016 – 2017 Budget, as specified on the attached sheets, be hereby authorized.

November 2016

1.3 Approve the Report of the Board Secretary – That the attached Reports of the Board Secretary be approved: **Board Secretary's Report for November 2016**

1.4 Approve Bank Reconciliation Statement - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of November 30, 2016	\$25,816,270.00
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1.5 Approve Acceptance of Funds and Approve Revised Budget – That the Board of Education accept the following funds and approve a revised budget for the 2016 – 2017 school year:

A. From the home owners at Oaks at Cranbury, South Brunswick to Indian Fields School in the amount of \$420.75 to be used towards educational supplies.

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- B. From the South Brunswick School of Music in the amount of \$2,000 to Greenbrook School to be used towards the purchase of printers.

These donations will increase the miscellaneous revenue by \$2,425.75 and the general fund appropriations by \$2,420.75.

1.6 Approve Additional Professional Services – That the Board of Education approve additional services for Janet Gleim, of JG Educational Consultant Limited Liability Company from West Windsor, NJ as a District-wide Supervisor In-Residence for the 2016 – 2017 school year in the amount of \$7,700. Originally approved for \$20,000 on July 18, 2016, the total cost for these services will not exceed \$27,700. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

1.7 Approve Non-Public Security Aid Request – That the Board of Education approve the Non-Public Security Aid request for supplies and materials as follows for the 2016 – 2017 school year:

- St. Augustine School \$5,095.00

1.8 Authorize Purchase through State Contract over the Bid Limit – That the Board of Education authorize the following purchases utilizing the State Contract M-0483 WSCA for Dell Computer Corp., Round Rock, TX.

Dell Computer Corp. State Contract #70256 of WSCA M0483

<u>Qty.</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
240	Google Chrome OS Management Console License	\$28.00	\$6,720.00
240	Dell Chromebook 11	\$280.19	\$67,245.60
8	Datamation Systems Cart	\$1,204.00	\$9,632.00
	Total		<u>\$83,597.60</u>

Quote Number 3000005490483.1

For High School Summer Institute Personal Financial Management Course

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1.9 Approval of Competitive Contracting Process for Professional Services – That the Board of Education authorize the School Business Administrator to use competitive contracting for specialized goods or services (professional services) enumerated in section 45 of P.L. 1999, c. 440 (C.18A:18A-4.1) for the 2016 – 2017 school year. The use of this competitive contracting procedure requires Board of Education approval as per 18A:18A-4.3 in the following subject areas:

- Architect of Record

1.10 Approve Lease Purchase Authorization – That the Board of Education approve the Hunterdon County ESC NJ State Approved Cooperative Pricing System #34HUNCCP to seek competitive Lease purchase Financing for the procurement of Musical Instruments, Textbooks and Technology Equipment utilizing a Cooperative Pricing System Bid Award.

1.11 Record and Award RFP – That the RFP No. 16-05, Power Purchase Agreement, opened on December 20, 2016, be recorded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
HESP Solar LLC Suffern, NY	Year 1 Price Per KWH	\$0.039
	Annual Escalation Rate	1.9%
	Length of PPA	15 Years
	Total Annual Production KWH	5,566,625
	Total Annual Savings	\$698,082.00
	National Energy Partners, LLC Lindenwold, NJ	Year 1 Price Per KWH
Annual Escalation Rate		2.0%
Length of PPA		15 Years
Total Annual Production		6,471,098
Total Annual Savings		\$494,249.00

That the RFP No. 16-05, Power Purchase Agreement, opened on December 20, 2016, be awarded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
HESP Solar LLC Suffern, NY	Year 1 Price Per KWH	\$0.039
	Annual Escalation Rate	1.9%
	Length of PPA	15 Years
	Total Annual Production KWH	5,566,625
	Total Annual Savings	\$698,082.00

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1.12 Approve Student Information System Replacement – That the Board of Education approve the implementation of Genesis Educational Services as the Student Information System replacement in conjunction with the previous RFP- 16-04 for the Financial Systems and as Professional Services at a cost of \$150,000 for Year 1 - 2017 – 2018 and each year after \$26,000.

1.13 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.14 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

1.15 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff

and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

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1.16 Approve an Increase in Not to Exceed Authorization – That the Board of Education authorize the expenditure not to exceed amount for Halecon, Inc. of Bridgewater, NJ as awarded through Bid 2014-06 as renewed on June 13, 2016 for Paving Work Using Asphalt to \$110,000 for the 2016 – 2017 school year

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignation – That the Board of Education accepts the following resignations on the date indicated:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Kara Edwards	Teacher	Constable	01/13/17	01/13/17
Amisha Johnson	Paraprofessional	Indian Fields	12/20/16	12/16/16

2.2 Approve Leaves of Absence – That the Board of Education approve the following leaves of absence:

A. Leaves of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Karen Gordon	School Nurse	SBHS	01/05/17, 01/06/17	Unpaid Intermittent FMLA
Barbara Noguerras	Teacher	Indian Fields	01/04/17, 02/09/17	Unpaid Intermittent FMLA
Linda Visconti	Paraprofessional	Greenbrook	01/03/17 thru 02/10/17	Unpaid FMLA

B. Approve Change in Leaves

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Sara Boscaino	Teacher	Crossroads North	02/01/17 thru 04/28/17	01/31/17 thru 04/28/17	Unpaid Family Leave (FMLA)	12/19/16

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2.3 Approve Change in Location – That the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Transfer	Effective Date
Aida Gibbard	Mathematics Teacher	Crossroads South	Crossroads North	Realignment	09/01/16

2.4 Approve Revise Job Description – That the Board of Education approve the following revised job description:

Title	Effective Date
Director of Program and Professional Development	01/24/17

2.5 Approve District Substitute Paraprofessional – That the Board of Education approve the following District Substitute Paraprofessional:

Name	Rate / Step	Effective Date
Priya Jiandani	\$12.50 (Step 1i)	01/24/17
Eman Rizkalla	\$12.50 (Step 1i)	01/24/17

2.5 Approve Extra-Curricular – SBHS – That the Board of Education approve the following SBHS Extra-Curricular appointments:

Name	Position	Stipend	Effective Date
Zackary Nieman	Assistant Coach - Boys' Volleyball	\$5,541.00	2016-2017
Alyson Slomko	Assistant Coach - Girls' Lacrosse	\$5,541.00	2016-2017

2.6 Approve Change in Assignment for Community Education – That the Board of Education approve a change in assignment for Community Education

Name	Assignment - From	Assignment - To	Location - From	Location - To	Reason for Transfer	Effective Date
Nicole Royer	Group Leader	Group Leader	District	Crossroads North	Staffing Needs	01/19/17

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2.7 Approve Community Education Staff – Grant Vouchered – That the Board of Education approve the following Community Education Staff – Grant Vouchered:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Henrietta Adochio	Homework Assistant	Crossroads North	\$29.00	09/06/16