

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – December 5, 2016

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated December 5, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	December 5, 2016	\$636,974.24
	Total approved for payment	<u>\$636,974.24</u>

1.2 Approve Professional Services for Psychological Evaluations – That the Board of Education approve VBK Associates, LLC for psychological services. These services will not exceed \$500.

1.3 Approve Extension of Professional Services – That the Board of Education approve the extension of the following professional services for the 2016 – 2107 school year:

- A. Dr. Kavita Sinha, Neurological Evaluations at \$350 per evaluation, approve an increase of \$1,400 for a new not-to-exceed amount of \$2,800.00.
- B. NJCIE to provide follow-up consultative services and provide training on best practices on inclusive education. These additional services will not exceed the cost of \$3,000 for a new not-to-exceed amount of \$7,000.

1.4 Approve Out of District Students – That the Board of Education approve the special education students whose initials appear on the attached sheets to be sent to the schools indicated for the 2016 – 2017 school year with tuition and transportation costs paid by the South Brunswick Township School District.

1.5 Accept Donation/Approve Revised Budget – That the Board of Education accept a donation from Crossroads Middle School PTO in the amount of \$8,000 to be used towards the purchase of a sound system for the gym at Crossroads North Middle School. This donation

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will increase the Miscellaneous Revenue by \$8,000 and the General Fund Appropriations by \$8,000.

1.6 Approve Authorization of Disposals – Be it resolved that the Board of Education has identified the following equipment as no longer usable by the South Brunswick Board of Education and will be offered for disposal by public sale:

<u>Vin</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>	<u>Odometer</u>
IGBHG31F8Y1265617	2001	Chevy	16 Passenger WC Bus	145,240
IFDXE45F01HB61211	2002	Ford	E-450 20 Passenger WC	151,668

1.7 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

1.8 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.9 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

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THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignations – That the Board of Education accept the following resignations on the dates indicated:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Gerarda Capiraso	Paraprofessional	Crossroads South	02/01/17	11/28/16

2.2 Approve District Substitute Paraprofessional – That the Board of Education approve the following District Substitute Paraprofessionals:

Name	Rate	Effective Date
Reena Agrawal	\$11.50	11/07/16
Gihan Shehata	\$12.85	11/07/16

2.3 Approve Leaves of Absence - That the Board of Education approve the following leaves of absence:

Name	Assignment	Location	Effective Date	Type of Leave
Jacqueline Bigelow	Teacher	Brooks Crossing	03/14/17 thru 06/09/17	Unpaid Family Leave (FMLA)
Khadija Safi	Teacher	Brooks Crossing	12/14/16 thru 01/06/17	Unpaid FMLA

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2.4 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Salary	Reason for Vacancy	Effective Date
Raven Dunbar	Replacement First Grade	\$54,070.00 (BA, Step 1)	Family Leave Position	11/18/16 thru 06/30/17
Brian Maher	Replacement School Psychologist	\$67,150.00 (DOC, Step 7)	Vacant Budgeted Position	11/21/16 thru 06/30/17

B. Non-Certificated

Name	Assignment	Salary / Rate	Reason for Vacancy	Effective Date
Laura Furch	Paraprofessional	\$3,358.00 (\$11.50, Step 1)	Vacant Budgeted Position	11/18/16

C. Extra-Curricular – SBHS 2016 - 2017

Name	Position	Stipend
Misty Malanga	Assistant to the Coach - Swimming	\$5,541.00

2.5 Approve Extension of Assignment – That the Board of Education approve the extension of assignment:

Name	Assignment	Location	Assignment - From	Assignment - To	Previously Approved
Gregory Ford	Replacement Science Teacher	SBHS	09/01/16 thru 11/15/16	09/01/16 thru 01/18/17	08/29/16
Heather Trachta	Replacement School Psychologist	Crossroads South	09/01/16 thru 11/28/16	09/01/16 thru 12/12/16	09/12/16

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2.6 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Sheila Daley	Para-professional	Transportation/Dayton	\$13,821.16 (\$13.28, Step 7)	\$14,744.12 (\$13.28, Step 7)	Increase in Hours	11/14/16
Henry Dudek	Bus Driver	Transportation	\$27,704.30 (\$25.18, Step 12L*)	\$32,614.40 (\$25.18, Step 12L*)	Increase in Hours	10/17/16
Michele Gerenza	Bus Driver	Transportation	\$32,475.01 (\$25.18, Step 12LL*)	\$35,540.67 (\$25.18, Step 12LL*)	Increase in Hours	09/01/16
Lynn Miniere	Para-professional	Brooks Crossing	\$10,056.36 (\$18.52, Step 12Li)	\$18,557.04 (\$18.52, Step 12Li)	Increase in Hours	11/15/16
Mary Nortezano	Bus Driver	Transportation	\$23,927.30 (\$25.18, Step 12L*)	\$28,484.88 (\$25.18, Step 12L*)	Increase in Hours	09/01/16
Michele Santamaria	.5 Teacher	.25 Dayton / .25 Deans	\$28,535.00 (BA, Step 4)	\$29,005.00 (BA+15, Step 4)	Change in Degree Status	09/01/16
Lauren Strebeck	Bus Driver	Transportation	\$23,319.47 (\$20.09, Step 8*)	\$24,906.58 (\$20.09, Step 8*)	Increase in Hours	10/13/16
Danielle Silverman	School Social Worker	SBHS	\$65,860.00 (DM, Step 4)	\$64,080.00 (DM, Step 4)	Adjustment in Salary	09/01/16

2.7 Rescind Extra-Curricular Appointment – That the following SBHS Extra-Curricular appointment be rescinded:

Name	Position	Effective Date
William Bevich	Assistant Coach - Wrestling	11/21/16

2.8 Approve Community Education Substitute Staff – That the Board of Education approve the following Community Education substitute staff:

Name	Assignment	Location	Rate / Step	Effective Date
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Donna Sandell	Group Leader	District	\$13.28 (Step 7)	12/05/16
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2.9 Approve Community Education Vouchered Staff – That the Board of Education approve the following Community Education Vouchered Staff:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Elizabeth Gorman	Special Support Group Leader	Crossroads North	\$12.50	12/12/16
Alan J. Amira	Teacher	Cambridge	\$42.50	01/09/17

2.10 Approve Community Education Change in Assignment – That the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location	Voucher Hourly Rate	Effective Date	Previously Approved
Samantha Bartels	Substitute Staff	High School Intern	Indian Fields	\$8.38	11/29/16	11/07/16
Meghan Bell	Substitute Staff	High School Intern	Brunswick Acres	\$8.38	11/01/16	09/26/16
Pragya Sahay	Substitute Staff	High School Intern	Brooks Crossing	\$8.38	11/09/16	10/24/16
Kathleen Burke	Substitute Staff	High School Intern	Brooks Crossing	\$8.38	10/31/16	10/24/16
Alexa Rose Comeau	Substitute Staff	High School Intern	Brunswick Acres	\$8.38	11/29/16	10/24/16
Olivia Knutson	Substitute Staff	High School Intern	Greenbrook/Cambridge	\$8.38	11/02/16, 11/29/16	11/07/16