

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
Monmouth Junction, New Jersey

A. APPROVAL - CONSENT AGENDA – March 6, 2017

2 BUSINESS/BOARD

Administration recommends that the following items be approved:

2.1 Approval of Expenditures - That the warrant list dated March 6, 2017 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	March 6, 2017	\$1,400,557.06
Total approved for payment		<u>\$1,400,557.06</u>

2.2 Approve Per Pupil Tuition Cost – That the Board of Education approve the following certified per pupil tuition costs for the 2015 - 2016 school year pursuant to the provisions of N.J.A.C. 6A:23A - 17.1:

Preschool/K	\$11,912	Grades 1-5	\$11,585
Grades 6-8	\$11,873	Grades 9-12	\$11,716
Learning and/or Lang. Dis.	\$20,683	Autism	\$41,943
Multiple Disability	\$15,918	Preschool Dis. – FT	\$29,397
Preschool Dis. – PT	\$16,355		

2.3 Approve Non-Public Security Aid Request – That the Board of Education approve the Non-Public Technology requests for supplies and materials from Educational Services Commission of New Jersey for the 2016 – 2017 school year:

- St. Augustine School \$5,704.00

2.4 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

Approval Consent Agenda – March 6, 2017

2.5 Approve Transportation Jointure – That the Board of Education approve the following Transportation jointure for the 2016 – 2017 school year:

Host District	South Brunswick
Joiner District	Franklin Township
Host District Route #:	Midland
Destination	Midland School
Number of Host Students:	3
Number of Joiner Students:	4
Joiner Cost:	\$29,950.00

2.6 Approve Educational Data Services Bids for School Supplies – That the Board of Education award the unit prices and addendum catalog discounts for General Classroom Supplies and Specialty Area Educational Supplies for the period December 1, 2016 to November 30, 2017 as per the attached list.

2.7 Approve Purchase Through Competitive Quote – That the Board of Education authorize the following purchase utilizing competitive quotation for Tyler Technologies, Latham, NY for the purchase of Transportation Software:

<u>Software</u>	<u>Qty.</u>	<u>Price</u>	<u>Extended Price</u>	<u>Discount</u>	<u>This Yr. Total</u>	<u>Future Yr. Renewal</u>
Versatrans RP Standard Edition for up to 10,000 Students	1	\$14,950	\$14,950	\$1,495	\$13,455	\$0
Versatrans e-Link for up to 8,500 Students	1	\$7,870	\$7,870	\$1,967	\$5,903	\$0
Versatrans Electronic Rollout Sheet	1	\$0	\$0			\$0
Reportwriter	1	\$0	\$0			\$0
<u>Maintenance</u>						
Versatrans RP Standard Edition for up to 10,000 Students	1	\$4,730	\$4,730	\$2,365	\$2,365	\$4,730
Versatrans e-Link for up to 8,500 Students	1	\$1,610	\$1,610	\$0	\$1,610	\$1,610
<u>Services</u>						
Versatrans RP Standard Edition Implementation	1	\$14,839	\$14,839	\$0	\$14,839	\$0
Includes 2 days of onsite training						
Includes hosting of RP in Tyler						

Approval Consent Agenda - March 6, 2017

Data Center during implementation						
Middlesex County Map (Source: local GIS)	1	\$0	\$0	\$0	\$0	\$0
Additional Maps: (none are included with this quote)	0	\$2,000			not incl.	\$0
Versatrans e-Link Training - Online	0.5	\$1,275	\$638	\$0	\$638	\$0
Route Building is not included						\$0
One Time Fees					\$38,810.00	
Recurring Fees						\$6,340.00

2.8 Approve Bid Awards for Educational Data Services Bids for Copy Paper – That the Board of Education authorize the award for unit prices for copy paper for the period March 1, 2017 to September 30, 2017 for purchases not to exceed \$100,000 as follows:

Award copy paper to WB Mason, Inc. of Cranbury, NJ as awarded through the New Jersey Cooperative Bid of #ZG – Copy Duplicator Supplies, #26 EDCP received by ESC of Morris County, NJ:

White, 20 lb	8 ½ x 11	\$21.47
	8 ½ x 14	\$31.19
	11 x 17	\$23.88
Pastel Colors	8 ½ x 11	\$30.80/\$44.00
	8 ½ x 14	As per attached
Bright Colors, 24 lb	8 ½ x 11	\$52.90
Card Stock White, 67 lb	8 ½ x 11	\$29.24
Card Stock Colors, 67 lb	8 ½ x 11	\$30.18
Card Stock Colors, 90 lb	8 ½ x 11	\$40.92

2.9 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

Approval Consent Agenda - March 6, 2017

2.10 Approve Resolution for Travel and Related Expense Reimbursement --

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

2.11 Approve Appointment to South Brunswick Township Arts Commission – That the Board of Education approve the re-appointment of South Brunswick High School faculty member Laurie Budhu to serve on the South Brunswick Township Arts Commission effective January 1, 2017 through December 31, 2017.

Approval Consent Agenda - March 6, 2017

3. **PERSONNEL** - Administration recommends that the following personnel items be approved:

3.1 **Accept Resignation** – That the Board of Education accept the following resignation:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Alexandra Oana	Teacher	SBHS	02/28/17	02/24/17

3.2 **Approve Change in Resignation Date** – That the Board of Education approve the following change in resignation date:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Janean Vivadelli	Teacher	SBHS	03/24/17	02/28/17	02/06/17

3.3 **Approve Leave of Absence** – That the Board of Education approve the following leave of absence:

A. Approve Leaves of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Thomas Fawcett	Teacher	SBHS	02/23/17 thru 03/17/17	Unpaid FMLA Leave of Absence
Karen Gordon	School Nurse	SBHS	02/22/17	Unpaid Intermittent FMLA
Devon Smith	Teacher	Constable	09/01/17 thru 06/30/18	Unpaid Child-Rearing Leave
Devon Smith	Teacher	Constable	09/01/18 thru 06/30/19	Extended Child-Rearing Leave

B. Approve Change in Leave

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Jacqueline Bigelow	Teacher	Brooks Crossing	03/14/17 thru 06/09/17	03/22/17 thru 06/16/17	Unpaid Family Leave (FMLA)	12/05/16

Approval Consent Agenda – March 6, 2017

3.4 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

Name	Replacing	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Kristin Norton	Robert Andreotta	Special Education Teacher	Crossroads South	\$61,190.00 (MA, Step 6)	Vacant Budgeted Position	03/01/17

B. Non-Certificated

Name	Assignment	Location	Salary / Rate	Reason for Vacancy	Effective Date
Lekia Dill	Bookkeeper II (Payroll), Secretary, 12-month, Level IV	Business Department	\$45,205.00 (Step D)	Vacant Budgeted Position	02/21/17
Darlene Spahr	Paraprofessional	SBHS	\$6,412.00 (\$11.50/\$12.50, Step 1/1A)	Vacant Budgeted Position	02/15/17

C. Extra-Curricular – SBHS

Name	Position	Stipend	Effective Date
Nicholas DeMarco	Volunteer Athletic Aide - Girls' Golf	\$0.00	2016-2017
Kevin Drakes	Assistant Coach - Spring Track and Field	\$5,541.00	2016-2017
Benito Gonzalez	Assistant Coach - Baseball	\$5,541.00	2016-2017

3.5 Approve Appointment – Replacement to Tenure Track – That the Board of Education approve the following appointment from replacement to tenure track position:

Name	Assignment	Location	Effective Date
Ryan Fisher	Social Studies Teacher	SBHS	03/01/17

Approval Consent Agenda – March 6, 2017

3.6 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Maria Chavkin	Office Manager - Fiscal Operations and Public Relations	Community Education	\$59,542.38	\$73,283.00	Increase in FTE	02/22/17
Bonnie Forgash	Paraprofessional	Monmouth Junction	\$4,630.85 (\$13.10, Step 4i)	\$8,010.65 (\$13.10, Step 4i)	Increase in Hours	02/22/17

3.7 Approve District Substitute Paraprofessional – That the Board of Education approve the following district substitute paraprofessionals:

Name	Rate / Step	Effective Date
Neeraja Halaharavi	\$11.50 (Step 1)	03/07/17
Donna Jeffs	\$11.50 (Step 1)	03/07/17

3.8 Approve District Substitute Custodian – That the Board of Education approve the following district substitute custodian:

Name	Rate	Effective Date
Amy Hague	\$13.00	03/07/17

3.9 Approve District Substitute School Nurse – That the Board of Education approve the following district substitute school nurse:

Name	Rate - Per Diem	Effective Date
Crista Niles	\$150.00	03/07/17

Approval Consent Agenda – March 6, 2017

3.10 Accept Community Education Resignation – That the Board of Education accept the following resignations:

Name	Assignment	Location	Effective Date	Date of Resignation Letter	Previously Approved
Annamika Dua	High School Intern	Monmouth Junction	03/02/17	02/16/17	08/29/16
Ishika Khanna	High School Intern	Brunswick Acres	02/22/17	02/22/17	08/29/16
Christian Confalone	High School Intern	Greenbrook	02/27/17	02/26/17	09/12/16

3.11 Approve Community Education Substitute Staff – That the Board of Education approve the following:

Name	Assignment	Location	Rate / Step	Effective Date
Nabila Atta	Group Leader	District	\$11.50 (Step 1)	03/07/17

3.12 Approve Community Education Change in Rate for Vouchered Employee – That the Board of Education approve a change in rate for Community Education vouchered employee:

Name	Assignment	Location	Rate / Step – From	Rate / Step - To	Effective Date
Nicole Royer	Group Leader	Crossroads North	\$12.50 (Step 1i)	\$12.90 (Step 3i)	01/19/17