

**SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS**  
**Monmouth Junction, New Jersey**

**A. APPROVAL - CONSENT AGENDA – July 18, 2016**

**1 BUSINESS/BOARD**

Administration recommends that the following items be approved:

**1.1 Approval of Expenditures** - That the warrant list dated June 30, 2016 and July 18, 2016, as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2015 - 2016 and the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

<b>Warrants dated:</b>	<b>June 30, 2016</b>	<b>A. \$1,376,956.91</b>
<b>Warrants dated:</b>	<b>July 18, 2016</b>	<b>B. \$2,503,777.84</b>
		<b>C. \$16.74</b>
		<b>D. \$14.95</b>
		<b>E. \$14.88</b>
		<b>F. \$4.20</b>
		<b>G. \$2.97</b>
		<b>H. \$6.67</b>
		<b>I. \$12.77</b>
		<b>J. \$20.72</b>
		<b>K. \$11.79</b>
		<b>\$2,503,883.53</b>
<b>Payroll</b>	<b>June 15, 2016</b>	<b>\$3,756,812.32</b>
	<b>June 30, 2016</b>	<b><u>\$3,870,281.08</u></b>
<b>Total for approved for payment</b>		<b><u>\$11,507,933.84</u></b>

**1.2 Approve Transfers** - That the transfers of budget appropriations between expenditure codes of the 2015 – 2016 Budget, as specified on the attached sheets, be hereby authorized.

**May 2016**

**Approval Consent Agenda – July 18, 2016**

**1.3 Approve the Report of the Board Secretary** – That the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for June 2016**

**1.4 Approve Bank Reconciliation Statement** - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

**Statement as of May 31, 2016                      \$22,028,533.45**

**1.5 Record, Award and Reject Bids –**

**A. That the Bids for Transportation –To/From Route and Extracurricular Trips, Bid No. 2016-09 opened on June 29, 2016, be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>No. of Trips</u>	<u>Total Price</u>
First Student Monmouth Junction, NJ	To/From Annum		
	Route Cost		
	BC 07		\$19,999.99
	BA02		\$19,999.00
	Increase/Decrease		\$1.00
	Total Annum Cost		
	for Tiered Route		\$39,999.98
	Extracurricular	59	
	Total Cost		\$44,249.00
	Canc. Fee		\$75.00
Irvin Raphael East Brunswick NJ	To/From Annum		
	Route Cost		
	BC 07		\$19,999.99
	BA02		\$19,999.00
	Increase/Decrease		\$1.00
	Total Annum Cost		
	for Tiered Route		\$39,999.98
	Extracurricular	42	
	Total Cost		\$20,245.00
	Canc. Fee		\$150.00

**Approval Consent Agenda – July 18, 2016**

**That the Bids for Transportation –To/From Route and Extracurricular Trips, Bid No. 2016-09, opened on June 29, 2016, be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>No. of Trips</u>	<u>Total Price</u>
First Student Monmouth Junction, NJ	To/From Annum Route Cost BC 07 BA02 Increase/Decrease Total Annum Cost for Tiered Route Extracurricular Total Cost Canc. Fee	17	\$19,999.99 \$19,999.00 \$1.00 \$39,999.98 \$12,311.00
Irvin Raphael East Brunswick, NJ	Extracurricular Trips	42	\$20,245.00

**B. That the Bids for Time and Materials “Asbestos Abatement” Bid No. 2016-07, opened on June 18, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Amax Contracting LLC Woodland Park, NJ		
Apex Development Inc. Newark, NJ	All Detail Attached	
Plymouth Environment Co., Inc. Norristown, PA		
Two Brothers Contracting, Inc. Totowa, NJ		

**That the Bids for Time and Materials “Asbestos Abatement” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b> Apex Development Inc. Newark, NJ	Hourly Rate Foreman Hourly Rate Journeyman Material Markup	\$97.00 \$94.00 10%

**Approval Consent Agenda – July 18, 2016**

T&M Not to Exceed \$150,000	Disposal Transportation Cost per ton	\$20.00 \$100.00
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**Secondary Award**

Plymouth Environmental Co. Norristown, NJ	Hourly Rate Foreman Hourly Rate Journeyman Material Markup	\$114.00 \$107.00 15%
T&M Not to Exceed \$150,000	Disposal Transportation Cost per ton	\$1,200.00 \$325.00

**C. That the Bids for Time and Materials “Burglar Alarm System Maintenance and Monitoring” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Alarm & Communication Technologies, Inc. Wharton, NJ	Hourly /Repair-Maintenance	\$105.00
	OT Hourly/Repair Maintenance	\$180.00
	Material Markup	20%
	Central Station Annual Monitoring	\$5,600.00
Allied Fire & Safety Equip. Co. Neptune, NJ	Hourly /Repair-Maintenance Non-Prevailing	\$95.00
	OT Hourly/Repair Maintenance Non-Prevailing	\$142.00
	Hourly/Repair Maintenance Prevailing	\$115.00
	OT Hourly/Repair Maintenance Prevailing	\$172.00
	Material Markup	15%
	Central Station Annual Monitoring	\$2,848.00

**That the Bids for Time and Materials “Burglar Alarm System Maintenance and Monitoring” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b>		
Allied Fire & Safety Equip. Co. Neptune, NJ	Hourly /Repair-Maintenance Non-Prevailing	\$95.00
	OT Hourly/Repair Maintenance Non-Prevailing	\$142.00
	Hourly/Repair Maintenance Prevailing	\$115.00
	OT Hourly/Repair Maintenance	

**Approval Consent Agenda – July 18, 2016**

	Prevailing	\$172.00
	Material Markup	15%
	Central Station Annual Monitoring	\$2,848.00
T&M Not to Exceed \$100,000		

**Secondary Award**

Alarm & Communication Technologies, Inc. Wharton, NJ	Hourly / Repair-Maintenance	\$105.00
	OT Hourly/Repair Maintenance	\$180.00
	Material Markup	20%
	Central Station Annual Monitoring	\$5,600.00

**D. That the Bids for Time and Materials “Electrician” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Redmann Electric & Communications Co., Inc. Wyckoff, NJ	All Detail Attached!	
Sal Electric Company, Inc. Jersey City, NJ		
Tatbit Co., Inc. State of NJ Butler, NJ		

**That the Bids for Time and Materials “Electrician” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b>		
Tatbit Co., Inc. State of NJ Butler, NJ	Foreman hourly	\$90.00
	Foreman 1.5 x hourly	\$135.00
	Foreman 2 x hourly	\$180.00
	Journeyman hourly	\$80.00
T&M Not to Exceed \$100,000	Journeyman 1.5 x hourly	\$120.00
	Journeyman 2 x hourly	\$160.00
	Markup on Material	0%
	Bucket Truck	\$0.00
	Infrared/Thermographic Inspection Hourly	\$100.00
<b>Secondary Award</b>		
Sal Electric Company, Inc.	Foreman hourly	\$91.50

**Approval Consent Agenda – July 18, 2016**

Jersey City, NJ	Foreman 1.5 x hourly	\$137.25
	Foreman 2 x hourly	\$183.00
	Journeyman hourly	\$81.54
	Journeyman 1.5 x hourly	\$122.31
	Journeyman 2 x hourly	\$163.08
	Markup on Material	10%
	Bucket Truck	\$50.00
	Infrared/Thermographic Inspection	
	Hourly	\$150.00

**E. That the Bids for Time and Materials “Energy Management Systems” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Hourly Rate</u>	<u>Emergency Hourly Rate</u>
A.M.E.	BMS Electrician	\$91.00	\$91.00
Fairfield, NJ	BMS Programmer	\$98.00	\$98.00
	BMS Installer	\$98.00	\$98.00
	BMS Technician	\$130.00	\$130.00

Material Markup on Wholesale Cost 10%

**That the Bids for Time and Materials “Energy Management Systems” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Hourly Rate</u>	<u>Emergency Hourly Rate</u>
<b>Primary Award</b>			
A.M.E.	BMS Electrician	\$91.00	\$91.00
Fairfield, NJ	BMS Programmer	\$98.00	\$98.00
	BMS Installer	\$98.00	\$98.00
	BMS Technician	\$130.00	\$130.00

Material Markup on Wholesale Cost 10%

T&M Not to Exceed \$100,000

**Approval Consent Agenda – July 18, 2016**

**F. That the Bids for Time and Materials “Pest Management” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Alliance Commercial Pest Control Inc. Tinton Falls, NJ	Lump Sum Billed Quarterly Hourly Markup	\$10,752.00 \$64.00 \$10%
Stank Environmental, LLC Matawan, NJ	Lump Sum Billed Quarterly Hourly Markup	\$10,740.00 \$30.00 0%
Tri-County Termite & Pest Control Inc. Carneys Point, NJ	Lump Sum Billed Hourly	\$11,760.00 \$125.00

**That the Bids for Time and Materials “Pest Management” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b>		
Stank Environmental, LLC Matawan, NJ	Lump Sum Billed Quarterly Hourly Markup	\$10,740.00 \$30.00 0%

T&M Not to Exceed \$40,000

<b>Secondary Award</b>		
Alliance Commercial Pest Control Inc. Tinton Falls, NJ	Lump Sum Billed Quarterly Hourly Markup	\$10,752.00 \$64.00 \$10%

**G. That the Bids for Time and Materials “Plumbers & Pipefitters” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Robert Griggs Plumbing and Heating LLC Hillsborough, NJ		
William J. Guarini, Inc. Jersey City, NJ	All detail attached!	

**Approval Consent Agenda – July 18, 2016**

**That the Bids for Time and Materials “Plumbers & Pipefitters” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
<b>Primary Award</b>			
Robert Griggs Plumbing and Heating LLC Hillsborough, NJ	Plumber Hourly Rate		\$87.49
	Foreman Hourly Rate		\$87.50
	Material Markup		9.95%
	Premium Labor Rates	OT x 1.5	OT x2
	Plumber	\$132.24	\$174.98
	Foreman	\$131.25	\$175.00
	\$/Day Equip. Rates		See Attached
	T&M Not to Exceed \$50,000	Disposal of soil	
	Disposal of concrete		\$150.00
<b>Secondary Award</b>			
William J. Guarini, Inc. Jersey City, NJ	Plumber Hourly Rate		\$94.00
	Foreman Hourly Rate		\$97.00
	Material Markup		10%
	Premium Labor Rates	OT x 1.5	OT x2
	Plumber	\$141.00	\$188.00
	Foreman	\$145.50	\$194.00
	\$/Day Equip. Rates		See Attached
		Disposal of soil	
	Disposal of concrete		\$40.00

**H. That the Bids for Time and Materials “Grease Trap & Sewer Pumping Station” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
John Holm & Son Monroe Twp., NJ	Part A Grease Trap	\$6,600.00	
	Part B. Sewer Injection Stations	\$1,450.00	
	Total A&B		\$8,050.00
	Part C Additional Maintenance/Service		
	A. Sewer Station	\$241.00	
	B. Grease Trap	\$220.00	
	Hourly Rate		\$150.00



**Approval Consent Agenda - July 18, 2016**

	Premium Rate		\$250.00
	Video Inspection Rate		N/A
Russell Reid Waste Handling & Disposal Service Co., Inc.	Part A Grease Trap	\$8,145.00	
	Part B. Sewer Injection Stations	\$1,770.00	
	Total A&B		\$9,915.00
	Part C Additional Maintenance/Service		
	A. Sewer Station	\$295.00	\$135 int /300 ext.
	B. Grease Trap Hourly Rate		\$150.00
	Premium Rate		\$250.00
	Video Inspection Rate		\$250.00

**That the Bids for Time and Materials "Grease Trap & Sewer Pumping Station" Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
<b>Primary Award</b>			
John Holm & Son Monroe Twp., NJ	Part A. Grease Trap	\$6,600.00	
	Part B. Sewer Injection Stations	\$1,450.00	
	Total A&B		\$8,050.00
T&M Not to Exceed \$36,000.00	Part C Additional Maintenance/Service		
	A. Sewer Station	\$241.00	
	B. Grease Trap Hourly Rate	\$220.00	\$150.00
	Premium Rate		\$250.00
	Video Inspection Rate		N/A
<b>Secondary Award</b>			
Russell Reid Waste Handling & Disposal Service Co., Inc.	Part A. Grease Trap	\$8,145.00	
	Part B. Sewer Injection Stations	\$1,770.00	
	Total A&B		\$9,915.00
	Part C Additional		

**Approval Consent Agenda - July 18, 2016**

Maintenance/Service		
A. Sewer Station	\$295.00	\$135 int /300 ext.
B. Grease Trap		
Hourly Rate		\$150.00
Premium Rate		\$250.00
Video Inspection Rate		\$250.00

**I. That the Bids for Time and Materials "General Contractor" Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
A & J Construction Co. Farmingdale, NJ	Journeyman	\$119.00
	Foreman	\$120.00
	Apprentice	\$80.00
	Laborer	\$118.00
	Operator	\$125.00
	Material Markup	12%
	Equipment Markup	10%

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
The Nu/Con Group East Brunswick, NJ	Journeyman	\$95.00
	Foreman	\$99.00
	Apprentice	\$60.00
	Laborer	\$78.00
	Operator	\$95.00
	Material Markup	10%
	Equipment Markup	10%

**That the Bids for Time and Materials "General Contractor" Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
A & J Construction Co. Farmingdale, NJ	Journeyman	\$119.00
	Foreman	\$120.00
	Apprentice	\$80.00
	Laborer	\$118.00
	Operator	\$125.00
	Material Markup	12%
	Equipment Markup	10%
T&M Not to Exceed \$100,000		

**Approval Consent Agenda – July 18, 2016**

**J. That the Bids for Time and Materials “General Contractor” Bid No. 2016-07, opened on June 23, 2016 be rejected for failure to submit DPMC Notice of Classification:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
The Nu/Con Group	Journeyman	\$95.00
East Brunswick, NJ	Foreman	\$99.00
	Apprentice	\$60.00
	Laborer	\$78.00
	Operator	\$95.00
	Material Markup	10%
	Equipment Markup	10%

**K. That the Bids for Time and Materials “Fire Sprinklers, Pump, Hydrant’s and Hoses” Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Allied Fire & Safety Equip. Co. Inc. Neptune, NJ		
Guarini Fire Protection, LLC Jersey City, NJ	All Detail Attached!	
Life Safety Engineered Systems, Inc. Philadelphia, PA		

**That the Bids for Time and Materials “Fire Sprinklers, Pump, Hydrant’s and Hoses” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b>		
Guarini Fire Protection, LLC Jersey City, NJ	Quarterly Inspections, A.1, A.2, A.3	\$2,750.00
	Quarterly x 3 Quarters	\$8,250.00
	Annual Testing & Inspection B	\$5,040.00
	Fire Hose Hydro-Testing	\$125.00
	Fire Hose Unit Cost	\$275.00
	Hourly Rate	\$95.00
	Premium Rate	\$190.00
Markup on List Price	10%	

**Approval Consent Agenda - July 18, 2016**

**Secondary Award**

Allied Fire & Safety Equip. Neptune, NJ	Quarterly Inspections, A.1, A.2, A.3	\$2,400.00
	Quarterly x 3 Quarters	\$7,200.00
	Annual Testing & Inspection B	\$6,200.00
	Fire Hose Hydro-Testing	\$55.00
	Fire Hose Unit Cost	\$250.00
	Hourly Rate	\$125.00
	Premium Rate	\$220.00
Markup on List Price	less than 20%	

**L. That the Bids for Time and Materials "Fire Sprinklers, Pump, Hydrant's and Hoses" Bid No. 2016-07, opened on June 23, 2016 be rejected for failure to submit DPMC Notice of Classification as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Life Safety Engineered Systems, Inc. Philadelphia, PA	Quarterly Inspections, A.1, A.2, A.3	\$2,050.00
	Quarterly x 3 Quarters	\$6,150.00
	Annual Testing & Inspection B	\$5,350.00
	Fire Hose Hydro-Testing	\$405.00
	Fire Hose Unit Cost	\$250.00
	Hourly Rate	\$120.00
	Premium Rate	\$185.00
Markup on List Price	15%	

**M. That the Bids for Time and Materials "Garage Fuel Delivery System and Lift Equipment" Bid No. 2016-07, opened on June 23, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
A H Hoffman, LLC Neptune City, NJ	Lump Sum Annual, Semi-Annual and Monthly Tasks Per Specs	\$4,200.00
	T&M Rates for Out of Scope Work	
	Hourly - Regular	\$100.00
	Hourly - Overtime	\$150.00
	Markup on material	20%
A&J Construction Co. Farmingdale, NJ	Lump Sum Annual, Semi-Annual and Monthly Tasks Per Specs	\$10,200.00
	T&M Rates for Out of Scope Work	
	Hourly - Regular	\$88.00
	Hourly - Overtime	\$98.00

**Approval Consent Agenda - July 18, 2016**

Markup on material 8%

**That the Bids for Time and Materials “Garage Fuel Delivery System and Lift Equipment” Bid No. 2016-07, opened on June 23, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
<b>Primary Award</b>		
A&J Construction Co. Farmingdale, NJ	Lump Sum Annual, Semi-Annual and Monthly Tasks Per Specs T&M Rates for Out of Scope Work	\$10,200.00
	Hourly - Regular	\$88.00
T&M Not to Exceed \$40,000	Hourly - Overtime	\$98.00
	Markup on material	8%

**N. That the Bids for Time and Materials “Garage Fuel Delivery System and Lift Equipment” Bid No. 2016-07, opened on June 23, 2016 be rejected for failure to submit Bid Guarantee as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
A H Hoffman, LLC Neptune City, NJ	Lump Sum Annual, Semi-Annual and Monthly Tasks Per Specs T&M Rates for Out of Scope Work	\$4,200.00
	Hourly - Regular	\$100.00
	Hourly - Overtime	\$150.00
	Markup on material	20%

**O. No Bids were received for Time and Materials “Ball Field Maintenance” Bid No. 2016-07, opened on June 23, 2016.**

**P. No Bids were received for Time and Materials “Fence Repair Installation” Bid No. 2016-07, opened on June 23, 2016.**

**Q. That the Bids for Trash, Single Stream Recycling, Bid No. 2016-05, opened on June 22, 2016 be recorded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Central Jersey Waste & Recycling, Inc. Ewing, NJ		\$110,756.00
Republic Services of NJ/dba Midco Waste Systems		

**Approval Consent Agenda – July 18, 2016**

New Brunswick, NJ \$158,654.24

Waste Management of NJ, Inc.  
Ewing, NJ \$74,785.77

**That the Bids for Trash, Single Stream Recycling, Bid No. 2016-05, opened on June 22, 2016 be awarded as per the following:**

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Waste Management of NJ, Inc. Ewing, NJ		\$74,785.77

**1.6 Approve Competitive Contracting Process** – That the Board of Education authorize the School Business Administrator to use competitive contracting for specialized goods or services (namely professional development services) enumerated in section 45 pf P.L. 1999, c. 440 (C. 18A:18A-4.1) for the 2016 – 2017 school year. The use of this competitive contracting procedure requires Board of Education approval as per 18A:18A-4.3 in the following subject areas:

- Increasing Student Self-Regulation

**1.7 Approve Purchase Through State Contract Over the Bid Limit** –

A. That the Board of Education authorize the following purchases utilizing the State Contract M-0483 WSCA for Dell Computer Corp., Round Rock, TX.

**Dell Computer Corp. State Contract #70256 of WSCA M0483**

<u>Qty.</u>	<u>Description</u>	<u>Unit Cost</u>	<u>Total Cost</u>
240	OptiPlex 7040 SFF	\$647.24	\$155,337.60
240	Dell 24 Monitor – P2217H	\$158.69	\$38,085.60
240	Dell AC511 Stereo SoundBar	\$24.49	\$5,877.60
<b>Total</b>			<b>\$199,300.80</b>

Quote Number 1024176005105.1  
Disbursement is as follows:

66 to Elementary Schools  
49 to Middle Schools

Approval Consent Agenda - July 18, 2016

125 to High School

B. That the Board of Education authorized the following purchase utilizing NJ State approved Co-Op #65 MCESCCPS #14/15-64 for Gillespie Group, Dayton, NJ:

Furnish and Install the following at Crossroads South Middle School:

Room D105

1500 Sq. Ft. Armstrong STD VCT	
One color VCT color TBD @ \$2.11	\$3,165.00
VCT Removal @ \$1.05	\$1,575.00
Disposal @ \$0.79	\$1,185.00
Removal Pined Wood Floor @ \$5.25	\$7,875.00
Self-Level (to 2 inches) @ (\$5.25 per ½")	\$21.00
	\$31,500.00
240' 4" Cove Base color TBD @ \$2.00	\$480.00

<b>Cost</b>	<b>\$45,780.00</b>
<b>Less Discount</b>	<b>(\$10,000.00)</b>
<b>Total Cost</b>	<b>\$35,780.00</b>

Room D104

1305 Sq. Ft. Armstrong Std Excelon VCT One Color TBD	
@ \$2.11	\$2,753.55
Removal Lino @ \$1.05/layer	\$1,370.25
Disposal @ \$0.79	\$1,030.95
Skim Coat @ \$1.37	\$1,787.85
240' 4" Cove Base color TBD @ \$2.00	\$480.00
<b>TOTAL COST</b>	<b>\$7,422.60</b>

**1.8 Approve Resolution of the Board of Education of the Township of South Brunswick in the County of Middlesex, determining to finance the acquisition of (1) 54 passenger school bus and (2) 19 plus 3 wheel chair position school buses through the cooperative bid process, recommendation of award and execution of a lease purchase agreement, approving the form of certain agreements including a lease purchase agreement, authorizing certain officials of the board to execute such agreements and authorizing other actions necessary to accomplish the transaction.**

**Approval Consent Agenda – July 18, 2016**

**WHEREAS**, The Board of Education of the Township of South Brunswick in the County of Middlesex, New Jersey (the “Board” when referring to the governing body, and the “School District” when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of (1) 54 passenger school bus, (2) 19 plus 3 wheel chair position school buses and other miscellaneous costs required to enter into a Lease Purchase Agreement (“Lease, Agreement”) for an amount of approximately \$227,336.66 (collectively, the “Acquisition”); and

**WHEREAS**, The Board has selected The Hunterdon County Educational Services Commission to serve as financial advisor (the “Financial Advisor”) to conduct a competitive quote (Quote) for the Lease Purchase to finance the cost of the Acquisition; and

**WHEREAS**, The Hunterdon County Educational Services Commission has conducted the Competitive Quote for the Lease Purchase on June 21, 2016 and has made a recommendation of award to the Board;

**WHEREAS**, The Board wishes to expedite the payment of the respective vendors of the Acquisition;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Township of South Brunswick in the County of Middlesex, as follows:

The Board hereby awards the lease purchase transaction to U.S. Bancorp Government Leasing and Finance, Inc. and approves the execution of the Lease to the Lessor in order to finance the Acquisition and authorizes the sale of the Lease to U.S. Bancorp Government Leasing and Finance, Inc. as Lessor, after Board Counsel has reviewed the Agreement. This award is to be made in accordance with the proposal form submitted by U.S. Bancorp Government Leasing and Finance, Inc. to the Board Secretary as of the date of the Quote, said proposal shall be attached hereto, and kept on file with the Board Secretary.

The Board hereby awards the lease purchase transaction to U.S. Bancorp Government Leasing and Finance, Inc. at an interest rate of 1.919% for the five-year schedule to the lease. Should this lease not fund prior to July 15, 2016, this interest rate may be adjusted according to the following terms:

<b>Respondent</b>	<b>Index Federal Reserve H-15 Like</b>	<b>Purchase Option Penalty (%) of</b>	<b>Rate Bid</b>	<b>Additional Fee</b>	<b>Recommend</b>
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Approval Consent Agenda - July 18, 2016

	<b>term Constant Maturity%/ Index Date</b>	<b>outstanding principal balance )</b>			
US Bancorp Government Leasing and Finance, Inc. NJ	1.19%/5 yr. as of 6/10/16	103%	1.919 %	None	Rec. for Award

**South Brunswick Board of Education Lease Purchase Amortization Schedule**

Confirming Quote by US Bancorp Government Leasing & Finance, Inc.

Compound Period: Annual

Nominal Annual Rate: 1.919 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	07/15/2016	227,336.66	1		
2 Payment	07/15/2016	34,333.00	5	Annual	07/15/2020
3 Payment	07/15/2016	68,201.00	1		

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	07/15/2016				227,336.66
1	07/15/2016	34,333.00	0.00	34,333.00	193,003.66
2016 Totals		34,333.00	0.00	34,333.00	
2	07/15/2017	34,333.00	3,704.38	30,628.62	162,375.04
2017 Totals		34,333.00	3,704.38	30,628.62	
3	07/15/2018	34,333.00	3,116.52	31,216.48	131,158.56
2018 Totals		34,333.00	3,116.52	31,216.48	
4	07/15/2019	34,333.00	2,517.37	31,815.63	99,342.93
2019 Totals		34,333.00	2,517.37	31,815.63	

**Approval Consent Agenda - July 18, 2016**

5	07/15/2020	34,333.00	1,906.72	32,426.28	66,906.65
2020 Totals		34,333.00	1,906.72	32,426.28	
6	07/15/2021	68,201.00	1,284.35	66,916.65	0.00
2021 Totals		68,201.00	1,284.35	66,916.65	
Grand Totals		239,866.00	12,529.34	227,336.66	

The Board authorizes the Board President and/or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board.

The Board hereby delegates the President and the Board Secretary the ability to execute the lease purchase agreement and other related financing documents with U.S. Bancorp Government Leasing and Finance, Inc. serving as the Lessor and purchaser of the lease purchase agreement (the "Lessor" and "Purchaser").

The Lease is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265 (b) (3) (ii) of the Internal Revenue Code of 1986, as amended.

This resolution shall take effect immediately.

AYES:

NAYS:

**1.9 Approve Profession Services Contract Agreements** - That the Board of Education approve the following professional service contract agreements for the 2016 - 2017 school year:

VENDOR	SERVICE	RATE	NOT TO EXCEED
The NBN Group	Nursing	\$45/hr. - LPN \$55/hr. - RN	\$10000
Preferred Home Health Care and Nursing Services, Inc.	Nursing	\$51/ hr. - LPN \$56/hr. - RN	\$10000
Epic Health Services	Nursing	\$45/hr. - LPN \$55/hr. - RN	\$10,000
Bayada Home Health Care, Inc	Nursing	\$44.50/ hr. - LPN \$54.50/hr. - RN	\$35000

## Approval Consent Agenda - July 18, 2016

Behavior Therapy Associates	CST Evaluations	\$2025/ per eval	\$2025
The Arc of NJ	Transition/Voc.	\$51/ per hour	\$6000
Brett DiNovi and Associates, LLC	-BCBA consult -RBT services	\$115/hour \$47.50/hour	\$50,000
Education Services Commission of NJ (formally MRESC)	Itinerant TOD Services	\$200/hour	\$24,000
Therapy Source	In-home speech/language and occupational therapy services	\$191.50 per session	\$8500
Tiny Tots Therapy	In-home speech/language therapy services	\$100/hr.	\$8,000
Tiny Tots Therapy	In-home occupational therapy services	\$100/hr.	\$8,000
Tiny Tots Therapy	Physical therapy services - School-based - In-home	\$76.50/hr \$100/hr.	\$40,000

**1.10 Approve Professional Service Agreements for Audiology and Cap Evaluations** - That the Board of Education approve Professional Service Agreements for Audiology and CAP evaluations for the 2016 – 2017 school year:

VENDOR	SERVICE	COST	NOT TO EXCEED
Children's Specialized Hospital	Audiological Evaluations	\$1000/eval	\$2,000 (2)
Summit Speech School	Audiological Evaluations & FM/DM Technology Services	\$400/eval \$145/hr. for Services	\$1200
Center for Speech & Hearing	CAP & Audiological Evaluations	\$450/eval	\$900 (2)
Advancing Opportunities	Assistive technology services and evaluations	\$105/hour	\$15,000

These evaluations for sometimes necessary to appropriately evaluate and program a student for eligible or being considered for special education for relation services

## Approval Consent Agenda – July 18, 2016

**1.11 Approve Professional Service Agreements for Bilingual Evaluations** - That the Board of Education approve the following Professional Service Agreements for Bilingual Evaluations for the 2016 – 2017 school year:

		<u>Not to Exceed</u>
• Bilingual CST (psych, learning, social, speech)	\$1,000/ per eval	\$9,000 (9)
• Cross County Clinical (psych, learning, social, speech)	\$825/ per eval	\$7,425 (9)
• The Learning Tree (psych, learning, social, speech)	\$750/ per eval	\$6,750 (9)
• Christine Matta, LLC (speech/Arabic)	\$550/ per eval	\$1,650 (3)

These evaluations for sometimes necessary to appropriately evaluate and program a student for eligible or being considered for special education for relation services

**1.12 Approve Profession Service Agreements for Related Services** – That the Board of Education approve the following Professional Service Agreements for Related services:

• Speech Evaluations		
○ Tiny Tots Therapy	\$275/evaluation	\$1,375 (5)
○ MRESC	\$250/evaluation	\$1,250 (5)
○ Supreme Learning	\$600/evaluation	\$1,800 (3)
○ Comprehensive School Testing	\$600/evaluation	\$1,800 (3)
• Occupational Therapy Evaluations		
○ Tiny Tots Therapy	\$265/evaluation	\$1,325 (5)
○ Occupational Therapy Assoc.	\$750/evaluation	\$1,500 (2)
○ Children’s Center of Monmouth	\$500/evaluation	\$1500 (3)
○ Fun Sense Gym	\$350/evaluation	\$1750 (5)
• Physical Therapy Evaluations		
○ Tiny Tots Therapy	\$275/evaluation	\$1,375 (5)

These evaluations for sometimes necessary to appropriately evaluate and program a student for eligible or being considered for special education for relation services

## Approval Consent Agenda – July 18, 2016

### **1.13 Approve Professional Services Agreements for Psychiatric, Neurological and Neuropsychological Evaluations** – That the Board of Education approve the following Professional Service Agreements for Psychiatric, Neurological and Neuropsychological Evaluations for the 2016 – 2017 school year:

<u>Vendor</u>	<u>Eval</u>	<u>Cost per Eval</u>	<u>Do Not Exceed</u>
Alexander Road Associates	Psychiatric Evals	\$595.00	\$2,975.00 (5)
Dr. Steven Dyckman, MD	Psychiatric Evals	\$575.00	\$2,875.00 (5)
Dr. Kris Stankiewicz	Psychiatric Evals	\$750.00	\$1,500.00 (2)
Dr. Jesse Mintz	Neurological Evals	\$475.00	\$1,900 (4)
Dr. Kavita Sinha	Neurological Evals	\$350.00	\$1,400 (4)
Ctr for Neurological & Neuro Developmental Health	Neurological Evals	\$550.00	\$1,650 (3)
Ctr for Neurological & Neuro Developmental Health	Neuropsychological	\$1,100.00	\$3,300 (3)
Lewis M. Milrod, M.D., P.C.	Neurological Evals	\$450.00	\$1,800.00 (4)

These evaluations for sometimes necessary to appropriately evaluate and program a student for eligible or being considered for special education for relation services

### **1.14 Approve Professional Service Agreements for Child Study Team Evaluations** – That the Board of Education approve the following Professional Service Agreements for Child Study Team Evaluations:

		<u>Not to Exceed</u>
• Education Services Commission of NJ	\$750	\$3,000 (4)
• NJ Specialized Child Study Team	\$550/ per eval/consult	\$1100 (2)
• Comprehensive School Testing	\$1,800	\$3,600 (2)
• Supreme Learning	\$1,800	\$3,600 (2)
• Fatima Yeddanapally		
○ Bilingual (Telugu) Learning Evals	\$650	\$1,300 (4)
○ Bilingual (Telugu) Translation	\$250	\$1,000 (4)

These evaluations for sometimes necessary to appropriately evaluate and program a student for eligible or being considered for special education for relation services

## Approval Consent Agenda – July 18, 2016

**1.15 Approve Southern Regional Institute and Educational Technology (SRI & ETTC) for Onsite Training** – That the Board of Education approve SRI & ETTC for onsite training for the Intervention and Referral Services Team (Student Support Teams) for the 2016 – 2017 school year. It is projected that the cost of the services will not exceed \$6,500.

**1.16 Approve an Extension of Professional Services Contracts** – That the Board of Education approve the extension and additional not-to exceed amounts for the following Professional Services for the 2015 – 2016 school year:

<u>Vendor</u>	<u>Service</u>	<u>Previous Not-to-exceed</u>	<u>Additional/Increase Not-to-exceed</u>
Kendall Park Learning Ctr.	Home Instruction	\$22,000	\$8,800
Tiny Tots Therapy	PT Services	\$45,600	\$13,000
Tiny Tots Therapy	Evaluations – OT/PT	\$11,075	\$6,700
MRESC	Evaluations – Learning/ Psychological	\$12,750	\$4,000
Brett DiNovi & Associates	Behavioral Services	\$185,000	\$10,000

**1.17 Approve Professional Services Agreement for Supervisor In-Residence** – That the Board of Education approve Janet Gleim of JG Educational Consultant Limited Liability Company from West Windsor, NJ as a District-wide Supervisor In-Residence for the 2016 – 2017 school year. Contract amount not to exceed \$20,000. This is a professional service as defined in N.J.S.A. 18A:18A “Public School Contracts,” and as such, it is exempt from public advertisement in formal competitive bids. Fees for additional services requested by the Board of Education will be mutually agreed upon prior to the commencement of any work.

**1.18 Accept Donation and Approve Revised Budget** – That the Board of Education accept the a donation from Cambridge Elementary School PTO in the amount of \$809.20 to be used towards the purchase of Cambridge Elementary School agendas for the 2016 – 2017 school. This donation will increase Miscellaneous revenue by \$809.20 and the General Fund Appropriations by \$809.20.

**1.19 Approve Addendum to Agreement** – That the Board of Education approve the attached Addendum to the Agreement for S4Teachers, LLC with no increase in cost through June 30, 2017.

**1.20 Adopt the Code of Student Conduct for the 2016 – 2017 School Year** – That the Board of Education approve the Code of Student Conduct for the elementary, middle and high schools for the 2016 – 2017 school year. The Code is based on a set of common core values and it outlines expectations and logical consequences and includes mandated policies such as attendance.

## Approval Consent Agenda – July 18, 2016

- 1.21 Approve 5-Year Curriculum Review Cycle** – That the Board of Education approve the annual 5-Year Curriculum Review Cycle for the 2016 – 2017 school year based on realignment State standards 2015, and the pending NJDOE study of the Common Core State Standards in Math and ELA which is taking place this year.
- 1.22 Approve Agreement to Provide Department of Transportation Physical Qualification Exams** – That the Board of Education approve Grossman Chiropractic Health & Wellness Center to provide Department of Transportation Physical Qualifications Exams for school bus drivers at a rate of \$85.00 per physical and the total cost not to exceed \$3,500 for the 2016 – 2017 school year.
- 1.23 Approve Out-of-District Tuition Student** – That the student whose initials appear on the attached sheet be accepted as a tuition student for the 2016 – 2017 school year in accordance with the agreement with the South Brunswick Board of Education.
- 1.24 Approve Interlocal Services Agreement** – That the Board of Education approve the Interlocal Services Agreement between the South Brunswick Township and the South Brunswick Board of Education for funding of School Resource Officer positions for the 2016 – 2017 school year not to exceed \$250,000.
- 1.25 Approval Proposal from PSEG** – That the Board of Education approve the attached Proposal from PSE&G for the Direct Install program at the Building and Grounds building.
- 1.26 Approve Harassment, Intimidation and Bullying Report** – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.
- 1.27 Approve Student Field Trip Destinations** – That the Board of Education approve the student field trip destinations as per the attached for the 2015 – 2016 school year.
- 1.28 Approve Resolution for Travel and Related Expense Reimbursement** -
- A. Regular Business Travel
  - B. D.B.
  - C. P.D.
  - D. H.D.
  - E. D.P.

## Approval Consent Agenda – July 18, 2016

**WHEREAS**, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

**THEREFORE, BE IT FURTHER RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

**BE IT FURTHER RESOLVED**, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

**1.29 Approve Agreement** – That the Board of Education approve the attached agreement between the South Brunswick School District and M.W. o/b/o of M. W. for the period July 1, 2016 through June 30, 2018.



## Approval Consent Agenda - July 18, 2016

**2 PERSONNEL** - Administration recommends that the following personnel items be approved:

**2.1 Accept Resignations** – That the Board of Education accept the following resignations on the dates indicated:

### A. Resignations

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Devyn Klich	Teacher	SBHS	08/30/16	06/18/16
Stephanie Marraffa	Teacher	SBHS	06/30/16	06/15/16
Darryl Mendonez	Teacher	SBHS	06/30/16	06/22/16
Amanda Sheehan	Teacher	Brunswick Acres	06/30/16	06/27/16

### B. For the Purpose of Retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
John Bruff	Director of Buildings and Grounds	Buildings and Grounds	09/01/16	07/01/16
Carmen Ortiz	Teacher	Crossroads South	06/30/16	06/24/16

**2.2 Approve Leave of Absence** – That the Board of Education approve the following leaves of absence:

### A. Leaves of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Candice Cabel-Dlugosz	Teacher	Crossroads North	11/07/16 thru 02/03/17	Unpaid Family Leave (FMLA)

**Approval Consent Agenda - July 18, 2016**

**2.3 Approve Appointments** – That the Board of Education approve the following appointments:

A. Certificated

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Salary</b>	<b>Reason for Vacancy</b>	<b>Effective Date</b>
Nicole Alessi	Physical Education / Health Teacher	SBHS	\$54,070.00 (BA, Step 1)	Vacant Budgeted Position	09/01/16
Matthew Becker	English Teacher	SBHS	\$59,010.00 (BA+15, Step 5)	Vacant Budgeted Position	09/01/16
Rebecca Bufis	Replacement Art Teacher	Greenbrook / Indian Fields	\$56,070.00 (BA, Step 3)	Family Leave Position	09/01/16 thru 06/30/17
Jaclyn Cohen	School Social Worker	Crossroads North	\$59,190.00 (MA, Step 3)	Vacant Budgeted Position	09/01/16
Allyson Coryell	English Teacher	SBHS	\$56,070.00 (BA, Step 3)	Vacant Budgeted Position	09/01/16
Jessica Fernandez	School Psychologist	Greenbrook	\$68,150.00 (DOC, Step 8)	Vacant Budgeted Position	09/01/16

B. Non-Certificated

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Salary / Rate</b>	<b>Reason for Vacancy</b>	<b>Effective Date</b>
Todd Amiet	Director of Buildings and Grounds	Buildings and Grounds	\$115,000.00	Vacant Budgeted Position	08/01/16
Kristopher Corso	Network Manager	District	\$80,000.00	Vacant Budgeted Position	08/08/16

## Approval Consent Agenda - July 18, 2016

Lynn Ostroff	Permanent Substitute Nurse	District	\$32,000.00	Vacant Budgeted Position	09/01/16
Victor Shin	Cleaner	Crossroads North	\$31,848.00 (Step 2)	Vacant Budgeted Position	07/19/16

### C. Extra-Curricular – SBHS for the 2016 – 2017 School Year

Name	Position	Stipend
Anna Lehre	Class Advisor - Freshman	\$1,664.00
Kelly Pezzina	Class Advisor - Freshman	\$1,664.00
Harlee Olsen	Class Advisor - Junior	\$3,487.00
Richa Agrawal	Class Advisor - Junior	\$3,487.00
Brianna Logan	Class Advisor - Senior	\$3,487.00
Katelyn Ordog	Class Advisor - Senior	\$3,487.00
Collin Rossi	Class Advisor - Sophomore	\$2,370.00
Jaclyn Trippe	Class Advisor - Sophomore	\$2,370.00
Virginia Kraft	Dramatics Director	\$3,173.00 (per production)
Monique Liguori	Honor Society Advisor	\$1,608.00
Andrew Loh	School Newspaper	\$5,199.00
Kelly Boyer	Student Government	\$5,035.00
Anna Lehre	Yearbook	\$5,457.00
Virginia Kraft	Madrigal Choir	\$2,331.00
Catherine Sisk	Discovery / Special Olympics	\$1,360.00
TJ Brungard	Jazz Band	\$1,467.00

**Approval Consent Agenda - July 18, 2016**

**2.4 Approve Appointment for Elementary Technology Coordinators** - That the Board of Education approve the following list of Elementary Technology Coordinators for the 2016 - 2017 school year:

<b>Name</b>	<b>Location</b>	<b>Stipend</b>
Susan Pazinko	Brooks Crossing	\$1,956.00
Amy Dixon	Brunswick Acres	\$1,956.00
Joy Reinknecht	Cambridge	\$1,956.00
Adriana Amaya	Constable	\$1,956.00
Susan Dalina	Indian Fields / Dayton	\$1,956.00
Kimberly Martin- Jones	Deans	\$1,956.00
Melissa Caruso	Greenbrook	\$1,956.00
Julie Stadler	Monmouth Junction	\$1,956.00

**2.5 Approve Appointment for Regional Webmasters** - That the Board of Education approve the following appointments for Regional Webmasters for the 2016 - 2017 school year:

<b>Name</b>	<b>Location</b>	<b>Stipend</b>
Michael Januszka	Brooks / Deans / Brunswick Acres	\$2,663.00
Mark Katzenbach	Cambridge / Constable	\$2,163.00
Tatjana Policastro	Greenbrook / Indian Fields / Dayton	\$2,663.00
Beth Caruso	Monmouth Junction	\$2,163.00
Lucian Losito- Luprek	Crossroads North and South	\$2,163.00
Maryann Murphy	SBHS	\$2,163.00 (vouchered stipend)

**2.6 Approve Appointment for Replacement to Replacement** - That the Board of Education approve the following Replacement to Replacement position:

<b>Name</b>	<b>Assignment</b>	<b>Location</b>	<b>Effective Date</b>
Jennifer Durkin	Replacement Fifth Grade Teacher	Brunswick Acres	09/01/16 thru 06/30/17

## Approval Consent Agenda – July 18, 2016

**2.7 Approve Appointment for Replacement to Tenure Track** – That the Board of Education approve the following Replacement to Tenure Track replacement positions:

Name	Assignment	Location	Effective Date
Lisa Bergamotto	English Teacher	SBHS	09/01/16
Zachary Nieman	Social Studies Teacher	SBHS	09/01/16
Kimberly Testa	Social Studies Teacher	SBHS	09/01/16

**2.8 Approve Change in F.T.E.** – That the Board of Education approve the following change in F.T.E.:

Name	F.T.E./Assignment - From	F.T.E./Assignment - To	Location	Effective Date
Lisa Bergamotto	.5 Replacement English Teacher	English Teacher	SBHS	09/01/16

**2.9 Approve Change in Assignment** – That the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Reason for Change	Effective Date
Mary Desai	Fifth Grade Teacher	Elementary G&T Teacher	Brooks Crossing	District	Vacant Budgeted Position	09/01/16
Crystal Mills	Fourth Grade Teacher	Fifth Grade Teacher	Constable	Constable	Realignment	09/01/16
Aaron Millman	Student Personnel Services	Student Assistance Counselor	SBHS	SBHS	Vacant Budgeted Position	09/01/16
Lindsey Roth	First Grade Teacher	Kindergarten Teacher	Constable	Constable	Realignment	09/01/16

## Approval Consent Agenda - July 18, 2016

**2.10 Change in Assignment and Salary** – That the Board of Education approve the following change in assignment and salary:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Salary - From	Salary - To	Reason for Transfer	Effective Date
Reginald Carlson	Technology	Senior Support/ Technology Coordinator	Crossroads	District	\$87,650 (MA, Step 16d)	\$90,000	Change in Position	07/25/16
Kimberly Maloy-White	Principal	Director of Human Resources	Indian Fields	Board Office	\$133,545	\$147,763	Vacant Budgeted Position	08/01/16
Michael Scheese	Asst. Principal (11-month)	Asst. Principal (12-month)	.5 Cambridge/ .5 District	SBHS	\$93,406	\$105,000	Vacant Budgeted Position	08/01/16

**2.11 Approve Change in Location** – That the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Reason for Change	Effective Date
Milena Dawidowicz	Music Teacher	.8 Brooks Crossing / .2 Monmouth Junction	.6 Brooks Crossing / .2 Monmouth Junction / .2 Greenbrook	Realignment	09/01/16
Karen Gordon	School Nurse	Indian Fields	SBHS	Transfer	09/01/16
Allison Miller	Music Teacher	.3 Dayton / .3 Deans and Brooks / .2 Greenbrook	.2 Dayton / .3 Deans and Brooks / .3 Greenbrook	Realignment	09/01/16
Jennifer Sharpe	Music Teacher	.8 Brunswick Acres / .2 Greenbrook	Brunswick Acres	Realignment	09/01/16
Donna Sichta	School Nurse	SBHS	Indian Fields	Transfer	09/01/16

## Approval Consent Agenda – July 18, 2016

### 2.12 Approve Change in Salary – That the Board of Education approve the change in salary for the following staff:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date	Previously Approved
Cristina Vildostegui-Cerra	Principal	Monmouth Junction	\$100,000	\$102,000	Adjustment	07/01/16	06/27/16
Patricia Dowgin	Nurse Secretary	Dayton	\$39,089 (Step I(L))	\$40,589 (Step I(L))	Adjustment in Longevity	07/01/16	06/27/16
Sheri Gonce	Administrative Itinerant Secretary II	District	\$45,586 (Step I)	\$46,276 (Step I)	Adjustment in Longevity	07/01/16	06/27/16
Joanne Himmel	School Secretary III	SBHS	\$45,455 (Step I)	\$45,995 (Step I)	Adjustment in Longevity	07/01/16	06/27/16
Laura Kuehner	School Secretary III (PowerSchool)	Indian Fields	\$59,038 (Step L(L))	\$60,706 (Step L(L))	Adjustment in Longevity	07/01/16	06/27/16
Deana Myers	Administrative Secretary I	Community Education	\$48,298 (Step J)	\$49,138 (Step J)	Adjustment in Longevity	07/01/16	06/27/16
Regina Poworoznek	School Secretary III	Crossroads South	\$38,660 (Step J)	\$39,410 (Step J)	Adjustment in Longevity	07/01/16	06/27/16
Lori Siemon	Administrative Secretary II/Purchasing Specialist	Administrative Offices	\$62,157 (Step L(L))	\$63,402 (Step L(L))	Adjustment in Longevity	07/01/16	06/27/16
Christopher Belding	Custodian	SBHS	\$44,454 (Step 8)	\$44,829 (Step 8)	Adjustment in Longevity	07/01/16	06/27/16
James Costa	Maintenance	Maintenance - Grounds	\$57,414 (Step 13L)	\$58,834 (Step 13L)	Adjustment in Longevity	07/01/16	06/27/16
Anthony Giacona	Maintenance	Maintenance - Grounds	\$57,414 (Step 13L)	\$58,494 (Step 13L)	Adjustment in Longevity	07/01/16	06/27/16
Benjamin Gutierrez	Custodian	SBHS	\$44,454 (Step 8)	\$44,784 (Step 8)	Adjustment in Longevity	07/01/16	06/27/16
Alvin Lugo	Maintenance	Maintenance	\$60,914 (Step 13)	\$61,144 (Step 13)	Adjustment in Longevity	07/01/16	06/27/16

## Approval Consent Agenda – July 18, 2016

Donald Masucci	Maintenance - HVAC	Maintenance	\$61,414 (Step 13L)	\$62,744 (Step 13L)	Adjustment in Longevity	07/01/16	06/27/16
Thomas Mullen	Custodian	Crossroads North	\$43,154 (Step 7)	\$43,639 (Step 7)	Adjustment in Longevity	07/01/16	06/27/16
Jerry Reifsnyder	Maintenance - Plumbing	Maintenance	\$61,414 (Step 13)	\$61,639 (Step 13)	Adjustment in Longevity	07/01/16	06/27/16
Michael Robinson	Maintenance Mechanic	Transportation	\$61,414 (Step 13L)	\$62,414 (Step 13L)	Adjustment in Longevity	07/01/16	06/27/16

**2.13 Approved Substitute Paraprofessional** – That the Board of Education approve the following Substitute Paraprofessionals rate and step:

Name	Rate/Step	Effective Date
Thomas Hoffmann	\$11.50 (Step 1)	06/22/16
Niki Ivey	\$11.50 (Step 1)	06/22/16
Cherine Swedan	\$11.19 (Step 2)	12/01/15

**2.14 Approve Job Description** – That the following job description be approved:

Title	Effective Date
Human Resources Administrative Data Secretary	07/18/16

**2.15 Approve Change in Rate/Assignment for Community Education Summer Staff** - That the Board of Education approve the following change in rate and or assignment for Community Education summer staff:

Name	Assignment-From	Assignment-To	Program/Location	From Rate/Step	To Rate Step	Effective Date	Previously Approved	Reason
Jess Risch	Volunteer	Jr. Counselor Sports	SBHS	\$0.00	\$8.38/hr	July 18, 2016	June 13, 2016	Increased enrollment
Gihan Shehata	Spec Support Counselor	Same	Day Camp- Brunswick Acres	\$11.85/hr	\$12.85/hr	June 27, 2016	June 13, 2016	Proof of degree received
Maggie Kaplan	Sports Jr. Counselor	Sports Counselor	Sports- SBHS	\$8.38/hr	\$10.00/hr	July 5, 2016	June 13, 2016	Incorrectly entered



**Approval Consent Agenda – July 18, 2016**

**2.16 Approve Change in Dates of Employment for Community Education Staff** – That the Board of Education approve the following change in date of employment for the following Community Education staff member:

<b>Name</b>	<b>Assignment</b>	<b>Program/Location</b>	<b>From</b>	<b>TO</b>	<b>Effective</b>	<b>Previously Approved</b>	<b>Reason</b>
Camryn Meranchik	Sports Jr. Counselor	Sports-SBHS	July 15, 2016	July 29, 2016	July 18, 2016	June 13, 2016	Increased enrollment

**2.17 Approve Community Education Summer Staff** – That the Board of Education approve the following Community Education summer staff, day camps, enrichment camps and sports camps for 2016:

<b>Name</b>	<b>Assignment</b>	<b>Program/Location</b>	<b>Stipend / Rate</b>	<b>Effective Date</b>
Jennifer Duvelsdorf	Nurse	Enrichment-Brooks Crossing	\$42.50/hr	August 8-12, 2016
Sriram Kannan	Volunteer	Enrichment-Brooks Crossing	\$0.00	July 19-29, 2016
Julia A. Siciliano	Sports Jr. Counselor	Sports-SBHS	\$8.38/hr	July 5-29, 2016